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**THE BOROUGH OF BRENTWOOD
MUNICIPAL BUILDING - 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 - FAX 412-884-1911
www.brentwoodboro.com**

**BOROUGH OF BRENTWOOD
AGENDA**

**March 27, 2017 - REGULAR COUNCIL MEETING
7:30 PM**

As part of Brentwood's continuing efforts to promote a Transparent Government as well as environmentally friendly initiatives, copies of the Reports, Bills, Resolutions and Ordinances will be provided on the Borough Web Site. www.brentwoodboro.com - As always, a description of the Agenda Items will be provided via the Council Fact Sheet.

Note: Minutes will be provided on the web site once they are officially approved.

Executive Session: 6:30 PM

- 1. Call to Order.**
- 2. Pledge of Allegiance.**
- 3. Roll Call.**
- 4. Presentation**
 - a. 2016 Year-End Presentation: Department of Code Enforcement
The Department of Code Enforcement will present its 2016 annual report.
 - b. Brentwood Pool Renovations Project - Update
Gateway Engineers will present the latest schematic design and cost estimates associated with the Brentwood Pool Renovations project.

5. **Comments on Agenda Action Items Only. Please limit remarks to three minutes.**

6. **Communications.**

7. **President's Report – Mr. John Frombach**

- a. FYI - Committee of the Whole - Borough Building and Multi-Modal Grant

8. **Mayor's Report – Mr. Dennis Troy**

9. **Administrative and Finance Committee – Mr. Harold Smith**

- a. Consider authorizing the Borough Manager to Bind the insurance coverage policy with the lowest quoted insurance provider to provide the Borough with comparable insurance coverage for Errors & Omission for Public Officials Liability including EPL, Law Enforcement Liability, Property Liability, and General Liability for the Period of April 1, 2017 to March 31, 2018 [ACTION ITEM].

Mr. President, I move the Borough authorize the Borough Manager to proceed with Binding and renewing the insurance coverage policy with the best rate and option to provide the Borough with comparable insurance coverage for Errors & Omission for Public Officials Liability including EPL, Law Enforcement Liability, Property Liability, and General Liability for the Period of April 1, 2017 to March 31, 2018.

10. **Public Works Committee – Mr. AJ Doyle**

11. **Zoning and Ordinance Committee – Ms. Stephanie Fox**

- a. Consider adopting Resolution No. 2017-28: Conditional Use Application for Home Based Business [ACTION ITEM].

Mr. President, I move to adopt Resolution No. 2017-28, which (GRANTS or DENIES) a conditional use permit for a home occupation business for the property at 330 Marylea Avenue.

- b. Consider Advertising OR Revising Ordinance No. 2017-1252; Amending in limited part Chapter VII - Signs [ACTION ITEM]

Mr. President, I move to [ADVERTISE AS PRESENTED or REVISE] Ordinance No. 2017-1252, amending in limited part Chapter VII of the Brentwood Zoning Code to set standards for the installation and use of digital signs.

- c. Consider authorizing the advertising of Ordinance No. 2017-1257; amending, in limited part, Chapter 154 of the Borough Code, which pertains to parking [ACTION ITEM].

Mr. President, I move to authorize the advertising of Ordinance No. 2017-1257, amending, in limited part, Chapter 154 of the Brentwood Borough Code, which pertains to parking.

- d. Consider authorizing the advertising of Ordinance No. 2017-1258; amending, in limited part, Chapter 201 of the Borough Code, which pertains to metered parking [ACTION ITEM].

Mr. President, I move to authorize the advertising of Ordinance No. 2017-1258; amending, in limited part, Chapter 201 of the Borough Code, which pertains to metered parking

12. **Parks and Recreation Committee – Mr. Rich Schubert**

- a. Consider Resolution No. 2017-27; authorizing application to the DCNR for a grant for Brentwood Pool renovations [ACTION ITEM]

Mr. President, I move the Borough adopt Resolution No. 2017-27, authorizing the Borough to make application to the Pennsylvania DCNR for a grant to help fund improvements to the Brentwood Pool & Bathhouse.

13. Public Safety Committee – Mr. Pat Carnevale

- a. Consider approving the Memorandum of Understanding to amend Article XIII of the Police CBA [ACTION ITEM].

Mr. President, I move to approve the Memorandum of Understanding with Teamsters Local Union No. 205 to amend Chapter XIII of the Police Department Collective Bargaining Agreement.

- b. Consider adopting Resolution No. 2017-26, authoring the Borough to enter into a contract with Sable Kennels for Animal Control.[ACTION ITEM]

Mr. President, I move the Borough adopt Resolution No. 2017-26, authorizing the Borough to enter into a contract with Sable Kennels for Animal Control at the monthly rate of \$125 to be paid from the Borough's General Fund Line Item 01-410-450 Contracted Services.

- c. Consider Resolution No. 2017-25; Sale of Surplus Property - 47 Duncan Parking Meters [ACTION ITEMS]

Mr. President, I move to adopt Resolution No. 2017-25, authorizing the sale of 47 Duncan parking meters as surplus property.

- d. Consider entering into a contract with Crime Watch Technologies [ACTION ITEM]

Mr. President, I move the Borough entering into a contract with Crime Watch Technologies associated with annual Crime Watch Technologies subscription that will help the police department share information, receive information, and assist in website management at the annual cost of \$2,400 to be paid from the General Fund Line Item 01-407-457 - Police Software.

14. Community Affairs Committee – Dr. Robert Pasquantonio

- a. FYI- Relay for Life Fundraiser will be held on April 13th.

FYI- Mr. President, the Brentwood-Baldwin-Whitehall Chapter of the Relay for Life will hold a fundraiser dinner on April 13th. The event will be held from 5PM to 8PM at the Crack'd Egg restaurant. Tickets are only \$20. All proceeds will benefit the American Cancer Society.

15. Special Committees

16. Old Business

17. New Business

18. Public Comment

19. Adjournment

The Brentwood Borough Council meets every month on the Third Monday at 7:30 p.m. and Fourth Monday at 7:30 p.m., unless otherwise noted. Thank you for taking the time to attend today's meeting. We look forward to seeing you at future meetings.

Agendas, Department Reports, and some associated documents for Borough Council items may be viewed online at <http://www.brentwoodboro.com>.

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the Pennsylvania Open Records Act will be available for public inspection at on the Borough's web site at <http://www.brentwoodboro.com> at the same time that the public records are distributed or made available to the legislative body. Any draft contracts, ordinances and resolutions posted on the site or distributed in advance of the Council meeting may not be the final documents approved by the Borough Council. Final documents will be made available online following adoption by the Brentwood Borough Council.

To request an accommodation or alternative format under the Americans with Disabilities Act for Borough-sponsored meetings, events or printed materials, please call (412) 884-1500 as soon as possible, but at least three business days before the meeting.

Occasionally, Borough Council may consider agenda items out of order.

BOROUGH OF BRENTWOOD COMMUNITY VISION STATEMENT

The Borough of Brentwood is a unified, family-oriented community with a strong commitment to civic pride and traditions. While preserving these standards, ideals and traditions, the community shall strive to provide a high quality of life for all, a superior educational system and residential areas with a more suburban character. The community shall support established businesses while encouraging future economic development and effective local government, all within a safe and clean environment.

PUBLIC PARTICIPATION GUIDELINES

The Borough of Brentwood welcomes Public Participation during their Council Meetings. They ask however to please follow the Council Rules & Procedures when addressing Council.

14-14. Public participation; enforcement of decorum.

- A. The Borough shall provide those in attendance a reasonable opportunity to address the Council on any agenda item or any matter of concern, official action, or deliberation which may come before council. This privilege shall occur during the part of the agenda entitled "Public Privilege of the Floor."
- B. Speakers must stand. Speakers are requested to give their name, address and organization, if any. Speakers must be recognized by the Chairman. During the first segment of the meeting designated "Public Comment on Agenda Items," speakers may speak only once and will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time. During this segment speakers are only to comment on specific items on the agenda.
- C. The first segment will end no later than 30-minutes after commencement in order to allow the borough business to begin in a timely and reasonable manner. Further questions or statements can be carried over to the second segment.
- D. During the second segment of the meeting designated "Public Comment on Non-Agenda Items" speakers may speak only once and are requested to limit their remarks to three (3) minutes. Speakers will be advised by the Borough Manager when three (3) minutes have expired. Speakers are requested to conclude their remarks at that time.
- E. In the case of a non-agenda item, citizens are requested, but not required, to present the matter to a member of the Council or Borough Manager in an attempt to resolve the matter beforehand.
- F. When a group of persons wishes to address the Council on the same subject matter, it shall be proper for the Chairman to request that a spokesperson be chosen by the group to address the Council and to limit the number of persons addressing the Council on the same matter so as to avoid unnecessary repetition.
- G. If the Chairman determines that there is not sufficient time at the meeting, the comment period may be deferred to the next regular meeting or special meeting occurring in advance of the next meeting.
- H. All remarks shall be addressed to the Council as a body and not to any member thereof. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity and good taste. Interested parties or their representatives may address the Council by written communications. Written communications shall be delivered to the Secretary or his or her designee.
- I. Each "public comment period" segments are intended to afford citizens an opportunity to (express opinions) and to bring important matters to the attention of the Borough Council. Although they may, nothing herein shall require the President of Council or the Council to answer questions or engage in debate at any Borough Council meeting.



**BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 4.a.**

SUBJECT: 2016 Year-End Presentation: Department of Code Enforcement

DATE: March 27, 2017

**PRESENTED BY: MR. RALPH COSTA
BUILDING CODE OFFICIAL**

**MR. ERIC PECCON
ASSISTANT BOROUGH MANAGER**

STRATEGIC GOALS APPLIED:

Strategic Goal 4: Improve the Accountability of Various Borough Departments

ATTACHMENTS:

Description

Upload Date

Type

2016 Department of Code Enforcement Yearly Report

3/27/2017

Cover Memo

Borough of Brentwood

Dept. of Code Enforcement

2016 Year in Review



THE BOROUGH OF BRENTWOOD
MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
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Code Department Report
2016 Year in Review

A. Budget

Revenues

\$ 204,885.61

Expenditures

\$ 157,440.94

- The department finished the year 9% below its budget of \$170,850.
- Total expenditures increased by only \$400 since FY 2015.
- Due to fees paid for a major building project and penalties paid as part of a legal settlement, revenues significantly exceeded projections. Note that it is not anticipated that this revenue total will not be duplicated in FY 2017. Nonetheless, long term trends indicate the revenues will continue to slowly rise. In 2013, the initial year of the revised rental program, revenues totaled \$125,443.50
- Fees from building permits, property transfers, rental registration & licensing, amusement device licensing, citations, property maintenance invoices, and engineering/legal reimbursements covered all staff salaries and operational supplies.

B. Building Inspections

1. Building permits issued: 104

Top five construction projects by type:

- 21 solar panel installation permits (Brentwood residents are going green!)
- 16 roofing permits
- 14 fence permits
- 12 decking permits
- 7 renovation permits (include four commercial build-outs and major upgrades to three single family homes)

Total estimated cost of construction: \$3,003,800 for Slater Funeral Home project + \$1,008,133 for remaining projects = \$4,011,933

2. Sign permits issued: 15

3. Demolition permits issued: 3

4. Dumpster/storage pod permits issued: 13

- Category details: 9 construction dumpsters, 4 storage pods.
5. Occupancy permits issued (transactions): 204
 - A total of 2014 transactions were closed in 2016. **This total exceeds the 2015 volume of 154 sales by 32% and the 2012 volume of 120 sales by 70%!**
 - According to local real estate data clearinghouse RealStats, the average 2016 sale value was \$91,585. Since baseline year 2010, average sale prices have increased by an average of 3.1% annually. This figure is nearly identical to the 3.4% Allegheny County average, as calculated by Zillow.
 - **Foreclosed and problematic residential properties are continuing to be rehabilitated.** For example, the home at 3117 Villawood, which was nearly gutted by its prior owner, was sold for \$106,000 after being purchased for just \$15,000 by an investor. Similarly, the foreclosure at 340 Pointview was sold for \$144,000 after being purchased for \$55,000 and renovated. Several structures that lingered for several years under bank ownership, such as 2902 Pyramid and 3721 Woodrow were purchased by first time homebuyers who made significant capital investments.
 - **Commercial properties are also receiving significant new investment.** An individual has purchased the former print shop at 3604 Brownsville for the purpose of opening a coffee shop. Construction is underway at 2925 and 3627 Brownsville. These structures will receive newly remodeled second floor apartments and will be repurposed to contain a first floor shell than can easily be developed into office or retail space.
 - A buyer has even been found for the fire damaged structure at 287 Greenlee Road; an individual is proposing to invest approximately \$50,000 into repairs and upgrades. These types of ventures are only possible in a healthy real estate market.
 6. Occupancy permits issued (commercial tenants): 10
 - New businesses operating in leased space: Cheyenne Veterinary Center, Mazzarini Jewelers, A+ Homecare, Redd's Barber Shop, Unk's Treasurers, Segtaf African Market, Kenyi Grocery Store, Redbrick Technologies, More Than Grilled Cheese Diner, The Naissance Phalanx
 7. Plans reviewed: 29
 8. Construction inspections performed: 139
 9. Lien letters issued for refinance/foreclosure/home equity loan : 55

C. Code Enforcement/Property Maintenance

1. Violation letters issued: 1,237

Top five violations by type:

 - 290 yards with untrimmed grass or overgrown weeds.
 - 216 properties containing debris and/or garbage.
 - 183 violations of the rental property program.
 - 77 properties with hedges encroaching upon sidewalks and/or roadways.
 - 70 vehicles with expired inspection and/or registration tags.

2. Citations issued: 172

Legal statistics:

- 127 citations withdrawn/dismissed because owner satisfied outstanding violation.
- 37 citations prosecuted and property owners fined due to lack of compliance.
- Citation for defective sewer line at 3835 Delco dismissed by magistrate despite outstanding issues.
- 7 citations remain active and have not been adjudicated.

3. Property maintenance actions: 37

- 31 requests for mowing untrimmed lawns at vacant properties, 3 requests to remove debris from vacant properties, 2 requests to remove trash that was abandoned at the curb of a vacant unit, 1 request to trim hedges from a rental property that continuously encroached on a stop sign.
- 19 bills and liens satisfied during calendar year 2015 for total payment of \$17,981.08, including legal fees.

D. Rental Property Program

1. Rental units inspected (initial and follow-up) since May 2013: 1,941
2. Registration/inspection fees for 2015: \$54,980 (includes license revocation penalties paid by Forward Management as part of legal settlement)
3. Continuing to address myriad violations at Brentshire Gardens and Pine Tree Gardens Apartments. In 2016, a settlement was reached to end proceedings at Common Pleas Court and to continue with the inspection process. Progress is slow but tangible.

E. Sewer Lateral Inspection Program

- Of 204 properties that transferred ownership, 115 (56.3%) contained laterals that showed no major defects (radial cracks, fractures, obstructions, or significant root intrusion).
- 11 laterals features significant root intrusion but contained no structural defects; remediation was completed with no earth disturbance.
- 78 laterals contained defects that could only be repaired through excavation or pipe lining; 55 of these defects were rectified prior to the property transfer, while 23 property owners chose to escrow funds with the borough as collateral to ensure that the defects were addressed after closing.
- In order to protect individual homeowners from the excessive costs of street repair, Brentwood altered its ordinance to assume responsibility for any defects under a public roadway; 10 defects will be addresses as part of the spot repair contract.

