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THE BOROUGH OF BRENTWOOD
MUNICIPAL BUILDING - 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 - FAX 412-884-1911
www.brentwoodboro.com

BOROUGH OF BRENTWOOD
AGENDA
January 9, 2017 - PARKS AND RECREATION COMMITTEE
6:00 PM

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Roll Call.**
4. Programming
5. Drop the Puck
6. Field 4 Renovation
7. Park Concerns
8. Facility Policy
9. Park Lighting
10. Park Pavillion
11. Brentwood Summer Camp
- 12. Adjournment.**

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.



**BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 4.**

SUBJECT: Programming

DATE: January 9, 2017

**PRESENTED JIM ATTANUCCI
BY: PARKS & RECREATION DIRECTOR**

SUMMARY:

Zumba
Kettlebell AMPD (New)
Body Blast (New)
Senior Citizens Lunch and Bingo/BHS (New)
Easter Egg Hunt (New)
Little Penguins Dek Hockey
Little Hoopstars Basketball
Road Runner Track (New)
Jump Start Sports Summer Camps
Concerts - First Saturday of June, July, and August
Movies - Third Friday of June, July, and August
Mini Open Streets for 2017 (New)
Community Day



**BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 5.**

SUBJECT: Drop the Puck

DATE: January 9, 2017

**PRESENTED JIM ATTANUCCI
BY: PARK & RECREATION DIRECTOR**

SUMMARY:

Drop the Puck is scheduled for Saturday April 8, 2017.
Provide facility rental free of charge.

RECOMMENDATION:

Revise Facility Rental Policy 155-2 G to include the Duttine-Cavatao Fund (Drop the Puck)

Currently reads:

Rent/Deposit Exemption. Recognized Borough Organizations and/or Governmental agencies (Federal, State, County, School District) whose focus is to benefit the local community shall be exempt from having to pay the rent and deposit specified herein for all Borough Facilities identified in this policy, but such enters shall otherwise be required to comply with all the other terms and conditions of this policy.

STRATEGIC GOALS APPLIED:

Strategic Goal 1: Improve Brentwood Borough's "Reputation".

Strategic Goal 3: Increase Community Involvement within the Borough



**BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 6.**

SUBJECT: Field 4 Renovation

DATE: January 9, 2017

**PRESENTED MR. JIM ATTANUCCI
BY:**

SUMMARY:

BAA received a \$5,000.00 matching grant from the Pittsburgh Pirates Field for Kids program for infield and fence repairs. The Boroughs cost would act as matching funds and the BAA will present the grant funds to Brentwood Borough for such repairs.

BUDGET IMPACT:

The grant will reduce the Boroughs expenditure for this project by 25%

RECOMMENDATION:

Purchase same type of mix that is used on other fields.
Requested quote with out infield mix.
Request additional bids/quotes
Schedule and proceed.

PROS:

Improve playing conditions for the Brentwood High School teams.
Improve playing condition for the community.
Reduce the amount of work the Borough provides to remove water and groom field for High School games.

CONS:

None

STRATEGIC GOALS APPLIED:

Strategic Goal 1: Improve Brentwood Borough's "Reputation".

Strategic Goal 10: Improve Conditions of Infrastructure.

Strategic Goal 11: Establish More Benefits of Residency

ATTACHMENTS:

Description	Upload Date	Type
FILED 4 KAISER FIELD FENCE QUOTE	12/4/2016	Cover Memo
FIELD 4 KAISER FIELD INFIELD QUOTE	12/4/2016	Cover Memo



METRO FENCE CO., INC.

2111 Montour West Industrial Blvd.
Coraopolis, PA 15108
Phone: 724.695.8650
Fax: 724.695.8653

Brentwood Athletic Association
Jim Attanucci
P.O. Box 98162
Pittsburgh, PA 15227

Quote #20751
September 8, 2016

Reference: Fence Fabric Replacement At Field #4

Dear Jim:

This quotation includes the cost to provide and install the following material at the location referenced above:

SPECIFICATIONS: 8' High Chain Link Fence

Fabric.....#9 gauge wire x 2" mesh x 96" high galvanized
Fence Framework.....Existing in place

QUANTITIES and SCOPE of WORK:

Remove existing fence fabric and replace with approximately 350 lineal feet of chain link fence fabric and re-tie to existing fence framework.

