

## **Proposal 2: Outdoor Commencement Exercises at Brentwood Stadium**

**Date:** July 10, 2020

**Time:** 7:30 PM -9:30 PM/When Diploma Distribution has been completed.

**Duration:** Approximately 2 Hours

**Purpose/Goal:** Provide a traditional face to face graduation ceremony with social distancing and safety procedures in place.

**Resources:** Police and stadium maintenance personnel used in the past traditional graduation ceremonies.

**Will Brownsville Road need to be closed to all traffic? PAR Buses rerouted?** No.

**Covid-19 Compliance:** Open air/outdoor event with social distancing measures in place. We have 90 seniors in the Class of 2020. We will stage the seniors on Brentwood High School property distancing them 15 feet apart. Seating on the stadium field will be 15 feet apart in all directions. We will use more of the field space than we traditionally do, however the area of the football field is sufficient with our class size to maintain a 15-foot distance between all students and administrators on the field.

This will also be a ticketed event. Each senior will only be allowed 4 tickets. This will limit spectators to a total of 360 people. We will assign seating areas (4 people per family) and the school district will place seating markers in the stadium where each family is to sit. The distance between each family will be 15 feet (or within social distancing regulations one we get permission and access to the stadium to begin plotting seating). Our calculations are that Brentwood Stadium seats 2,600 and we will only be using 1/6 of the capacity of the stadium. Once seated spectators will remain in their assigned areas until the conclusion of the ceremony. We will bring the students in at the beginning of the ceremony and process out at the conclusion of the event. Using ushers, provided by the Brentwood Borough School District, families will be released one row at a time. We will not use a live band at this event and all music will be played through the public announcement equipment rented by the school district.

### **Proposal 3: Outdoor Commencement Exercises at Brentwood Stadium**

**Date:** July 10, 2020

**Time:** 10:00 PM -9:00 PM/When Diploma Distribution has been completed.

**Duration:** All Day Event

**Purpose/Goal:** Provide a traditional face to face graduation ceremony with social distancing and safety procedures in place.

**Resources:** Police and stadium maintenance personnel used in the past traditional graduation ceremonies.

**Will Brownsville Road need to be closed to all traffic? PAR Buses rerouted?** No.

**Covid-19 Compliance:** Open air/outdoor event with social distancing measures in place. We have 90 seniors in the Class of 2020. We will stage the seniors on Brentwood High School property distancing them 15 feet apart. Seating on the stadium field will be 15 feet apart in all directions. We will use more of the field space than we traditionally do, however the area of the football field is sufficient with our class size to maintain a 15-foot distance between all students and administrators on the field.

If we are in the “green” phase, the current guideline calls for gatherings of 100 people or less. We are proposing 5 full ceremonies with total occupancy of less than 100 total people in Brentwood Stadium. We are estimating that we need 24 people for staffing and personnel for the event including 2 Brentwood Borough Police Officers as per our rental agreement. We will invite 18 seniors per session. We will limit seniors to 4 tickets per student which will total 72 spectators in the stands seating area. There will be a grand total of 96 people in the stadium per event.

We are also proposing five sperate sessions. Each session will be scheduled for one hour for the ceremony with a 45-minute window in place for exit and entry. All participants will be required to wear a mask and follow all state and local guidelines in place for the “green” phase. Our estimations are that we will only be using 3% of the seating capacity in the stands which will be plenty of space for social distancing. We will also assign seating areas. Using ushers, provided by the Brentwood Borough School District, families will be released one row at a time. We will not use a live band at this event and all music will be played through the public announcement equipment rented by the school district.

## **Brentwood Class of 2020 “Yellow” Phase Ceremony at Brentwood Park**

### **Expectations**

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In order to provide a memorable event for the Class of 2020, we are expected to follow national, state, and local guidelines in place for the protection of all participants against the COVID-19 virus. All participants are expected to comply with these guidelines in order to operate a safe and enjoyable evening for all involved. The event will be simulcast for the enjoyment of relative and friends who are not able to be present at the event. The following are expectations that are expected to be followed for participation in this event.

- Students and families participating in the graduation ceremony from Brentwood Park will begin gathering in the Brentwood Park Parking Lot at 6:00 PM. The ceremony will begin promptly at 7:00 PM, so we ask that you allow enough time to make your way to the facility in a timely fashion.
- All seniors are expected to be dressed in their school issues cap and gown.
- All students and families who are participating in this event must have a parking pass issued by the Brentwood Borough School District. Only vehicles with a valid pass will be allowed to have access to the Brentwood Park parking lot.
- You will be met by an usher and the cars will be lined up in the order of their arrival. We ask for your cooperation with the ushers so that we may be able to fit all cars in a timely and orderly fashion. Once you are in your parking area you will be asked to remain in your car until it is time to receive your diploma.
- This is a “closed” event. Individuals approved by the Brentwood Borough School District or Brentwood Borough will only be allowed to enter the reserved area. Spectators will not be permitted within the reserved area for the ceremony. This includes but not limited to school district property, library/community room property, or park property. All precautions will be taken to make this a safe and secure event.
- An usher will ask you to identify the senior in the vehicle. The usher will tell the stage area which senior is approaching. You will approach the marked area in your car, place the car in park, the SENIOR ONLY will exit the vehicle, approach the stage, receive his/her diploma, and return to the parked vehicle. Once in the vehicle the senior and family will exit the property using Park Drive to Brownsville Road.

- The ceremony will be broadcast live and a replay of the event with all speeches and video highlighting all graduates will be distributed to all seniors following the event.

Should you have any questions or need clarification on any of the expectation, please feel free to contact the high school office.