F. Sidewalk Restoration Program

- A new five-year maintenance plan was implemented. This document formally outlines evaluation criteria, provides samples of documents, and contains a schedule

of future projects.

- Property owners abutting Brownsville Road, Shadyway Drive, Villawood Avenue, Kingsley Street, and Dauphin Street were offered an opportunity to participate in the popular and successful Shared Cost Sidewalk Restoration Program. 95 separate property owners enrolled in the program. Just over 11,100 square feet of walkways were replaced.
- In order to ensure uniform compliance, citations were issued to Greenlee Road property owners who failed to enroll in the program or complete repairs privately. Only one of 38 originally eligible property owners has yet to improve noted defective slabs.
- Evaluations were completed along Brentwood Avenue, Clermont Avenue, and Bookman Avenue. 97 properties were identified as containing at least one damaged or uplifted slab.

G. Other Departmental Programs.

1. Active on-street handicapped spaces: 27
2. Amusement device licenses issued- 47
 - Includes 32 video devices, 7 mechanical devices (pinball, air hockey, darts, etc.), 5 jukeboxes, and 3 pool tables. Note that this revenue source has diminished and is not expected to rebound.
3. Engaged in the collaborative CLEAN-UP detail with the Police Department. This new program has allowed for the discovery of additional violations while concurrently improving community relations.

F. Boards/Commissions

1. Planning Commission:
 - Case 2016-01: The body approved a site plan for the construction of a new single family home at 213 Olancho Avenue. This structure was tragically destroyed by fire. Brentwood is pleased that Ms. Alexandria Edwards chose to remain a part of our community.
 - Case 2016-02: A proposed digital sign ordinance was reviewed by the members. Revisions were recommended to Council, and the draft remains under review.
2. Zoning Hearing Board:
 - Case 2016-01: Donald Lovato of 211 Kaufmann Avenue requested a variance to install a pool in the rear of his home. Said structure is located on a through lot that technically contains two yards. The request was granted.
 - Case 2016-02: The board reviewed a proposal to install a digital sign at 3754 Brownsville Road. This marked the first ever request for a variance to operate such type of sign in the mixed-use district. After much deliberation, the request was denied.
 - Case 2016-03: Relief was granted for the installation of a six-foot fence at 236 Wainwright Avenue. Vanessa Workoff asked for the variance due to

- grade disparities causing vehicle lights to be projected directly into the home.
- Case 2016-04: Ronald D'Allesandro sought a variance to install a fence on the corner lot at 27 West Garden Road. The board permitted the construction of this structure in a technical front yard.
 - Case 2016-05: Due to motorist sight line concerns, the owners of the Mr. Magic Car Wash requested a variance for the installation of an oversized wall sign. The body approved a sign that featured revised dimensions.

G. Department Administration

1. Phone calls (incoming/outgoing): approx. 3,002
2. Training:
 - Ralph attended an intensive five-day course on the residential code, as well as four one-day courses hosted by professional organization CBO.
 - Eric attended the APMM conference for management training.
3. Departmental projects:
 - Successfully applied for a CITF grant through the Allegheny County Department of Economic Development. This award provides \$160,000 to be utilized for pool renovations.
 - For the second consecutive year, submitted an application through the Multimodal Transportation Fund to effectively double the scope of the sidewalk rehabilitation fund. Awaiting a funding decision.
 - Prepared revisions to the Borough's sewer lateral inspection ordinance. These alterations clarify responsibility requirements and provide additional instruction on the escrow process.
 - Drafted updates to the municipal solid waste ordinance. These changes are designed to reduce nuisances associated with the improper storage of trash and to mitigate the impact of construction dumpsters. Additionally, a formal process for the collection of trash fees was established.
 - Developed a packet to provide additional guidance to real estate agents and closing companies regarding closing procedures.
 - Worked with Gateway Engineers to implement a new GIS-based code enforcement module. This software is designed to supersede the cumbersome GeoPlan software.



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 4.b.

SUBJECT: Brentwood Pool Renovations Project - Update

DATE: March 27, 2017

**PRESENTED BY: MR. DENNIS FLYNN, PE
GATEWAY ENGINEERS**

ATTACHMENTS:

Description

2017_3_24- Overall Opinion of Cost EGK March 2017

2017_3_24- Ph 1 - Opinion of Cost EGK March 2017

Rendered Plan

Presentation Plans

Upload Date

3/26/2017

3/26/2017

3/26/2017

3/27/2017

Type

Cover Memo

Cover Memo

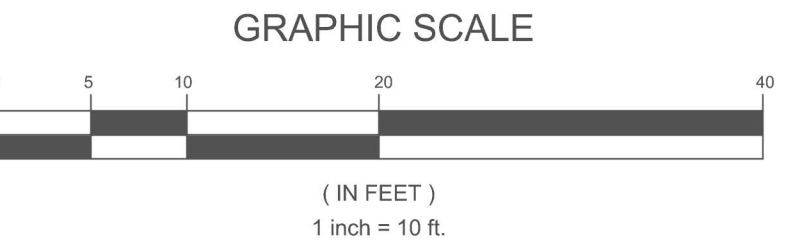
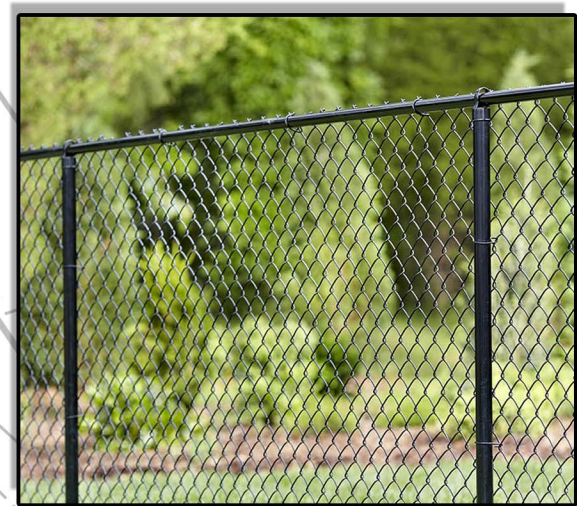
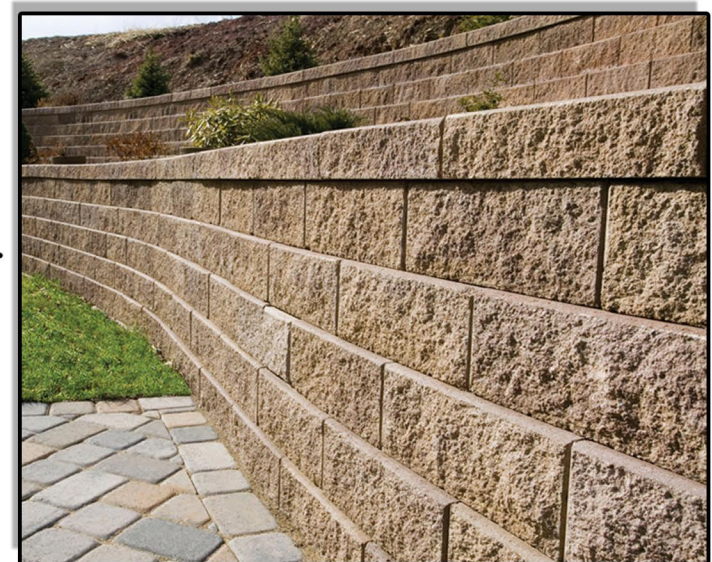
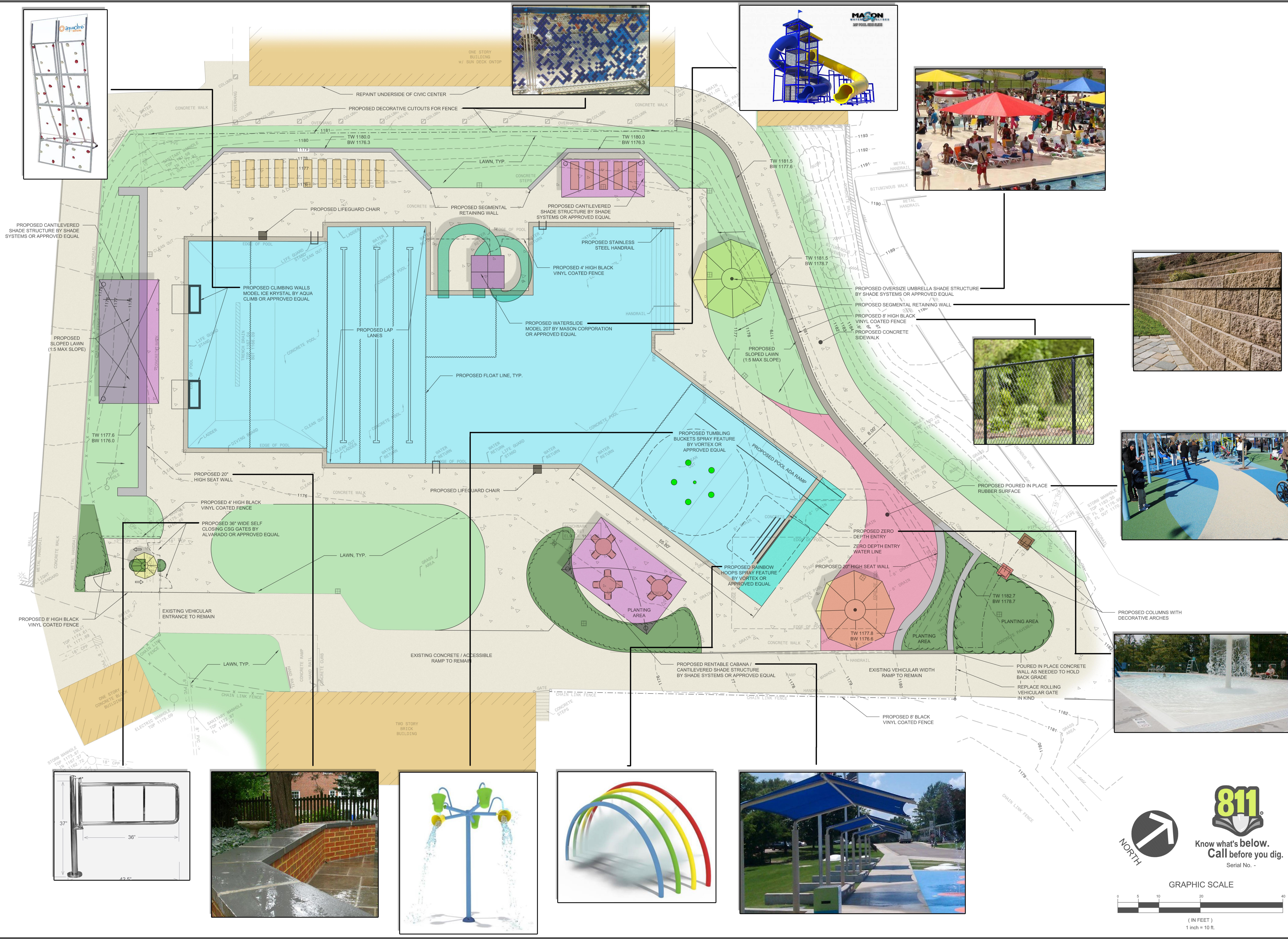
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The Gateway Engineers, Inc. 100 McMorris Road Pittsburgh, PA 15205		OPINION OF PRELIMINARY PROBABLE CONSTRUCTION COST (DD PHASE)		Project No. C-40057-0013 Date March 27, 2017 Amount \$1,516,146.00	
Estimate of Cost For Work To Be Completed In Project				Borough of Brentwood, Allegheny County, PA Brentwood Pool Renovations	
ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	AMOUNT
Demolition					
	Baby Pool	L.S.	\$6,600.00	1	\$6,600.00
	Concrete Sidewalk / Pool Decking	S.F.	\$7.50	7,400	\$55,500.00
	Retaining Walls	EA.	\$3,500.00	2	\$7,000.00
	Sloped Concrete Above Wall	L.S.	\$7,000.00	1	\$7,000.00
	Chain Link Fence	L.F.	\$5.00	430	\$2,150.00
	Concrete Steps	EA.	\$250.00	14	\$3,500.00
	Lifeguard Chairs	EA.	\$250.00	3	\$750.00
	Inlets	EA.	\$75.00	10	\$750.00
	Pipe (Allowance)	L.F.	\$10.00	90	\$900.00
	Miscellaneous On-Site Items (Allowance)	L.S.	\$1,500.00	1	\$1,500.00
	Landscaping (Allowance)	L.S.	\$1,000.00	1	\$1,000.00
Earthwork					
	Bulk Excavation / Fine Grading (Allowance)	L.S.	\$4,500.00	1	\$4,500.00
Erosion Control					
	Inlet Protection	EACH	\$175.00	12	\$2,100.00
	18" Compost Filter Sock	L.F.	\$12.00	500	\$6,000.00
	Rock Construction Entrance (RCE)	EACH	\$2,500.00	1	\$2,500.00
	E and SC Maintenance (Allowance)	L.S.	\$1,000.00	1	\$1,000.00
Storm Sewer					
	15" SLCPP	L.F.	\$65.00	435	\$28,275.00
	Storm Inlets / Yard Drains	EA.	\$1,250.00	12	\$15,000.00
Site Improvements					
	Post Lights (Allowance)	EA.	\$3,500.00	12	\$42,000.00
	Signs	EA.	\$350.00	10	\$3,500.00
	Concrete Sidewalks / Pool Decking	S.F.	\$12.00	9,165	\$109,980.00
	Poured In Place Rubber Surface	S.F.	\$15.00	915	\$13,725.00
	Landscaping / Sodding (Allowance)	L.S.	\$5,000.00	1	\$5,000.00
	Seat Wall	S.F.F.	\$45.00	240	\$10,800.00
	Retaining Wall (Including Footer)	S.F.F.	\$65.00	1,200	\$78,000.00
	Poured In Place Concrete Wall	S.F.F.	\$85.00	75	\$6,375.00
	Rolling Gate	EA.	\$3,000.00	1	\$3,000.00
	Self Closing Gate	EA.	\$500.00	2	\$1,000.00
	4' / 8' New Fence	L.F.	\$75.00	505	\$37,875.00
	Columns with Decorative Arch	L.S.	\$15,000.00	1	\$15,000.00
	Umbrella Shade Structure	EA.	\$6,400.00	1	\$6,400.00
	Oversize Umbrella Shade Structure	EA.	\$7,800.00	2	\$15,600.00
	Cabana / Cantilevered Shade Structure	EA.	\$9,100.00	3	\$27,300.00
	Prep / Paint Existing Handrails	L.F.	\$25.00	140	\$3,500.00
Pool Improvements					
	Pool Shell Concrete Repair and Sandblast	L.S.	\$50,000.00	1	\$50,000.00
	316 Stainless Steel Gutter System	L.S.	\$145,500.00	1	\$145,500.00
	PVC Pool Bottom, Walls and Stairs	L.S.	\$75,000.00	1	\$75,000.00
	Climbing Walls (Two Total)	L.S.	\$16,000.00	1	\$16,000.00
	Float Line and Lap Lane Lines and Reel	L.S.	\$3,600.00	1	\$3,600.00
	Water Slide Peninsula Area	S.F.	\$115.00	425	\$48,875.00
	Water Slide	L.S.	\$62,000.00	1	\$62,000.00
	"Zero" Depth ADA Compliant 36' x 46' Pool	L.S.	\$182,000.00	1	\$182,000.00
	Rainbow Hoops in "Zero" Depth	L.S.	\$9,000.00	1	\$9,000.00
	Tumbling Buckets in "Zero" Depth	L.S.	\$9,000.00	1	\$9,000.00
	ADA Compliant Stairs in NW Wall (10 Feet)	L.S.	\$8,000.00	1	\$8,000.00
	500K BTU Pool Heater	L.S.	\$8,000.00	1	\$8,000.00
	10 HP Filter Pump	L.S.	\$6,000.00	1	\$6,000.00
	Automatic Filter System Controller	L.S.	\$4,000.00	1	\$4,000.00
	Flow Meter, AccuTab System and Valves	L.S.	\$7,000.00	1	\$7,000.00
	Pool Cleaning Robot	L.S.	\$3,200.00	1	\$3,200.00
	Movable Life Guard Chairs	EA.	\$4,000.00	3	\$12,000.00
	Infrastructure for Future Slide / Spray Improvements	L.S.	\$15,000.00	1	\$15,000.00
	Pool Handrails	L.F.	\$125.00	10	\$1,250.00
	Ladders	EA.	\$1,500.00	3	\$4,500.00
Plumbing					
	Main Drain	L.S.	\$12,000.00	1	\$12,000.00
	12" Drain Line	L.F.	\$45.00	90	\$4,050.00
	6" and 8" Supply / Return to Gutter System	L.F.	\$40.00	935	\$37,400.00
Electrical					
	Electrical Work (Allowance)	L.S.	\$15,000.00	1	\$15,000.00
Note: Estimates are merely opinions based on past experience and are not projections of current market conditions.				Subtotal	\$1,263,455.00
Note: Estimate does not include allowances for engineering, inspection, surveying, tap fees, permit fees, etc.				20% Contingency	\$252,691.00
Note: Estimate based on Gateway Plan (Preliminary Plan March 2017).				Total Opinion	\$1,516,146.00