Installation of the materials above provided by our crews.

Total Materials & Labor\$ 2,606.45

Please note: Prices are valid for 30 days from date of quote and material is subject to availability at the time of order

Terms.....Net 30 days after completion
Delivery.....Work can begin in 4 to 5 weeks after receipt of signed contract – weather permitting
Warranties.....1 year on all material and labor plus any manufacturer's warranties

I hope this quotation provides you with the information you had desired. Please feel free to call me if you have any questions or if I can be of any further assistance. To accept this proposal, please sign the acceptance form on the back and return one copy to Metro Fence. Once we receive the acceptance we will schedule a crew for the work.

Sincerely,

Jeffrey M. Zwergel

Jeffrey M. Zwergel JMW/llg
Sales Manager



ATHLETIC FIELD PROS

Athletic Field Quote

CUSTOMER: Brentwood Athletic Association
CONTACT: Jim Attanucci
ADDRESS: 5601 Brownsville Rd. Pittsburgh, PA 15227
PROJECT: Field 4 Renovation complete
DATE: 6-17-2016

ATTN: Jim Attanucci
PHONE: 412-969-7535
EMAIL: jattanucci@brentwoodboro.com
FAX: N/A
PROJECT NUMBER: BREN02-20160617-Field 4

APPROX. AREA AFFECTED: 17900 SF

SCOPE OF WORK: Mobilize to site

Prepare existing surface to receive infield mix
Import and apply approximately 164.5 tons of infield mix: Fielder's Choice.
Remove existing lip at Infield Radius of 3 foot or less and define turf edges
Strip off 2000 square feet of existing grass on infield
Laser Grade utilizing a dual plane laser controlled system to provide positive surface drainage, compact and finish drag.
Apply and incorporate 3 Tons 50/50 conditioner and finish drag
Install two 24" removable station pitching rubbers, one at 60'6", one at 54'
Repair mound install packing clays.
Install two sets of Pro hollywood bases: one at 80' and one at 90'
Rebuild batters box

Material: \$ 8,524.41

Labor: \$ 8,197.69

TOTAL: \$ 16,722.10

NOTES: Dry conditions must be present for traction of equipment
Credit terms to be established prior to service
Quote valid for 45 days
Quote based on conditions at time of assessment. Additional charges may apply if field conditions have changed

Signature: _____

Date: _____



SUBJECT: Park Concerns

DATE: January 9, 2017

**PRESENTED BY: JIM ATTANUCCI
PARKS & RECREATION DIRECTOR**

SUMMARY:

Tepsic Field #3 - Flooded dugouts and team area due to the erosion on hill side.
Stabilization of hill side and asphalt in team area.

Park Lighting

RECOMMENDATION:

Proceed with improvements

PROS:

Improve safety.
Improve facility.

CONS:

None

STRATEGIC GOALS APPLIED:

Strategic Goal 1: Improve Brentwood Borough's "Reputation".

Strategic Goal 10: Improve Conditions of Infrastructure.

Strategic Goal 11: Establish More Benefits of Residency



**BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 8.**

SUBJECT: Facility Policy

DATE: January 9, 2017

**PRESENTED BY: MR. JIM ATTANUCCI
PARKS & RECREATION DIRECTOR**

SUMMARY:

Permit use - Organized groups of X number or more for football field and dek hockey rink.

Stadium - Permit required to use stadium after sun set.

Dek Hockey Rink could be the same.

Definition of non-profit group - 501c3

Duttine-Cavatao Fund

BUDGET IMPACT:

Reduce electrical costs

RECOMMENDATION:

Organized groups of X number or more to remain as written.

Permit required for use after sunset for facilities that offer permit usage.

PROS:

Increase safety for walkers and joggers.

Preserve facility.

Reduce expenses.

Increase rentals.

CONS:

None

STRATEGIC GOALS APPLIED:

Strategic Goal 1: Improve Brentwood Borough's "Reputation".

Strategic Goal 3: Increase Community Involvement within the Borough

Strategic Goal 5: Improve Borough Wide Property Maintenance



**BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 9.**

SUBJECT: Park Lighting

DATE: January 9, 2017

**PRESENTED BY: JIM ATTANUCCI
PARKS & RECREATION DIRECTOR**

SUMMARY:

Need to establish seasonal hours for park lighting.