The Gateway Engineers, Inc. 100 McMorris Road Pittsburgh, PA 15205		OPINION OF PRELIMINARY PROBABLE CONSTRUCTION COST (DD PHASE)		Project No. C-40057-0013 Date March 27, 2017 Amount \$1,007,198.75	
Estimate of Cost For Work To Be Completed In Project				Borough of Brentwood, Allegheny County, PA Brentwood Pool Renovations	
ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE	QUANTITY	AMOUNT
	Demolition				
	Baby Pool	L.S.	\$6,600.00	1	\$6,600.00
	Concrete Sidewalk / Pool Decking	S.F.	\$5.00	7,400	\$37,000.00
	Retaining Walls	EA.	\$3,500.00	2	\$7,000.00
	Sloped Concrete Above Wall	L.S.	\$3,500.00	1	\$3,500.00
	Chain Link Fence	L.F.	\$5.00	430	\$2,150.00
	Concrete Steps	EA.	\$150.00	14	\$2,100.00
	Lifeguard Chairs	EA.	\$200.00	3	\$600.00
	Inlets	EA.	\$75.00	10	\$750.00
	Pipe (Allowance)	L.F.	\$10.00	90	\$900.00
	Miscellaneous On-Site Items (Allowance)	L.S.	\$1,500.00	1	\$1,500.00
	Landscaping (Allowance)	L.S.	\$1,000.00	1	\$1,000.00
	Earthwork				
	Bulk Excavation / Fine Grading (Allowance)	L.S.	\$4,500.00	1	\$4,500.00
	Erosion Control				
	Inlet Protection	EACH	\$125.00	12	\$1,500.00
	18" Compost Filter Sock	L.F.	\$10.00	500	\$5,000.00
	Rock Construction Entrance (RCE)	EACH	\$2,000.00	1	\$2,000.00
	E and SC Maintenance (Allowance)	L.S.	\$1,000.00	1	\$1,000.00
	Storm Sewer				
	15" SLCPP	L.F.	\$60.00	435	\$26,100.00
	Storm Inlets / Yard Drains	EA.	\$1,000.00	12	\$12,000.00
	Site Improvements				
	Post Lights (Allowance)	EA.	\$3,500.00	12	\$42,000.00
	Signs	EA.	\$350.00	10	\$3,500.00
	Concrete Sidewalks / Pool Decking	S.F.	\$10.00	7,800	\$78,000.00
	Landscaping / Sodding (Allowance)	L.S.	\$5,000.00	1	\$5,000.00
	Retaining Wall (Including Footer)	S.F.F.	\$55.00	585	\$32,175.00
	Poured In Place Concrete Wall	S.F.F.	\$75.00	75	\$5,625.00
	Self Closing Gate	EA.	\$500.00	2	\$1,000.00
	4' / 8' New Fence	L.F.	\$65.00	275	\$17,875.00
	Pool Improvements				
	Pool Shell Concrete Repair and Sandblast	L.S.	\$50,000.00	1	\$50,000.00
	316 Stainless Steel Gutter System	L.S.	\$145,500.00	1	\$145,500.00
	PVC Pool Bottom, Walls and Stairs	L.S.	\$75,000.00	1	\$75,000.00
	Water Slide Peninsula Area	S.F.	\$115.00	425	\$48,875.00
	"Zero" Depth ADA Compliant 36' x 46' Pool	L.S.	\$182,000.00	1	\$182,000.00
	Infrastructue for Future Slide / Spray Improvements	L.S.	\$15,000.00	1	\$15,000.00
	Pool Handrails	L.F.	\$125.00	10	\$1,250.00
	Ladders	EA.	\$1,500.00	3	\$4,500.00
	Plumbing				
	Main Drain	L.S.	\$12,000.00	1	\$12,000.00
	12" Drain Line	L.F.	\$40.00	90	\$3,600.00
	6" and 8" Supply / Return to Gutter System	L.F.	\$35.00	935	\$32,725.00
	Electrical				
	Electrical Work (Allowance)	L.S.	\$5,000.00	1	\$5,000.00
Note: Estimates are merely opinions based on past experience and are not projections of current market conditions.				Subtotal	\$875,825.00
				15% Contingency	\$131,373.75
				Total Opinion	\$1,007,198.75
Note: Estimate does not include allowances for engineering, inspection, surveying, tap fees, permit fees, etc.					
Note: Estimate based on Gateway Plan (Preliminary Plan March 2017).					

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REVISION RECORD

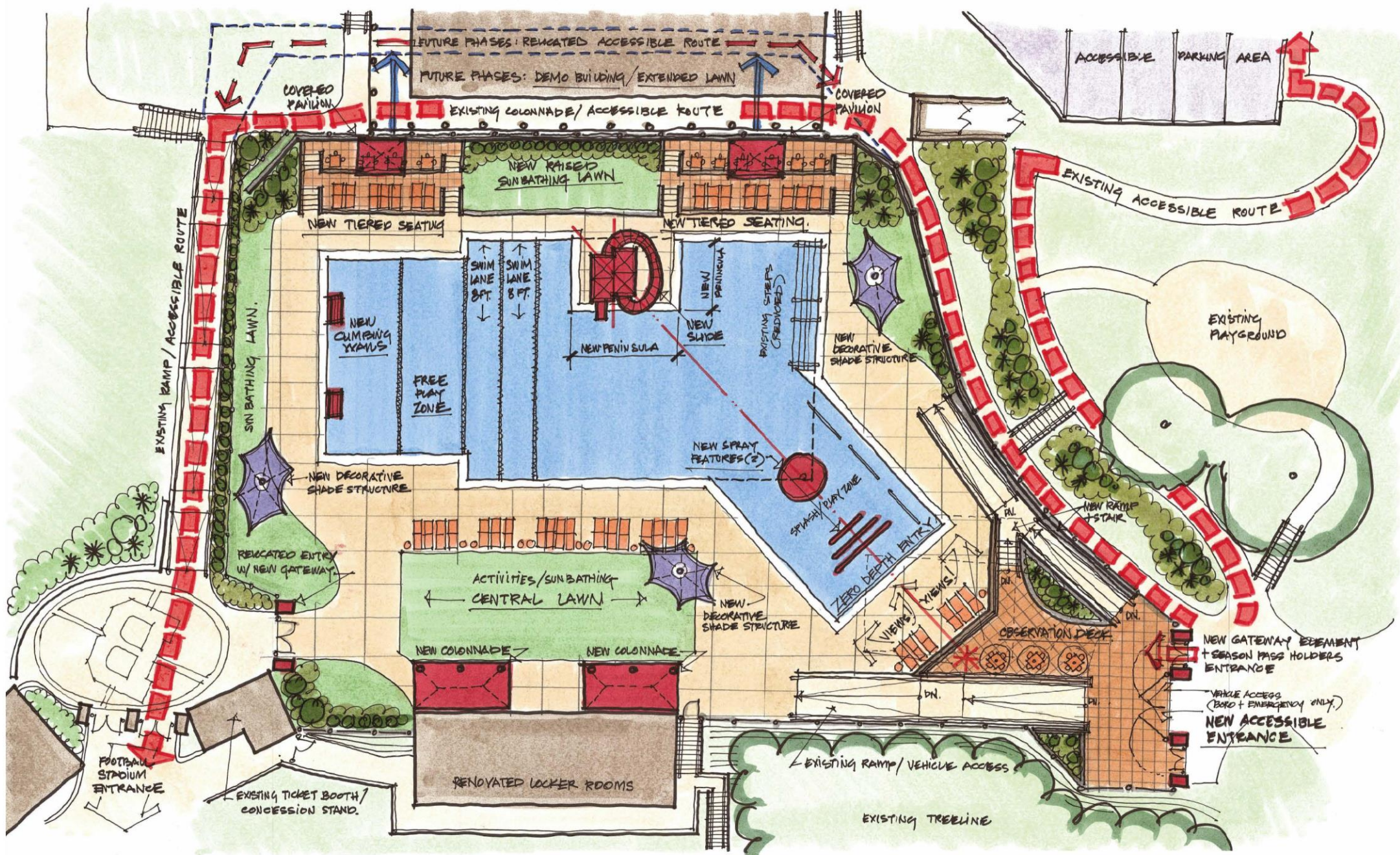
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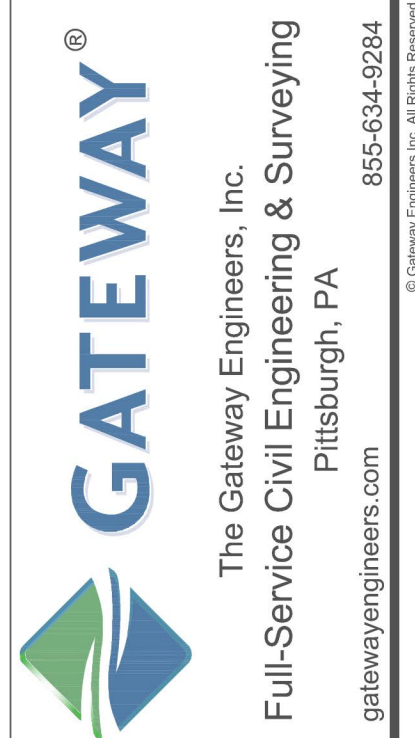
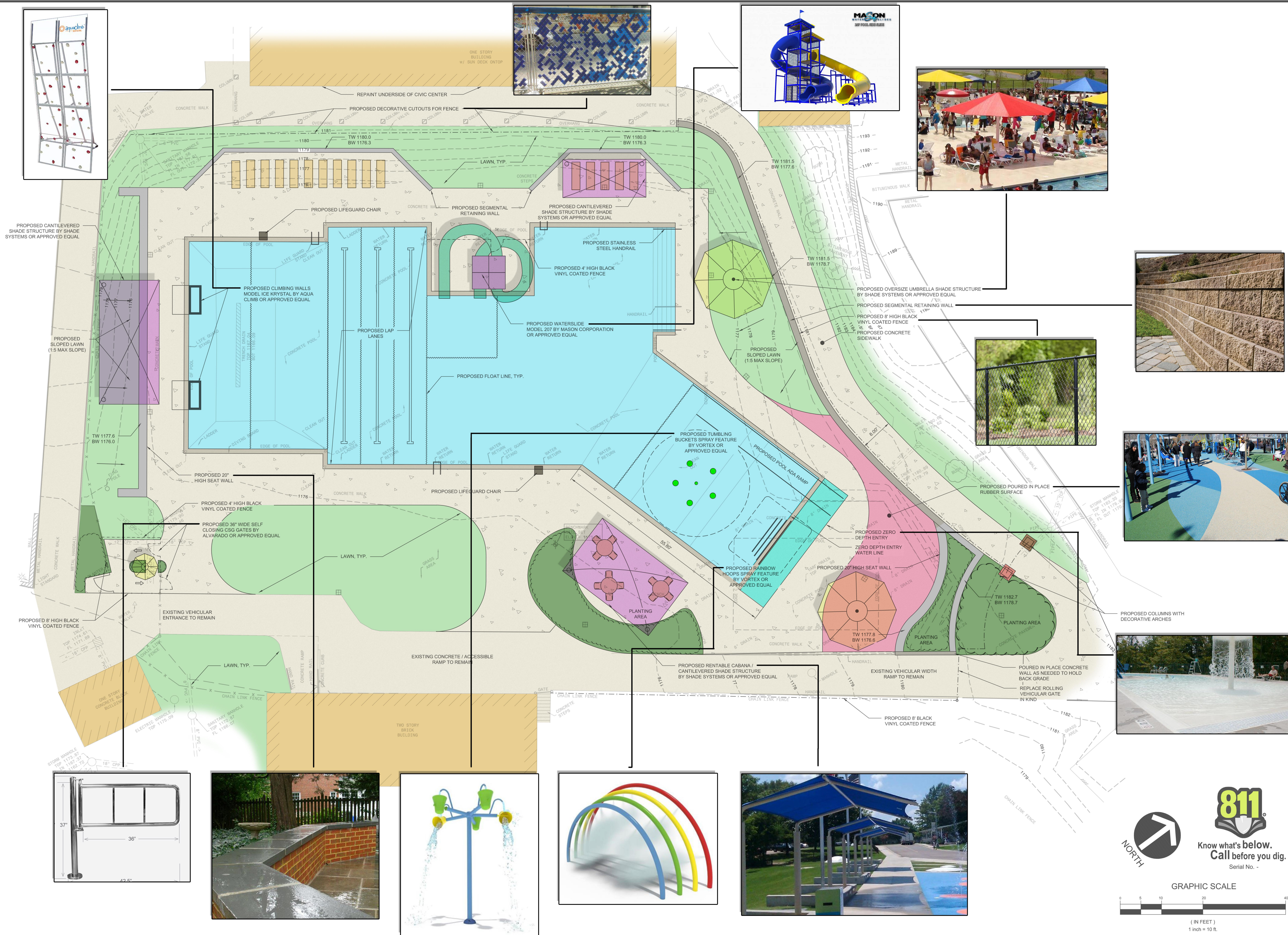
BRENTWOOD POOL RENOVATIONS

BRENTWOOD PARK
ALLEGHENY COUNTY, PA
PREPARED FOR:
BRENTWOOD BOROUGH
ALLEGHENY COUNTY, PA
CITY, STATE ZIP

SCHEMATIC
SITE GRADING
UTILITY PLAN

Project Number: 40057-0013
Drawing Scale: 1" = 10'
Date Issued: MARCH 2017
Index Number: -
Drawn By: JCF
Checked By: NMO
Project Manager: DJF





REVISION RECORD	
Date	No
-	01
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BRENTWOOD POOL RENOVATIONS
BRENTWOOD PARK
ALLEGHENY COUNTY, PA

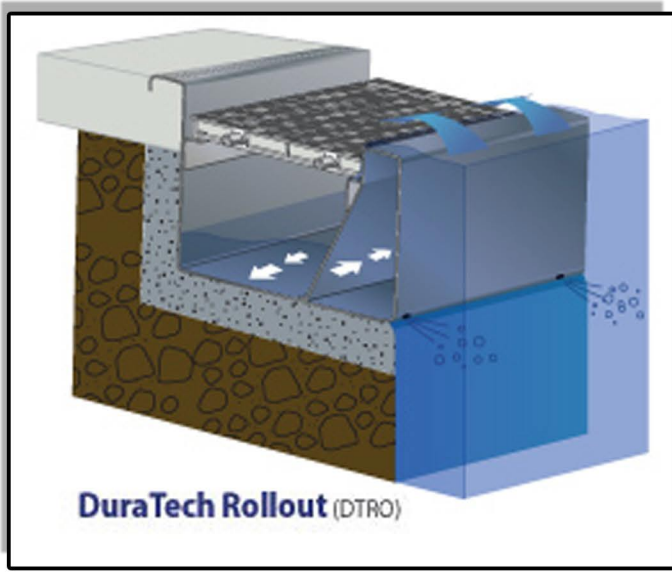
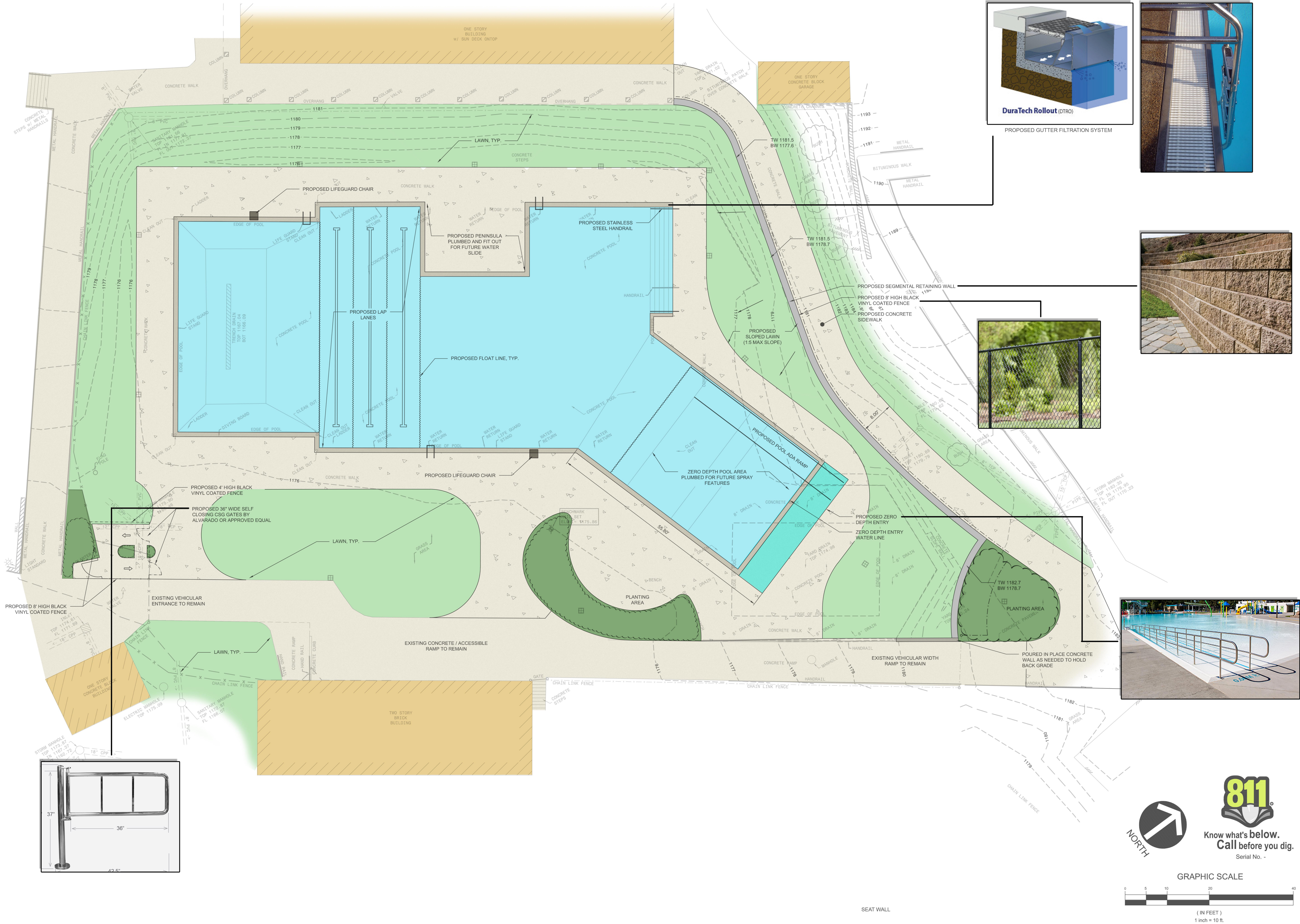
PREPARED FOR:
BRENTWOOD BOROUGH
ALLEGHENY COUNTY, PA
CITY, STATE ZIP

**SCHEMATIC
SITE GRADING
UTILITY PLAN**

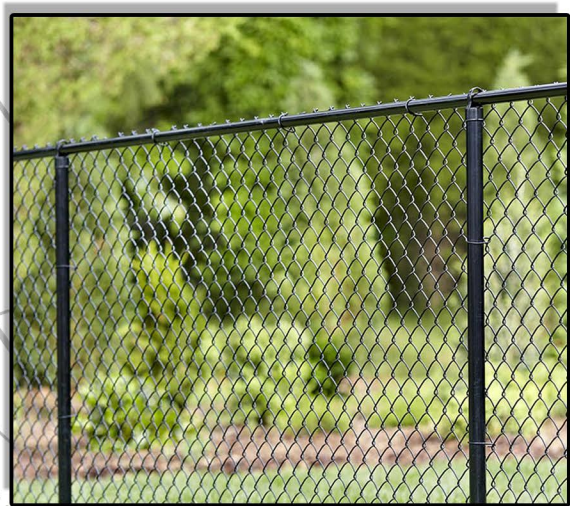
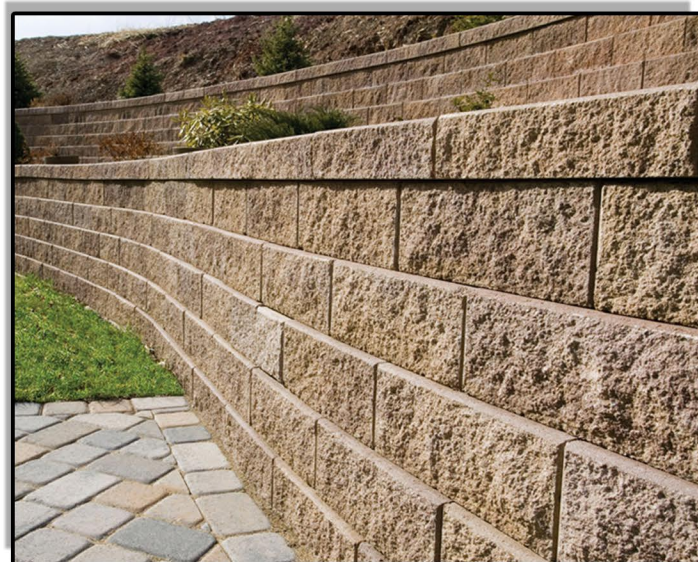
Project Number: 40057-0013
Drawing Scale: 1" = 10'
Date Issued: **MARCH 2017**
Index Number: --
Drawn By: JCF
Checked By: NMO
Project Manager: DJF

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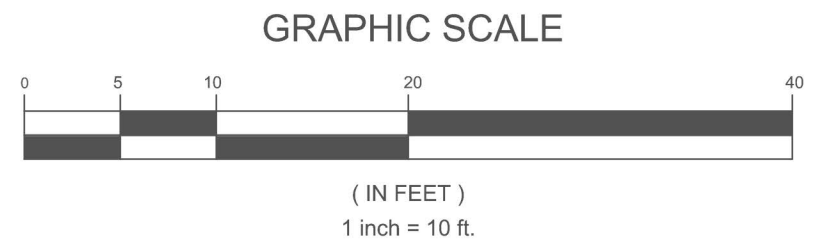
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User: jcm
Printer: HP DesignJet 5600cm e
Plot Date: 3/27/2017 8:52 AM



PROPOSED GUTTER FILTRATION SYSTEM



Serial No. -



BRENTWOOD POOL RENOVATIONS

BRENTWOOD PARK
ALLEGHENY COUNTY, PA
PREPARED FOR:
BRENTWOOD BOROUGH
ALLEGHENY COUNTY, PA
CITY, STATE ZIP

REVISION RECORD

No.	Date
01	-
02	-
03	-
04	-
05	-
06	-
07	-
08	-

PHASE 1 SITE GRADING UTILITY PLAN

Project Number: 40057-0013
Drawing Scale: 1" = 10'
Date Issued: MARCH 2017
Index Number: -
Drawn By: JCF
Checked By: NMO
Project Manager: DJF

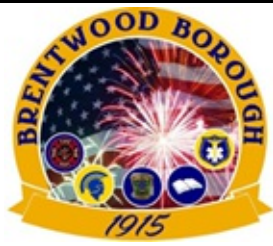
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Full-Service Civil Engineering & Surveying
Pittsburgh, PA
gatewayengineers.com

855-634-9284

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BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 7.a.

SUBJECT: FYI - Committee of the Whole - Borough Building and Multi-Modal Grant

DATE: March 27, 2017



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 9.a.
ACTION ITEM

SUBJECT: Consider authorizing the Borough Manager to Bind the insurance coverage policy with the lowest quoted insurance provider to provide the Borough with comparable insurance coverage for Errors & Omission for Public Officials Liability including EPL, Law Enforcement Liability, Property Liability, and General Liability for the Period of April 1, 2017 to March 31, 2018 [ACTION ITEM].

DATE: March 27, 2017

**PRESENTED BY: GEORGE ZBOYOVSKY, PE
BOROUGH MANAGER**

SUMMARY:

Completed the Insurance Renewal Application. The Borough will be renewing their Property & Liability Insurance, Public Officials Insurance, Law Enforcement Liability, and Employment Practices Insurance for the Period of April 1, 2017 to March 31, 2017.

The Borough's Insurance Broker, Arthur J. Gallagher Risk Management Services is shopping around for the Borough's policy. In addition, the Borough has Ed Schmidt of ESI also obtaining quotes for comparable coverage.

Although it is not typical for a community to request new bids every year for Insurance, the Borough has been doing this since 2008 when it first realized a savings over around \$20,000.00. It does take some time to complete the arduous applications, however the resulting outcome has been mostly beneficial. Granted, in some years there have been a minor increase due primarily to regulatory requirements, however in general the Borough has seen their costs maintained and actually decrease due to the increase in control policies and other internal operating procedures the Underwriters like to see when completing the renewal applications.

BUDGET IMPACT:

This is funded from the 2017 General Fund – 01 – 486 Insurances

Property	\$44,040.00
Auto	\$15,063.00
General Liability Policy	\$13,000.00
Umbrella	\$ 7,356.00
TOTAL	\$ 83,143.00

01 486-352 LIABILITY INSURANCE

Law Enforcement Liability	
E&O - Public Officials Liability	
TOTAL	\$ 25,353.00

TOTAL = \$111,000

The 2015 Rate for McKee Risk was \$121,782.

The 2016 Rate for McKee Risk for 2016 came in at \$95,496.00.

This represents a savings of **\$26,286.00** from the 2015 rate.

Thus far, we have received proposed rates from \$75,000 to \$86,000. So we are looking at a substantial savings.

RECOMMENDATION:

Staff recommends the Borough proceed with binding said insurance coverage.

PROS:

Approx. \$15,000 reduction in the annual premiums.

Continue with the same carrier which demonstrates stability.

The Borough has not had any issues with the current carrier.

CONS:

N/A



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 11.a.
ACTION ITEM

SUBJECT: Consider adopting Resolution No. 2017-28: Conditional Use Application for Home Based Business [ACTION ITEM].

DATE: March 27, 2017

PRESENTED MR. RALPH COSTA
BY: CODE ENFORCEMENT AND BUILDING INSPECTOR

SUMMARY:

A Conditional Use Hearing on a request to operate a Home Occupation Business at 330 Marylea Avenue is scheduled before Council on February 27, 2017 at 7:00 PM.

In a Conditional Use hearing, Council acts in a quasi-judicial role to determine whether or not the applicant has met the criteria required for a particular use. Where the applicant can establish through evidence and testimony that the criteria have been met, Council is required to approve the conditional use application. A decision must be based solely on the facts presented and the applicable law - no presuppositions, preferences, biases or public opinion may be taken into account. See, e.g., *In Re: Conditional Use Application of Wal-Mart Stores v. Wal-Mart, Inc.*, 2007 Pa. D&C Lexis 15 (Berks Co. Com. Pleas). The Brentwood Borough Code ("Code") defines Home Occupation Business as follows: Any use customarily carried on entirely within a dwelling, by the occupant thereof, which use is clearly incidental and subordinate to the use of the dwelling. Examples include, but are not limited to, professional services such as legal, financial, accounting or engineering, barber and beauty shops, music and tutoring instruction. Home occupations are limited to one student, customer or client at a time. Home occupation businesses are different than no-impact home-based businesses (see definition of "no-impact home-based business"). A Home Occupation Business is permitted as a Conditional Use in the R-1, R-2, R-3 and MUN Districts in the Borough. The Code does not contain any additional conditional use criteria specific to a Home Occupation Business. As such, Council will need to consider the general standards applicable to all conditional use applications:

§ 210-34 General standards for all conditional uses and special exceptions. When considering applications for conditional uses and special exceptions, the following general standards for all conditional uses and special exceptions shall be met: A. In accordance with the comprehensive plan, the use shall be consistent with the spirit, purposes, and the intent of this chapter. B. Compliance with this chapter. The applicant shall establish by credible evidence that the application complies with all applicable requirements of this chapter. The applicant shall provide sufficient plans, studies or other data to demonstrate compliance. C. Compliance with other laws. The approval may be conditioned upon the applicant demonstrating compliance with other specific applicable local, state and federal laws, regulations and permits. D. The application shall include proper site layout, internal circulation, parking, buffering, and all other elements of proper design as specified in this chapter. E. The applicant shall establish that the traffic from the proposed use will be accommodated in a safe and efficient manner that will minimize hazards and congestion and provide adequate access arrangements after considering any improvements proposed to be made by the applicant as a condition of approval. F. The proposed use shall not substantially change the character of any surrounding residential neighborhood after considering any proposed conditions upon approval. G. The proposed use shall not create a significant hazard to the public health safety, and welfare. H. The proposed use shall be suitable for the property in question, and designed,

constructed, operated, and maintained so as to be in harmony with and appropriate in appearance to the existing or intended character of the general vicinity. If Council determines that the applicant has met the criteria for the conditional use, Council may attach reasonable conditions and safeguards as part of the approval.