Relay switches added to each facility to turn lights on during hours that timer is activated.

Current hours.

Football field and Dek Hockey by permit only.

Additional lighting needed on walkway leading to Civic Center and walkway near playground and filed #1

Solar Lighting

BUDGET IMPACT:

Positive impact on budget as lights will not be on during inclement weather and when facility is not in use.

May increase rentals on Dek Hockey Rink

Other impact on budget is initial costs but reflect long term savings.

RECOMMENDATION:

Seasonal hours and publicize in the In Brentwood Magazine, Park Bulletin Board and possibly on permit application or policy.

Walkway near playground and field 1.

Solar Lighting and additional street light.

Walkway leading Civic Center.

Additional street lights.

Develop a plan for future years to enhance the park lighting on walkways and in and around entrances and exits for park visitors

PROS:

Promotes public awareness of park facility rules.
Promotes safety.
Saves on wasted electricity.
Reduces expenses.

CONS:

Nonme

STRATEGIC GOALS APPLIED:

Strategic Goal 1: Improve Brentwood Borough's "Reputation".

Strategic Goal 10: Improve Conditions of Infrastructure.

Strategic Goal 11: Establish More Benefits of Residency

ATTACHMENTS:

Description

Upload Date

Type

FACILITY LIGHTING GUIDELINES

12/4/2016

Cover Memo

Brentwood Park Facility Lighting Guidelines for Non-Permit/Reservations

BASKETBALL COURT

APRIL 1 TO MAY 31

- SUNDAYS THRU THURSDAYS ON UNTIL 10:00 PM
- FRIDAYS AND SATURDAYS ON UNTIL 11:30 PM

JUNE 1 TO SEPTEMBER 7

- SUNDAYS THRU SATURDAY ON UNTIL 11:30 PM

SEPTEMBER 8 TO NOVEMBER 15

- SUNDAYS THRU THURSDAYS ON UNTIL 10:00 PM
- FRIDAYS AND SATURDAYS ON UNTIL 11:30 PM

TENNIS COURT

SAME AS BASKETBALL COURT

FIELD 2

SAME AS BASKETBALL and TENNIS COURT

- EXCEPT REPLACE NOVEMBER 15 WITH OCTOBER 31

DEK HOCKEY RINK

SAME AS BASKETBALL and TENNIS COURT

- OR BY PERMIT ONLY

FOOTBALL FIELD

BY PERMIT ONLY

TRACK

APRIL 1 TO NOVEMBER 15

- SUNDAYS THRU SATURDAYS ON UNTIL 11:30 PM

NOVEMBER 16 TO MARCH 31

- SUNDAYS THRU SATURDAYS ON UNTIL 10:00



SUBJECT: Park Pavillion

DATE: January 9, 2017

**PRESENTED JIM ATTANUCCI
BY: PARKS & RECREATION DIRECTOR**

SUMMARY:

Brentwood Park Initiative would like to fund the costs of one or possibly two pavilions for the park.

RECOMMENDATION:

Have BPI write letter to council with their proposal.

Create a committee similar to the Playground Committee for the pavilion

Committee to include Borough Manager, Park & Recreation Director, Chairman of Park & Recreation Committee and equal number of members of the BPI

Develop plan.

Comparison of pavilions.

Obtain three quotes.

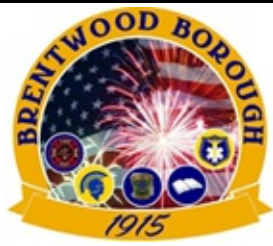
Proceed with project in same manner as playground.

STRATEGIC GOALS APPLIED:

Strategic Goal 3: Increase Community Involvement within the Borough

Strategic Goal 11: Establish More Benefits of Residency

Strategic Goal 10: Improve Conditions of Infrastructure.



**BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 11.**

SUBJECT: Brentwood Summer Camp

DATE: January 9, 2017

**PRESENTED MR. JIM ATTANUCCI
BY: PARKS & RECREATION DIRECTOR**

SUMMARY:

Waiting for response from school.