ATTACHMENTS:

Description	Upload Date	Type
DRAFT Resolution No. 2017-28: APPROVE Conditional Use Permit for 330 Marylea	3/27/2017	Cover Memo
DRAFT Resolution No. 2017-28: DENY Conditional Use Permit for 330 Marylea	3/27/2017	Cover Memo

BOROUGH OF BRENTWOOD

RESOLUTION NO. 2017 - 28

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, APPROVING THE CONDITIONAL USE APPLICATION FILED BY TOAN HO TO OPERATE A NAIL SALON AS A HOME OCCUPATION BUSINESS AT THE PROPERTY LOCATED AT 330 MARYLEA AVENUE FOLLOWING A PUBLIC HEARING HELD ON FEBRUARY 27, 2017

WHEREAS, the requested conditional use hearing was held before the Borough Council of the Borough of Brentwood on February 27, 2017, and evidence and testimony was presented regarding the application for conditional use approval filed by Mr. Toan Ho ("Applicant") to allow for the use of property located at 330 Marylea Avenue, Pittsburgh, Pennsylvania 15227, located in the Borough of Brentwood and identified in the Allegheny County Office of Property Assessment as Parcel ID Number 188-E-100 ("Subject Property"), as a home occupation business, and specifically, as a nail salon; and

WHEREAS, the Subject Property is located in the R-1 Single-family Residential District in the Borough; and

WHEREAS, a home occupation business is authorized as a conditional use in the R-1 District pursuant to Section 210-28 of the Code of the Borough of Brentwood; and

WHEREAS, the Borough of Brentwood presented evidence through Eric Peccon, Assistant Manager of the Borough of Brentwood; and

WHEREAS, the following individuals testified in favor of the application: Toan Ho, Renee Grimm and Raymond Kensel; and

WHEREAS, the following individuals testified in opposition to the application: Richard Kalp and Dean Ubiparip.

NOW THEREFORE, be it RESOLVED, that the Borough Council of the Borough of Brentwood hereby makes the following Findings of Fact and Decision:

FINDINGS OF FACT

1. Section 210-9 of the Code of the Borough of Brentwood ("Code") defines Home Occupation Business as follows:

Any use customarily carried on entirely within a dwelling, by the occupant thereof, which use is clearly incidental and subordinate to the use of the dwelling. Examples include, but are not limited to, professional services such as legal, financial, accounting or engineering, barber and beauty shops, music and tutoring instruction. Home occupations are limited to one student, customer or client at a time.

Home occupation businesses are different than no-impact home-based businesses (see definition of "no-impact home-based business").

2. Pursuant to Section 210-28 of the Code, a Home Occupation Business is permitted as a Conditional Use in the R-1, R-2, R-3 and MUN Districts in the Borough.
3. The Subject Property is located in the R-1 Single-family Residential Zoning District.
4. The Applicant filed an Application for Conditional Use Approval ("Application") to operate a Home Occupation Business on the Subject Property, specifically to operate a beauty shop/nail salon.
5. The Code sets forth the following general standards for consideration by Borough Council when reviewing of a Conditional Use Application:

§ 210-34 General standards for all conditional uses and special exceptions.

When considering applications for conditional uses and special exceptions, the following general standards for all conditional uses and special exceptions shall be met:

- A. In accordance with the comprehensive plan, the use shall be consistent with the spirit, purposes, and the intent of this chapter.
- B. Compliance with this chapter. The applicant shall establish by credible evidence that the application complies with all applicable requirements of this chapter. The applicant shall provide sufficient plans, studies or other data to demonstrate compliance.
- C. Compliance with other laws. The approval may be conditioned upon the applicant demonstrating compliance with other specific applicable local, state and federal laws, regulations and permits.
- D. The application shall include proper site layout, internal circulation, parking, buffering, and all other elements of proper design as specified in this chapter.
- E. The applicant shall establish that the traffic from the proposed use will be accommodated in a safe and efficient manner that will minimize hazards and congestion and provide adequate access arrangements after considering any improvements proposed to be made by the applicant as a condition of approval.
- F. The proposed use shall not substantially change the character of any surrounding residential neighborhood after considering any proposed conditions upon approval.

G. The proposed use shall not create a significant hazard to the public health safety, and welfare.

H. The proposed use shall be suitable for the property in question, and designed, constructed, operated, and maintained so as to be in harmony with and appropriate in appearance to the existing or intended character of the general vicinity.

6. The Planning Commission of the Borough of Brentwood reviewed the Application and information presented by the Applicant regarding the Application at its public meeting held on January 19, 2017.
7. The Planning Commission recommended approval of the Application subject to four stipulations:
 - a. Patron parking shall be limited to two stalls in the rear of the driveway of the Subject Property.
 - b. Hours of operation shall be limited to 8:00 AM to 8:00 PM.
 - c. No advertising signage (permanent or temporary) shall be permitted.
 - d. A buffer in the form of shrubs or a fence must be placed on the property line of the Subject Property adjacent to the driveway. The buffer shall be in conformance with the Borough regulations.
8. The hearing before Borough Council was properly advertised and posted and was held on February 27, 2017, at 7:00 P.M.
9. The Council of the Borough of Brentwood has determined that the Applicant has met the criteria for operating a Home Occupation Business at the Subject Property.

CONCLUSIONS AND DECISION OF THE COUNCIL OF THE BOROUGH OF BRENTWOOD

Subject to the aforementioned findings and, also, to the below-stated additional conditions, all standards and criteria of the Code of the Borough of Brentwood relating to the requested conditional use have been met. The Applicant is required to comply with all applicable provisions of the Borough of Brentwood Code including acquisition of an occupancy permit and is required to meet all standards, statutes, ordinances, codes, regulations, and laws of the Borough of Brentwood, County of Allegheny, Commonwealth of Pennsylvania and the United States of America. The Borough Council of the Borough of Brentwood hereby grants the Applicant's request for conditional use to operate a beauty shop / nail salon as a Home Occupation Business at the Subject Property subject to the following conditions which Council has determined will safeguard the health, safety and welfare of the residents of the Borough:

- a. Patron parking shall be limited to two stalls in the rear of the driveway of the Subject Property.
- b. Hours of operation shall be limited to 8:00 AM to 8:00 PM.
- c. No advertising signage (permanent or temporary) shall be permitted.
- d. A buffer in the form of shrubs or a fence must be placed on the property line of the Subject Property adjacent to the driveway. The buffer shall be in conformance with the Borough regulations.

The Applicant shall not be permitted to operate the approved Home Occupation Business until the Applicant obtains an occupancy permit from the Borough of Brentwood and obtains any and all other permits, licenses or approvals that may be required to operate the beauty shop / nail salon at the Subject Property.

RESOLVED this 27th day of March, 2017.

ATTEST:

Borough of Brentwood

George Zboyovsky, PE
Borough Manager

By:_____
John Frombach
President of Council

I, as Manager for the Borough of Brentwood, County of Allegheny, Commonwealth of Pennsylvania, certify that this document constitutes an official communication by the Borough of Brentwood and accurately reflects its decision in this matter and which was approved by a majority of the Borough of Brentwood Council at a properly advertised meeting held on March 27, 2017.

George Zboyovsky, Manager

LIT 621046

BOROUGH OF BRENTWOOD

RESOLUTION NO. 2017 - 28

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, DENYING THE CONDITIONAL USE APPLICATION FILED BY TOAN HO TO OPERATE A NAIL SALON AS A HOME OCCUPATION BUSINESS AT THE PROPERTY LOCATED AT 330 MARYLEA AVENUE FOLLOWING A PUBLIC HEARING HELD ON FEBRUARY 27, 2017

WHEREAS, a conditional use hearing was held before the Borough Council of the Borough of Brentwood on February 27, 2017, and evidence and testimony was presented regarding the application for conditional use filed by Mr. Toan Ho ("Applicant") to allow for the use of property located at 330 Marylea Avenue, Pittsburgh, Pennsylvania 15227, located in the Borough of Brentwood and identified in the Allegheny County Office of Property Assessment as Parcel ID Number 188-E-100 ("Subject Property"), as a home occupation business, and specifically, as a nail salon; and

WHEREAS, the Subject Property is located in the R-1 Single-family Residential District in the Borough; and

WHEREAS, a home occupation business is authorized as a conditional use in the R-1 District pursuant to Section 210-28 of the Code of the Borough of Brentwood where an applicant satisfies the applicable standards and criteria; and

WHEREAS, the Borough of Brentwood presented evidence through Eric Peccon, Assistant Manager of the Borough of Brentwood; and

WHEREAS, the following individuals testified in favor of the application: Toan Ho, Renee Grimm and Raymond Kensel; and

WHEREAS, the following individuals testified in opposition to the application: Richard Kalp and Dean Ubiparip.

NOW THEREFORE, be it RESOLVED, that the Borough Council of the Borough of Brentwood hereby makes the following Findings of Fact and Decision:

FINDINGS OF FACT

1. Section 210-9 of the Code of the Borough of Brentwood ("Code") defines Home Occupation Business as follows:

Any use customarily carried on entirely within a dwelling, by the occupant thereof, which use is clearly incidental and subordinate to the use of the dwelling. Examples include, but are not limited to, professional services such as legal, financial, accounting or engineering, barber and beauty shops, music and tutoring instruction. Home occupations are limited to one student, customer or client at a time. Home occupation businesses are different than no-impact

home-based businesses (see definition of "no-impact home-based business").

2. Pursuant to Section 210-28 of the Code, a Home Occupation Business is permitted as a Conditional Use in the R-1, R-2, R-3 and MUN Districts in the Borough.
3. The Subject Property is located in the R-1 Single-family Residential Zoning District.
4. The Applicant filed an Application for Conditional Use Approval ("Application") to operate a Home Occupation Business on the Subject Property, specifically to operate a beauty shop/nail salon.
5. The Code sets forth the following general standards for consideration by Borough Council when reviewing of a Conditional Use Application:

§ 210-34 General standards for all conditional uses and special exceptions.

When considering applications for conditional uses and special exceptions, the following general standards for all conditional uses and special exceptions shall be met:

- A. In accordance with the comprehensive plan, the use shall be consistent with the spirit, purposes, and the intent of this chapter.
- B. Compliance with this chapter. The applicant shall establish by credible evidence that the application complies with all applicable requirements of this chapter. The applicant shall provide sufficient plans, studies or other data to demonstrate compliance.
- C. Compliance with other laws. The approval may be conditioned upon the applicant demonstrating compliance with other specific applicable local, state and federal laws, regulations and permits.
- D. The application shall include proper site layout, internal circulation, parking, buffering, and all other elements of proper design as specified in this chapter.
- E. The applicant shall establish that the traffic from the proposed use will be accommodated in a safe and efficient manner that will minimize hazards and congestion and provide adequate access arrangements after considering any improvements proposed to be made by the applicant as a condition of approval.
- F. The proposed use shall not substantially change the character of any surrounding residential neighborhood after considering any proposed conditions upon approval.
- G. The proposed use shall not create a significant hazard to the public health safety, and welfare.

H. The proposed use shall be suitable for the property in question, and designed, constructed, operated, and maintained so as to be in harmony with and appropriate in appearance to the existing or intended character of the general vicinity.

6. The Planning Commission of the Borough of Brentwood reviewed the Application and information presented by the Applicant regarding the Application at its public meeting held on January 19, 2017.
7. The Planning Commission recommended approval of the Application subject to four stipulations:
 - a. Patron parking shall be limited to two stalls in the rear of the driveway of the Subject Property.
 - b. Hours of operation shall be limited to 8:00 AM to 8:00 PM.
 - c. No advertising signage (permanent or temporary) shall be permitted.
 - d. A buffer in the form of shrubs or a fence must be placed on the property line of the Subject Property adjacent to the driveway. The buffer shall be in conformance with the Borough regulations.
8. The hearing before Borough Council was properly advertised and posted and was held on February 27, 2017, at 7:00 P.M.
9. The Council of the Borough of Brentwood has determined that the Applicant has not met the criteria for operating a Home Occupation Business at the Subject Property for the reasons set forth more fully below:
 - a. The Applicant failed to submit plans, a site layout, studies or other credible evidence to establish compliance with the Code.
 - b. The Applicant has failed to establish that traffic from the proposed use can be accommodated in a safe and efficient manner.
 - c. The proposed use will change the general character of the surrounding residential neighborhood and/or the proposed use is not in harmony with the appearance and character of the neighborhood.
 - d. The Applicant acknowledged in his testimony that he regularly hosts more than one customer at a time at the Subject Property in violation of the Code due to the timing of appointments.

**CONCLUSIONS AND DECISION OF
THE COUNCIL OF THE BOROUGH OF BRENTWOOD**

The Applicant has failed to present credible evidence and testimony to establish that he has met the standards and criteria of the Code of the Borough of Brentwood relating to the requested conditional use. As such, the Borough Council of the Borough of Brentwood hereby denies the Applicant's request for conditional use to operate a beauty shop / nail salon as a Home Occupation Business at the Subject Property.

RESOLVED this 27th day of March, 2017.

ATTEST:

Borough of Brentwood

George Zboyovsky, PE
Borough Manager

By:_____
John Frombach
President of Council

I, as Manager for the Borough of Brentwood, County of Allegheny, Commonwealth of Pennsylvania, certify that this document constitutes an official communication by the Borough of Brentwood and accurately reflects its decision in this matter and which was approved by a majority of the Borough of Brentwood Council at a properly advertised meeting held on March 27, 2017.

George Zboyovsky, Manager

LIT 621075



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 11.b.
ACTION ITEM

SUBJECT: Consider Advertising OR Revising Ordinance No. 2017-1252; Amending in limited part Chapter VII - Signs [ACTION ITEM]

DATE: March 27, 2017

**PRESENTED BY: MR. ERIC PECCON
ASSISTANT BOROUGH MANAGER**

SUMMARY:

The Brentwood Zoning Code currently bans digital signs in all district. In 2016, Council indicated a desire to set standards for the installation of such signs in the commercial district. A draft ordinance, which allows these signs only as a conditional use, was reviewed by the Planning Commission at its August meeting.

This body recommended additionally permitting such signs to be installed in the mixed use district, subject to several further restrictions. Prior to adopting the ordinance in either format, Council must solicit citizen commentary via a public hearing.

The Brentwood Zoning and Ordinance Committee met and reviewed the recommendations of the Planning Commission and some discussion ensued to move forward with the recommended revisions to the Commercial District (i.e., RT 51) however to leave the provisions for approval in the Mixed Use District unaltered.

Should Council vote to amend the Ordinance from its current draft version, a copy of such would once again need to be sent to the County for their review and comment and another Public Hearing conducted prior to Council taking official action.

BUDGET IMPACT:

Advertising and court reporter fees.

ATTACHMENTS:

Description	Upload Date	Type
DRAFT Ordinance No. 2017-1252: Digital Signs	3/27/2017	Cover Memo
DRAFT Ordinance No. 2017-1253: Digital Signs ANNOTATED VERSION	3/27/2017	Cover Memo



THE BOROUGH OF BRENTWOOD
MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 – FAX 412-884-1911
www.brentwoodboro.com

ORDINANCE NO. 2017-1252

“DIGITAL SIGNS”

AN ORDINANCE OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING IN LIMITED PART CHAPTER 210 OF THE CODE OF THE BOROUGH OF BRENTWOOD, WHICH PERTAINS TO ZONING, TO INCLUDE REGULATIONS FOR THE PLACEMENT AND USE OF DIGITAL SIGNS.

WHEREAS, the Borough of Brentwood is a municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania, including, but not limited to, the Borough Code and the Water Services Act; and

WHEREAS, the Legislature of the Commonwealth of Pennsylvania vests the Borough of Brentwood with the power and authority to make and adopt all such ordinances, bylaws, rules and regulations not inconsistent with or restrained by the Constitution and laws of this Commonwealth, as is expedient or necessary for the proper management, care and control of, *inter alia*, the Borough’s finances, the maintenance of peace, good government, health, safety and welfare of the Borough, its trade, commerce and manufacturers; and

WHEREAS, Brentwood Borough Council has determined that it is necessary to amend its Zoning Ordinance to include regulations for the placement and use of digital signs:

NOW THEREFORE, on this 27th day of March 2017, it is hereby Enacted and Ordained by the Council for the Borough of Brentwood, that;

PART I: AMENDMENTS

Chapter 210, Section 57, of the Code of the Borough of Brentwood is hereby amended in limited as part as follows. Text marked in ***bold italics*** shall be added to said section and placed in alphabetical order. Text marked with a ~~striketrough~~ shall be deleted from said section.

§210-57: TYPES OF SIGNS

Digital sign:

A computer programmable sign capable of displaying words, numbers, symbols, figures or picture images that can be altered or rearranged by remote or automatically without physically altering the face or surface of the sign. These signs typically utilize light-emitting diode, plasma, or liquid crystal display technology to produce the character and graphic of the display.

~~Electronic message board:~~

~~A sign which displays messages, such as time and temperature, in alternating light cycles.~~

NITS: The measure of the light emanating from an object that is used to quantify digital sign brightness, which is calculated by the total amount of light emitted from a sign divided by the surface area of the sign measured as candelas per square meter.

Static alphanumeric display:

A digital sign that is only capable of displaying numbers and letters and that is not designed or programmed to flash, blink, move, or display multiple messages over a preset time interval.

~~Time and temperature sign:~~

~~A sign which indicates changing time and/or temperature.~~

Chapter 210, Section 58, Subsection B, of the Code of the Borough of Brentwood is hereby amended to read as follows:

§210-58: PROHIBITED AND EXEMPT SIGNS

B. The following signs shall not be permitted in any zoning district:

- 1) Pennants, flags, or streamers.
- 2) Signs advertising a property for sale or rent that lists a use of the property that is inconsistent with the Zoning Ordinance.
- 3) Signs that resemble any traffic control device.
- 4) Signs that contain obscene or pornographic material; this shall include the non-repair of illegal acts of vandalism.
- 5) Off-premises signs, other than outdoor advertising.
- 6) Roof signs.
- 7) Signs on trees, utility poles, and traffic devices.
- 8) Signs that are hazardous to public safety.

Chapter 210, Section 61, Subsection G of the Code of the Borough of Brentwood is hereby amended to read as follows

§210-61: PERMITTED SIGNS IN COMMERCIAL AND INDUSTRIAL DISTRICTS; CONDITIONS

G. Window signs.

- 1) A window sign is considered to be a secondary sign and shall not be permitted at any authorized principal use unless another authorized pole sign, wall sign, ground sign, or projecting sign has been installed or erected.

- 2) Window signs shall be permitted to be installed on the inside of the window of nonresidential uses only.
- 3) Window signs shall not cover more than 25% of the glazing of any window.
- 4) No more than one internally illuminated window sign shall be permitted at any authorized principal use. Such signs shall be limited to a size of two (2) square feet and shall not blink, flash, or move.
- 5) Window signs shall not be permanently affixed to a window or windowpane.

Chapter 210, Section 61 of the Code of the Borough of Brentwood is hereby amended to add Subsection K as follows:

**§210-61: PERMITTED SIGNS IN COMMERCIAL AND INDUSTRIAL DISTRICTS;
CONDITIONS**

K. Digital signs.

- 1) A static alphanumeric display shall be a permitted use in the MUN, CRD, and I districts.
- 2) A digital sign other than a static alphanumeric display shall be permitted only as a conditional use in the MUN, CRD, and I districts.
- 3) No digital sign face shall be installed except as part of a wall sign, ground sign, or pole sign, and the placement and manner of installation of digital sign faces shall be subject to the placement and installation restrictions for the same.
- 4) Digital sign faces shall not exceed an area of fifty (50) square feet in the CRD and I districts. Digital sign faces shall not exceed a height of four (4) feet, a width of five (5) feet, or a total area of twenty (20) square feet in the MUN district.
- 5) No digital sign shall be brighter than is necessary for clear and adequate visibility.
 - a. All digital signs shall have installed ambient light monitors and shall at all times allow such monitor to automatically adjust the brightness level of the digital sign based on ambient light conditions so as to minimize and keep consistent sign brightness.
 - b. The maximum brightness level for such signs shall not exceed five thousand (5,000) NITS when measured from the sign's face at its maximum between dawn and dusk, as those times are determined by the National Weather Service.
 - c. The maximum brightness level for such signs shall not exceed three hundred (300) NITS when measured from the sign's face at its maximum between dusk and dawn, as those times are determined by the National Weather Service.

- d. No permit shall be issued for the installation of a digital sign unless the applicant has submitted a written certification from the sign manufacturer certifying that the light intensity of the sign has not be preset to exceed the illumination levels established herein and that the intensity level is protected from end-user manipulation by password-protected software or similar security measures.
- 6) All digital signs shall contain a default mechanism that will cause the sign to revert immediately to a black screen in instances of malfunction.
- 7) Digital signs, exclusive of static alphanumeric displays, shall additionally be subject to the following operational limitations:
 - a. Each message or image shall remain static and unchanged for a period of no less than eight (8) seconds.
 - b. No message or image shall be permitted to blink, flash, or move.
 - c. No message shall display any characters with a height of less than nine (9) inches.
 - d. No message shall display more than twelve (12) individual words.
 - e. Each message or image shall be complete without continuation of content to the next display or to another sign.
 - f. Each message or image shall be followed by a transition period in which the display reverts to a black screen for a minimum period of three (3) seconds.
 - g. No digital sign shall emit any sound or audio message.
- 8) Digital signs located in the MUN district shall not be placed at a height in excess of twelve (12) feet.
- 9) Digital signs, exclusive of static alphanumeric displays, placed in the MUN district shall be limited to operation between the hours of 7:00 am and 9:00 pm. At all other times, such sign face shall not be illuminated nor shall such sign face display any messages.
- 10) The message contained on a static alphanumeric display shall not be change more frequently than two (2) times in any twenty-four (24) hour period.

PART II- The Borough Manager, Code Department, Police Department, Borough Solicitor, and all others employed or appointed by the Borough of Brentwood, are authorized to take any and all action necessary to ensure implementation of this Ordinance and to effectuate the purpose hereof.

PART III- Any and all Ordinances and/or Resolutions, or parts thereof, conflicting herewith are repealed insofar as the matters here in affected.

PART IV- The provisions of this Ordinance are servable, and if any clause, sentence, section or subsection hereof shall be adjudged by any court of competent jurisdiction to be illegal, invalid or unconstitutional, such judgment or decision shall not affect, impair, or invalidate the

remainder, but shall be confined in its operation and application to the clause, sentence, section or subsection rendered. It is hereby declared that the intent of the Borough of Brentwood Council that this Ordinance would have been adopted if such illegal, invalid, or unconstitutional clause, sentence, section, or subsection had not been included therein.

PART V- This Ordinance is effective immediately upon enactment according to law, and shall remain in effect hereafter until revised, amended, or revoked by action of the Council of the Borough of Brentwood.

**ORDAINED AND ENACTED THIS _____ DAY OF _____ 2017 BY
THE BOROUGH COUNCIL OF THE BOROUGH OF BRENTWOOD.**

ATTEST:

BOROUGH OF BRENTWOOD

George Zboyovsky, P.E.

Borough Manager

John Frombach

President of Council

EXAMINED AND APPROVED BY ME THIS _____ DAY OF _____
2017.

Dennis Troy

Mayor

APPROVED AS TO FORM

Gavin Robb

Borough Solicitor



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ORDINANCE NO. 2017-1252

“DIGITAL SIGNS”

AN ORDINANCE OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING IN LIMITED PART CHAPTER 210 OF THE CODE OF THE BOROUGH OF BRENTWOOD, WHICH PERTAINS TO ZONING, TO INCLUDE REGULATIONS FOR THE PLACEMENT AND USE OF DIGITAL SIGNS.

WHEREAS, the Borough of Brentwood is a municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania, including, but not limited to, the Borough Code and the Water Services Act; and

WHEREAS, the Legislature of the Commonwealth of Pennsylvania vests the Borough of Brentwood with the power and authority to make and adopt all such ordinances, bylaws, rules and regulations not inconsistent with or restrained by the Constitution and laws of this Commonwealth, as is expedient or necessary for the proper management, care and control of, *inter alia*, the Borough’s finances, the maintenance of peace, good government, health, safety and welfare of the Borough, its trade, commerce and manufacturers; and

WHEREAS, Brentwood Borough Council has determined that it is necessary to amend its Zoning Ordinance to include regulations for the placement and use of digital signs:

NOW THEREFORE, on this 27th day of March 2017, it is hereby Enacted and Ordained by the Council for the Borough of Brentwood, that;

PART I: AMENDMENTS

Chapter 210, Section 57, of the Code of the Borough of Brentwood is hereby amended in limited as part as follows. Text marked in ***bold italics*** shall be added to said section and placed in alphabetical order. Text marked with a ~~strike through~~ shall be deleted from said section.

§210-57: TYPES OF SIGNS

Digital sign:

A computer programmable sign capable of displaying words, numbers, symbols, figures or picture images that can be altered or rearranged by remote or automatically without physically altering the face or surface of the sign. These signs typically utilize light-emitting diode, plasma, or liquid crystal display technology to produce the character and graphic of the display.

Comment [EP1]: This definition is designed to broadly limit digital signs and to prevent ambiguity in an era of rapidly changing technology.

Electronic message board:

~~A sign which displays messages, such as time and temperature, in alternating light cycles.~~

NITS: *The measure of the light emanating from an object that is used to quantify digital sign brightness, which is calculated by the total amount of light emitted from a sign divided by the surface area of the sign measured as candelas per square meter.*

Static alphanumeric display:

A digital sign that is only capable of displaying numbers and letters and that is not designed or programmed to flash, blink, move, or display multiple messages over a preset time interval.

Time and temperature sign:

~~A sign which indicates changing time and/or temperature.~~

Comment [EP2]: FYI: There is also an alternative unit of measurement known as a foot-candle. Research indicates that, although NITs are somewhat more cumbersome to measure, they give a more accurate reading of the light that is being emitted from the sign. Foot-candles are measured relevant to the ambient light in the sign's surroundings, and thus a value might have a different reading in Brentwood vs. Downtown Pittsburgh or Greene County.

Comment [EP3]: This term is designed to allow digital fuel price signs as a use-by-right. Given recent court rulings on the regulation of content, it is prudent not to use the "fuel price sign" definition found in other ordinances. The use of these types of signs beyond gas stations is rather limited in scope (such as certain discount hotels advertising their nightly rate).

Chapter 210, Section 58, Subsection B, of the Code of the Borough of Brentwood is hereby amended to read as follows:

§210-58: PROHIBITED AND EXEMPT SIGNS

B. The following signs shall not be permitted in any zoning district:

- 1) Pennants, flags, or streamers.
- 2) Signs advertising a property for sale or rent that lists a use of the property that is inconsistent with the Zoning Ordinance.
- 3) Signs that resemble any traffic control device.
- 4) Signs that contain obscene or pornographic material; this shall include the non-repair of illegal acts of vandalism.
- 5) Off-premises signs, other than outdoor advertising.
- 6) Roof signs.
- 7) Signs on trees, utility poles, and traffic devices.
- 8) Signs that are hazardous to public safety.

Comment [EP4]: No changes to the restrictions included in the current ordinance. References to LED signs removed.

Chapter 210, Section 61, Subsection G of the Code of the Borough of Brentwood is hereby amended to read as follows

§210-61: PERMITTED SIGNS IN COMMERCIAL AND INDUSTRIAL DISTRICTS; CONDITIONS

G. Window signs.

- 1) *A window sign is considered to be a secondary sign and shall not be permitted at any authorized principal use unless another authorized pole sign, wall sign, ground sign, or projecting sign has been installed or erected.*

Comment [EP5]: Although this item is not related to digital signs, because the window sign section was in need of alteration, this change is being proposed at this time. This language is designed to prevent businesses from installing window signs as their permanent identification sign.

- 2) Window signs shall be permitted to be installed on the inside of the window of nonresidential uses only.
- 3) Window signs shall not cover more than 25% of the glazing of any window.
- 4) No more than one internally illuminated window sign shall be permitted at any authorized principal use. Such signs shall be limited to a size of two (2) square feet and shall not blink, flash, or move.
- 5) Window signs shall not be permanently affixed to a window or windowpane.

Comment [EP6]: This section pertains to the allowance of lighted "open" signs. While many ordinances specifically exempt open/hours of operation signs, this may no longer be permissible due to court action. Size restrictions and the above primary sign requirement, however, would highly limit the value of these signs to most businesses (perhaps a restaurant may have a permanent lighted window sign that includes their delivery phone number, for example).

Chapter 210, Section 61 of the Code of the Borough of Brentwood is hereby amended to add Subsection K as follows:

§210-61: PERMITTED SIGNS IN COMMERCIAL AND INDUSTRIAL DISTRICTS;
CONDITIONS

K. Digital signs.

- 1) A static alphanumeric display shall be a permitted use in the MUN, CRD, and I districts.
- 2) A digital sign other than a static alphanumeric display shall be permitted only as a conditional use in the MUN, CRD, and I districts.
- 3) No digital sign face shall be installed except as part of a wall sign, ground sign, or pole sign, and the placement and manner of installation of digital sign faces shall be subject to the placement and installation restrictions for the same.
- 4) Digital sign faces shall not exceed an area of fifty (50) square feet in the CRD and I districts. Digital sign faces shall not exceed a height of four (4) feet, a width of five (5) feet, or a total area of twenty (20) square feet in the MUN district.
- 5) No digital sign shall be brighter than is necessary for clear and adequate visibility.
 - a. All digital signs shall have installed ambient light monitors and shall at all times allow such monitor to automatically adjust the brightness level of the digital sign based on ambient light conditions so as to minimize and keep consistent sign brightness.
 - b. The maximum brightness level for such signs shall not exceed five thousand (5,000) NITS when measured from the sign's face at its maximum between dawn and dusk, as those times are determined by the National Weather Service.
 - c. The maximum brightness level for such signs shall not exceed three hundred (300) NITS when measured from the sign's face at its maximum between dusk and dawn, as those times are determined by the National Weather Service.

Comment [EP7]: Except in accordance with the additional restrictions for the mixed-use district, digital signs would be subject to the same size, height, etc. regulations as non-digital signs.

- d. No permit shall be issued for the installation of a digital sign unless the applicant has submitted a written certification from the sign manufacturer certifying that the light intensity of the sign has not be preset to exceed the illumination levels established herein and that the intensity level is protected from end-user manipulation by password-protected software or similar security measures.
- 6) All digital signs shall contain a default mechanism that will cause the sign to revert immediately to a black screen in instances of malfunction.
- 7) Digital signs, exclusive of static alphanumeric displays, shall additionally be subject to the following operational limitations:
- a. Each message or image shall remain static and unchanged for a period of no less than eight (8) seconds.
- b. No message or image shall be permitted to blink, flash, or move.
- c. No message shall display any characters with a height of less than nine (9) inches.
- d. No message shall display more than twelve (12) individual words.
- e. Each message or image shall be complete without continuation of content to the next display or to another sign.
- f. Each message or image shall be followed by a transition period in which the display reverts to a black screen for a minimum period of three (3) seconds.
- g. No digital sign shall emit any sound or audio message.
- 8) Digital signs located in the MUN district shall not be placed at a height in excess of twelve (12) feet.
- 9) Digital signs, exclusive of static alphanumeric displays, placed in the MUN district shall be limited to operation between the hours of 7:00 am and 9:00 pm. At all other times, such sign face shall not be illuminated nor shall such sign face display any messages.
- 10) The message contained on a static alphanumeric display shall not be change more frequently than two (2) times in any twenty-four (24) hour period.

Comment [EP8]: This section is designed to limit the distracting glare of these signs by setting limits for day/night light emission. Research indicates that, in order to be of similar brightness to traditionally backlit signs, digital signs should emit between 5,000 to 7,000 NITs during the day and 280 and 500 during the night. The numbers included above are based upon recommendations from a study in New York state. The ordinance also puts the burden of proving that these brightness levels will be met on the applicant.

Comment [EP9]: Note that the ordinance would apply the same standards to the commercial and mixed use districts. Peer ordinances vary widely between 5 second and 30 second requirements for similar roadways.

Comment [EP10]: Recommendations are based upon studies from New York state and Montgomery County, PA.

Comment [EP11]: Essentially, no sentence would be allowed to continue into the next message, thereby reducing the likelihood that drivers would remain focused on the sign.

Comment [EP12]: This stipulation has previously been included in approved variance requests.

Comment [EP13]: This language is designed to mitigate the impact of light pollution on residents of the mixed use district.

Comment [EP14]: This section is included to prevent the unlikely scenario of a fuel price sign or similar sign from being manually changed to include multiple messages.

PART II- The Borough Manager, Code Department, Police Department, Borough Solicitor, and all others employed or appointed by the Borough of Brentwood, are authorized to take any and all action necessary to ensure implementation of this Ordinance and to effectuate the purpose hereof.

PART III- Any and all Ordinances and/or Resolutions, or parts thereof, conflicting herewith are repealed insofar as the matters here in affected.

PART IV- The provisions of this Ordinance are servable, and if any clause, sentence, section or subsection hereof shall be adjudged by any court of competent jurisdiction to be illegal, invalid or unconstitutional, such judgment or decision shall not affect, impair, or invalidate the

remainder, but shall be confined in its operation and application to the clause, sentence, section or subsection rendered. It is hereby declared that the intent of the Borough of Brentwood Council that this Ordinance would have been adopted if such illegal, invalid, or unconstitutional clause, sentence, section, or subsection had not been included therein.

PART V- This Ordinance is effective immediately upon enactment according to law, and shall remain in effect hereafter until revised, amended, or revoked by action of the Council of the Borough of Brentwood.

**ORDAINED AND ENACTED THIS _____ DAY OF _____ 2017 BY
THE BOROUGH COUNCIL OF THE BOROUGH OF BRENTWOOD.**

ATTEST:

BOROUGH OF BRENTWOOD

George Zboyovsky, P.E.

Borough Manager

John Frombach

President of Council

EXAMINED AND APPROVED BY ME THIS _____ DAY OF _____
2017.

Dennis Troy

Mayor

APPROVED AS TO FORM

Gavin Robb

Borough Solicitor



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 11.c.
ACTION ITEM

SUBJECT: Consider authorizing the advertising of Ordinance No. 2017-1257; amending, in limited part, Chapter 154 of the Borough Code, which pertains to parking [ACTION ITEM].

DATE: March 27, 2017

PRESENTED MR. ERIC PECCON
BY: ASSISTANT BOROUGH MANAGER

SUMMARY:

At its March 13th meeting, the Zoning & Ordinance Committee had an extended conversation on the future of the proposed parking ordinance. After a lively and detailed discussion, the body recommended postponing the enactment of a residential parking permit system until a later date. However, the committee also recommended the implementation of several smaller changes that could have a significant and immediate impact on the parking situation in our densest neighborhoods.

Chapter 154, Article I, which provides general parking regulations, was amended as follows:

- A formula was implemented to determine the number of off-street stalls that are available at a property. The language mirrors the standards included in the zoning code.
- A new section is designed to strengthen enforcement of violations for the parking of unregistered or uninspected autos on the street.
- The ordinance now explicitly states that available driveways and garages must be utilized. However, exceptions will be provided on a case-by-case basis if a site visits determines that a vehicle cannot fit into a stall.
- Tow trucks, dump trucks, and construction vehicles will now be prohibited in all districts unless parked in a garage. Oversized vehicles, including private trucks, will be banned from the street. Commercial vehicles will be required to be stored in a driveway unless none is available.
- Restrictions on the storage of trailers behind the building line have been extended to the mixed-use and commercial districts.
- The ordinance gives a yellow painted curb the same weight as a "no parking" sign, which will increase ease of enforcement.

A new Article III has been added to this chapter. Updates include:

- Sections of four streets have been designated as "business parking zones." Parking will be restricted to residents and permitted business owners. The purpose of this change is to remove employee vehicles from the metered zones to allocate more space for business patrons.

- One block of Brownsville Road will be open to resident parking only. The purpose of this alteration is to ameliorate parking concerns at a 30+ unit apartment building that contains no parking lot.

Chapter 201 has also been changed to implement a proposed park & ride zone. It has been noted that non-residents are utilizing the dead end street in the rear of GetGo as an unregulated park & ride lot. The Borough could generate revenue by selling permits for parking along this street.

BUDGET IMPACT:

Advertising fees.

RECOMMENDATION:

Advertise the ordinance as presented.

ATTACHMENTS:

Description	Upload Date	Type
DRAFT Ordinance No. 2017-1257- Parking Updates ANNOTATED	3/20/2017	Cover Memo
Ordinance No. 2017-1257 LEGAL AD	3/27/2017	Cover Memo



THE BOROUGH OF BRENTWOOD
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ORDINANCE NO. 2017-1257

“PARKING ON STREETS AND PRIVATE PROPERTY”

AN ORDINANCE OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING IN ITS ENTIRETY CHAPTER 154 OF THE CODE OF THE BOROUGH OF BRENTWOOD, WHICH PERTAINS TO PARKING.

WHEREAS, the Borough of Brentwood is a municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the Legislature of the Commonwealth of Pennsylvania vests the Borough of Brentwood with the power and authority to make and adopt all such ordinances, bylaws, rules and regulations not inconsistent with or restrained by the Constitution and laws of this Commonwealth, as is expedient or necessary for the proper management, care and control of, *inter alia*, the Borough’s finances, the maintenance of peace, good government, health, safety and welfare of the Borough, its trade, commerce and manufacturers; and

WHEREAS, Brentwood Borough Council has determined that it is necessary to amend its Parking Ordinance to reflect a change in the way that motor vehicles may be parked on streets and private property; and

NOW THEREFORE, on this ____ day of _____ 2017, it is hereby Enacted and Ordained by the Council for the Borough of Brentwood, that:

PART I: AMENDMENTS

Chapter 154, Chapter I, of the Code of the Borough of Brentwood is hereby amended in its entirety as follows:

ARTICLE I: GENERAL PROVISIONS

Section 154-1: Applicability

- A. Unless otherwise explicitly stated, the provisions of this Article apply to all zoning districts of the Borough of Brentwood.
- B. This Article shall not be construed so as to prohibit activities pertaining to the loading or unloading of goods from or onto any vehicle, provided that such activities are conducted

Comment [S1]: Under the current ordinance, there are no specific commercial vehicle prohibitions for the MUN and CRD districts.

between the hours of 7:00 AM and 10:00 PM, prevailing time, nor shall this Article prohibit the collection and transportation of solid waste between the hours of 6:00 AM and 8:00 PM, prevailing time, Monday through Saturday.

Comment [S2]: Collection times altered to reflect language in solid waste ordinance.

Section 154-2: Parking space requirements

- A. Parking stalls located on streets that are owned and maintained by the Borough of Brentwood shall have a length of twenty-two (22) feet.
- B. Private parking stalls in the R-1, R-2, and R-3 zoning district, as defined in Chapter 210 of the Brentwood Borough Code, shall have a length of no less than twenty-two (22) feet and a width of no less than nine (9) feet. Each section of off-street, all-weather parking surface that conforms to said dimensions shall be considered to constitute a separate private parking stall.
- C. Private parking stalls in all other zoning districts shall conform to the standards outlined in Chapter 210 of the Brentwood Borough code.

Comment [EP3]: The Z&O Committee recommended including an explicit formula for determining the number off-street stalls at a residential property. This language conforms to the present Zoning Code.

Section 154-3: Definitions

- A. All of the terms used herein shall have the definitions and connotations ascribed to them in the Pennsylvania Motor Vehicle Code, Title 75 of the Pennsylvania Code, unless otherwise specifically and expressly set forth herein.
- B. As used in this Article, the following terms shall have the meanings indicated:

Commercial vehicle:

Any vehicle used primarily for a commercial, industrial, or institutional purpose, including, but not limited to, the following:

1. Any vehicle which displays on its outer surfaces or windows, or by any other means carried on the vehicle, any information advertising a business, service, or product, excluding police, fire, and other emergency vehicles.
2. Any vehicle containing boxes or chests designed for carrying tools or equipment, and any vehicle containing racks or other means for carrying ladders, tools, and equipment.
3. Any vehicle designed for the transportation of more than nine passengers, inclusive of a driver.

Construction vehicle

Any vehicle designed for specialized construction and maintenance duties, including, but not limited to, backhoes, bulldozers, excavators, forklifts, and tractors.

Comment [S4]: This term is not defined in the present ordinance.

Enclosed

A structure containing a permanently affixed, opaque roof and sides that are designed to surround the interior of said structure in its entirety. Said structure must be accessed through permanently affixed doors. A structure shall not be considered as "enclosed" if

the roof or any side is covered with a tarpaulin, canvas or cloth cover, plastic sheeting, or any similar temporary material.

Lift kit

Any apparatus or device installed or mounted on a vehicle and adapted to raise permanently or periodically the height of the vehicle bumper above the road surface or the vehicle axle.

Oversized vehicle:

Any vehicle that, inclusive of fixtures and accessories, has a length of greater than twenty-two (22) feet, a width of greater than ninety (90) inches, or a height of greater than eight (8) feet, or any vehicle that contains more than two (2) axles.

Comment [EP5]: New definition not included in the 2016 draft. The Z&O Committee recommended this alteration to prevent excessively sized personal vehicles from parking on the street.

Park or Parking:

The temporary storing of a vehicle, whether occupied or not, excluding momentary stopping for the purpose of loading or unloading property or passengers for a period of time not to exceed two (2) minutes.

Person:

A natural person, partnership, corporation, association, institution, cooperative enterprise, trust, or other entity classified as a person under Pennsylvania law.

Private parking stall:

Any privately owned driveway, parking pad, or garage constructed for the storage of motor vehicles, excluding those access aisles designed for the circulation of motor vehicles.

Comment [S6]: This new definition is designed to aid with enforcing the requirement that vehicles be stored in a driveway or garage, if available.

Recreational vehicle

Any self-propelled or towed vehicle that provides living and/or sleeping accommodations.

Comment [S7]: This term is not presently defined in the current ordinance.

Street:

A section of a recorded public right-of-way designed for vehicular access.

Section 154-4: Inspection and registration required

- A. Any motor vehicle parked in the Borough that displays a Commonwealth of Pennsylvania license plate must be registered with the Pennsylvania Department of Motor Vehicles. It shall be unlawful to park any motor vehicle on which the registration has been allowed to expire on any street or private property, except as provided in Subsection D.
- B. Any motor vehicle parked in the Borough that displays a Commonwealth of Pennsylvania license plate must be annually inspected at a Pennsylvania Department of Transportation Inspection Station. It shall be unlawful to park any motor vehicle on which the inspection has been allowed to expire on any street or private property, except as provided in Subsection D.

- C. Any motor vehicle parked in the Borough that displays a license plate from a state other than the Commonwealth of Pennsylvania must adhere to any registration or inspection requirements of said state. It shall be unlawful to park any motor vehicle on which said registration or inspection has been allowed to expire on any street or private property, except as provided in Subsection D.
- D. Any vehicle that does not conform to the requirements of Section 154-4 above may only be parked in an enclosed private garage.

Comment [S8]: This language in this section has been strengthened significantly so as to allow for the ticketing of any vehicle with an expired registration or inspection sticker. Additionally language has been added to assist with addressing out-of-state autos.

Section 154-5: Use of private parking stalls required

- A. No occupant of a residential unit, or guest thereof, shall be permitted to park a motor vehicle on a street at any time unless all private parking stalls on the property at which such occupant resides are occupied by another motor vehicle.
 - 1. If the length, width, grade, height, or any other physical characteristic of a private parking stall makes it impossible to comply with this requirement, the occupant may apply for a parking permit as outlined in Article II.
 - 2. An occupant shall be permitted to park a motor vehicle in the metered parking zones, as defined in Chapter 201 of the Borough Code, while such occupant patronizes a non-residential use.
 - 3. The owner of a multifamily dwelling may designate private parking stalls for the exclusive use by occupants of certain residential units. In such case, the occupant, or guest thereof, shall not be permitted to park a motor vehicle on a street at any time unless all private parking stalls assigned for the exclusive use of such occupant are occupied by another motor vehicle.
- B. All private parking stalls located at properties containing a non-residential use shall be maintained for the use of employees and/or patrons of such non-residential use.

Comment [S9]: This section is designed to remove any ambiguity from the requirement that driveways and garages must be utilized. Exemptions are provided for driveways and garages that are not usable. I have currently not included any specific length, width, grade, or height figures that would cause a driveway or garage to be considered as "unusable." Language was also included to specify how this requirement would be applied at multifamily buildings.

Section 154-6: Parking of commercial and oversized vehicles

- A. Unless actively engaged in a commercial activity, tow trucks, dump trucks, construction vehicles, and any motor vehicle containing more than two (2) axles shall be prohibited from parking in an R-1, R-2, R-3, or MUN District, as defined in Chapter 210 of the Borough Code, or at any residential unit, unless parked in an enclosed private garage.
- B. Unless actively engaged in a commercial activity, tow trucks, dump trucks, construction vehicles, and any motor vehicle containing more than two (2) axles shall be prohibited from parking in the CRD district, as defined in Chapter 210 of the Borough Code, unless parked behind all front building setback lines of the property on which said commercial vehicle is parked.

Comment [S10]: This section is designed to prevent commercial property owners from not maintaining off-street stalls, such as has occurred at the Mokwa Buildings.

Comment [S11]: The present ordinance prohibits these classes of vehicles, but it only applies to residential zoning districts.

- C. Unless actively engaged in a commercial activity, all oversized vehicles and all commercial vehicles, except as further regulated in Subsection A, shall be parked in a private parking stall.
- D. Except as prohibited under Subsection A and Subsection C, if a property does not contain a private parking stall, the Chief of Police may issue a permit for the parking of said commercial vehicle on the street.
- E. Any application for a commercial vehicle parking permit shall be made in writing on a standardized form. The fee for such permit shall be set by resolution of Borough Council.
- F. No more than one (1) permit shall be issued to any person. No more than one (1) permit shall be issued in conjunction with any individual residential unit or non-residential use.
- G. The permit shall be plainly displayed on the commercial vehicle for which said permit was issued.
- H. The permit shall not be transferred from the commercial vehicle for which said permit was issued.
- I. The Chief of Police may impose reasonable conditions related to the use and maintenance of such permit, which conditions must be stated in writing at the time that such permit is issued.
- J. The Chief of Police may revoke the permit from any person who violates any provision of this Article.
- K. Any person may appeal the denial or revocation of a commercial vehicle parking permit to the Borough Mayor.

Comment [EP12]: The 2016 draft proposed that, if a property contains a garage or features a rear driveway, commercial vehicles must be parked in such location. The revised draft simply requires these vehicles to be stored off the street unless no driveway is available.

Comment [S13]: This section maintains the commercial permit parking system but strengthens regulations to remove oversized vehicles from the street.

Section 154-7: General parking regulations

- A. It is unlawful to park any motor vehicle at any time where a “no parking” sign has been erected or the curb adjacent to a street has been painted yellow.
- B. Any boat, boat trailer, utility trailer, or recreational vehicle must be parked in accordance with the following standards:
1. No such vehicle shall be parked on any street at any time.
 2. Such vehicle shall be parked in an enclosed private garage or in a driveway that is located behind all front building setback lines of the property on which said vehicle is parked.

Comment [EP14]: Yellow paint is currently utilized only as courtesy reminder. The Z&O Committee recommended updating the ordinance to give a yellow curb the same meaning as a “no parking” sign.

Comment [S15]: The boat and trailer requirements currently apply only to residential districts. The length limitation has been removed.

- C. No motor vehicle having a lift kit installed thereon and having a bumper height in excess of thirty (30) inches as measured from ground level to the highest point of said bumper, may be parked in an R-1, R-2, R-3, or at any residential unit, as defined in Chapter 210 of the Borough Code, unless parked in an enclosed garage.

Comment [S16]: Language has been added to ensure that such vehicles cannot be parked at any residences, regardless of zoning classification.

Section 154-8: Construal of provisions

No provision of this Article shall be construed so as to prevent the placement of dumpsters or portable storage containers in private parking stalls, as permitted under Chapter 174 of the Borough Code.

Section 154-9: Violations and penalties

Any person who violates any provision of this Article, upon conviction thereof by a District Justice or other court, shall be sentenced to pay a fine of \$15.00, plus the costs of prosecution. Each day during which such violation occurs shall constitute a separate offense.

Chapter 154, Chapter III, is hereby added to the Code of the Borough of Brentwood and shall read as follows:

ARTICLE III: SPECIAL PARKING AREAS

Section 154-16: Establishment of business permit parking zones

- A. A non-residential use shall be defined as any parcel of real property, or portion thereof, utilized for a purpose other than residential occupancy.
- B. Any owner of a non-residential use that abuts the meter parking zones, as defined in Chapter 201 of the Borough Code, may apply for no more than one (1) business parking permit which shall be used exclusively by said owner or an employee thereof.
- C. Each issued permit shall confer to the owner or employee the right to park a motor vehicle between the hours of 6:00 AM and 6:00 PM, prevailing time, on the following streets, provided that the parking of said motor vehicle must adhere to the conditions outlined in Article I:
1. Clermont Avenue between Brentwood Avenue and East Bellecrest Avenue.
 2. Dalewood Street between Grad Street and Burdine Avenue.
 3. Pary Street between Hillson Avenue and Munsey Avenue.
 4. Pointview Road between Brownsville Road and Woodrow Avenue.

Comment [EP17]: Definition was included in the original 2016 draft, but it has been relocated due to the removal of the residential permit parking updates.

Comment [S18]: During the presentation of the 2016 draft, there was a suggestion to perhaps allow for additional permits for businesses with a larger number of employees.

Comment [S19]: The 6PM ending time is to provide a transitional period during which business owners can move their vehicles back to Brownsville Road following the expiration of meter enforcement hours.

- D. During the restricted times described in Subsection B above, a residential parking permit, as described in Section 154-10, or a business parking permit shall be permitted to park a motor vehicle in the business permit parking zones.

Comment [S20]: Permits residents of the business parking zone streets to store their vehicle on the street during the day if necessary. Note that, although this language mentions permits, it does not require the Borough to implement a true permit parking system.

Section 154-17: Establishment of special parking zones

A residential parking permit as described in Section 154-11 shall be required to park a motor vehicle at any time on the following streets:

1. Brownsville Road between Bellecrest Avenue and Francis Avenue.

Comment [S21]: The parking meters in this block are highly underutilized. Additionally, an apartment structure in this block contains approximately 30 blocks but features no off-street parking. Chief Zeppuhar proposed this change to allow such space to be better utilized.

Section 154-18: Signs and enforcement

- A. Signs shall be placed on any street in which parking is restricted under this Article, and such signs shall outline the restrictions set forth herein.
- B. The Chief of Police and/or his designee are empowered to enforce the provisions of this Article.

Comment [S22]: Language has been changed to allow the meter personnel to address parking regulations.

Section 154-19: Violations and penalties

Any person who violates any provision of this Article, upon conviction thereof by a District Justice or other court, shall be sentenced to pay a fine of \$15.00, plus the costs of prosecution. Each day during which such violation occurs shall constitute a separate offense.

PART II- The Borough Manager, Police Department, Borough Solicitor, and all others employed or appointed by the Borough of Brentwood, are authorized to take any and all action necessary to ensure implementation of this Ordinance and to effectuate the purpose hereof.

PART III- Any and all Ordinances and/or Resolutions, or parts thereof, conflicting herewith are repealed insofar as the matters here in affected.

PART IV- The provisions of this Ordinance are servable, and if any cause, sentence, section or subsection hereof shall be adjudged by any court of competent jurisdiction to be illegal, invalid or unconstitutional, such judgment or decision shall not affect, impair, or invalidate the remainder, but shall be confined in its operation and application to the clause, sentence, or subsection rendered. It is hereby declared that the intent of the Borough of Brentwood Council that this Ordinance would have been adopted if such illegal, invalid, or unconstitutional clause, sentence, section, or subsection had not been included therein.

PART V- This Ordinance is effective immediately upon enactment according to law, and shall remain in effect hereafter until revised, amended, or revoked by action of the Council of the Borough of Brentwood.

ORDAINED AND ENACTED THIS _____ DAY OF _____ 2017 BY
THE BOROUGH COUNCIL OF THE BOROUGH OF BRENTWOOD.

ATTEST:

BOROUGH OF BRENTWOOD

George Zboyovsky, P.E.

Borough Manager

John Frombach

President of Council

EXAMINED AND APPROVED BY ME THIS _____ DAY OF _____
2017

Dennis Troy

Mayor

APPROVED AS TO FORM

Gavin Robb

Borough Solicitor



THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD

PITTSBURGH, PA 15227-3199

Office 412-884-1500 FAX 412-884-1911

www.brentwoodboro.com

Borough of Brentwood Legal Notice Ordinance No. 2017-1257

Notice is hereby given that Brentwood Borough Council is considering the adoption of Ordinance No. 2017-1257. Said ordinance would amend, in limited part, Chapter 154 of the Brentwood Borough Code. Chapter I would be altered to revise and clarify restrictions pertaining to the parking of commercial vehicles, the use of driveways, and the storage of uninspected autos. A new Chapter III is proposed for inclusion in the code. This chapter would create special parking zones along several streets abutting commercial corridors.

A complete copy of the text of this ordinance is available for review at the Brentwood Municipal Building during regular business hours or online at www.brentwoodboro.com. It is anticipated that Council will consider formal adoption of this ordinance during its next regular meeting, which will take place on April 24, 2017 at 7:30PM.

Any person with a disability requiring a special accommodation to attend a Brentwood Borough Council Meeting should notify Denise Assenti at 412-884-1500 ext. 115 as early as possible, but not later than 5 business days prior to the meeting. The Borough of Brentwood will make every effort to provide a reasonable accommodation.

George Zboyovsky, PE
Borough Manager

Please publish this ad in the South Hills Record on the following date:

Thursday, April 6, 2017

Please send invoice and proof of publication to:

Brentwood Borough
C/O Susan Toth
3624 Brownsville Road
Pittsburgh, PA 15227



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 11.d.
ACTION ITEM

SUBJECT: Consider authorizing the advertising of Ordinance No. 2017-1258; amending, in limited part, Chapter 201 of the Borough Code, which pertains to metered parking [ACTION ITEM].

DATE: March 27, 2017

PRESENTED MR. ERIC PECCON
BY: ASSISTANT MANAGER

SUMMARY:

This ordinance is the companion to Ordinance No. 1257, and it is based upon the results of the March 13th Zoning & Ordinance Committee meeting. Chapter 201 has also changed to implement a proposed park & ride zone. It has been noted that non-residents are utilizing the dead end street in the rear of GetGo as an unregulated park & ride lot. The Borough could generate revenue by selling permits for parking along this street.

BUDGET IMPACT:

Advertising fees. Potential revenue source from parking fees.

RECOMMENDATION:

Advertise the ordinance as presented.

ATTACHMENTS:

Description

DRAFT Ordinance No. 2017-1258- Paid Parking Zonings ANNOTATED
Ordinance No. 2017-1257 LEGAL A8

Upload Date

3/27/2017
3/27/2017

Type

Cover Memo
Cover Memo



THE BOROUGH OF BRENTWOOD
MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 – FAX 412-884-1911
www.brentwoodboro.com

ORDINANCE NO. 2017-1258

“PAID PARKING ZONES”

AN ORDINANCE OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, AMENDING IN ITS ENTIRETY CHAPTER 201, ARTICLE I, OF THE CODE OF THE BOROUGH OF BRENTWOOD, WHICH PERTAINS TO PARKING.

WHEREAS, the Borough of Brentwood is a municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the Legislature of the Commonwealth of Pennsylvania vests the Borough of Brentwood with the power and authority to make and adopt all such ordinances, bylaws, rules and regulations not inconsistent with or restrained by the Constitution and laws of this Commonwealth, as is expedient or necessary for the proper management, care and control of, *inter alia*, the Borough’s finances, the maintenance of peace, good government, health, safety and welfare of the Borough, its trade, commerce and manufacturers; and

WHEREAS, Brentwood Borough Council has determined that it is necessary to amend its Parking Meter Ordinance to control the storage of vehicles in an area that is popularly utilized by non-residents as an unregulated park and ride facility; and

NOW THEREFORE, on this ____ day of _____ 2017, it is hereby Enacted and Ordained by the Council for the Borough of Brentwood, that:

PART I: AMENDMENTS

Chapter 201, Article I, of the Code of the Borough of Brentwood is hereby amended in its entirety as follows:

Article I: Paid Parking Zones

Section 201-1: Metered parking zones established

It shall be unlawful for the owner or the operator of any motor vehicle to park such vehicle between the hours of 9:00AM and 5:00PM, prevailing time, on Mondays through Fridays or between the hours of 9:00AM and 1:00PM, prevailing time, on Saturdays, in designated parking stalls in the metered parking zone of the Borough of Brentwood unless the owner or operator has made payment at the parking meter controlling said stall. The metered parking zone shall include the portions of the streets described and designated as follows:

1. Brownsville Road between Sankey Avenue and Bellecrest Avenue

Comment [EP1]: Such change would be necessary to implement Chief Zeppuhar’s proposal to eliminate the parking meters between Bellecrest and Francis Avenues. A special permit parking zone is proposed to be established in its place.

2. Brownsville Road between Hillson Avenue and Hillman Avenue
3. Brownsville Road between Towne Square Way and Dewalt Avenue
4. Dewalt Avenue between Brownsville Road and Lawnview Avenue
5. Meadowbrook Boulevard between Brownsville Road and Dalewood Street

Section 201-2: Parking fees; time limits.

A. Upon entering any designated parking stall in the metered parking zone, the owner or operator of any motor vehicle shall immediately make payment at the parking meter controlling said stall sufficient to cover the time that said owner or operator intends to occupy the stall.

B. The fee for parking a motor vehicle in the metered parking zone shall be one dollar (\$1.00) per hour.

C. No motor vehicle may be parked in the metered parking zone for greater than two (2) consecutive hours.

Section 201-3: Exemptions to certain provisions.

No fee shall be assessed to park a motor vehicle in the metered parking zone on Sundays or on any legal holiday marked by the suspension of business of the Borough of Brentwood.

Section 201-4: Characteristics of metered parking stalls.

A. Each parking meter installed in the metered parking zone shall be placed upon the sidewalk and immediately adjacent to the designated parking stalls controlled by said meter.

B. Each parking meter installed shall indicate by a proper legend the legal parking time and the commensurate fee and, when occupied, shall indicate the duration of the period of legal parking and, on the expiration of such period, shall indicate unlawful overtime parking.

C. Lines shall be painted upon the street adjacent to each parking meter for the purpose of defining the designated parking stall controlled by said meter.

Section 201-5: Park & ride zone established

It shall be unlawful for the owner or the operator of any motor vehicle to park such vehicle between the hours of 9:00AM and 5:00PM, prevailing time, on Mondays through Fridays, in designated parking stalls in the park & ride zone of the Borough of Brentwood unless the owner or operator has purchased a parking permit for the same. The park & ride zone shall include the portions of the streets described and designated as follows:

1. Old Clairton Road from Marylea Avenue to its terminus approximately 240 feet to the northeast.

Section 201-6: Parking fees; time limits

A. The Borough shall sell permits, on a first-come, first served basis, for the parking of motor vehicles in the park & ride zone.

B. The fee for such permit shall be set by resolution of Brentwood Borough Council. Each permit shall be prepaid and valid for a period of three (3) months.

Section 201-7: Violations and penalties.

A. If any motor vehicle remains in any parking stall in the metered parking zone for such length of time that the meter shall indicate by a proper signal that the lawful parking time has expired, or if such vehicle remains in said stall for greater than two (2) consecutive hours, said vehicle shall be considered as having been parked overtime. Every hour that a vehicle remains parked overtime shall constitute a separate violation of this article.

B. Any owner or operator who allows a motor vehicle to be parked overtime, or any owner or operator who allows a motor vehicle to be parked in the park & ride zone without a permit, shall be issued a parking violation notice and ordered to pay a fine of ten dollars (\$10). If said owner or operator does not satisfy said fine within forty-eight (48) hours, then a late penalty of five (\$5) dollars shall be additionally assessed against said owner or operator.

C. If the owner or operator fails to respond to the parking citation within fifteen (15) days of issuance, the Borough shall proceed with the issuance of a citation in accordance with the Pennsylvania Rules of Criminal Procedure. Upon conviction by the Magisterial District Justice, the defendant shall be ordered to pay the applicable fine plus the costs of prosecution.

PART II- The Borough Manager, Police Department, Borough Solicitor, and all others employed or appointed by the Borough of Brentwood, are authorized to take any and all action necessary to ensure implementation of this Ordinance and to effectuate the purpose hereof.

PART III- Any and all Ordinances and/or Resolutions, or parts thereof, conflicting herewith are repealed insofar as the matters here in affected.

PART IV- The provisions of this Ordinance are servable, and if any cause, sentence, section or subsection hereof shall be adjudged by any court of competent jurisdiction to be illegal, invalid or unconstitutional, such judgment or decision shall not affect, impair, or invalidate the remainder, but shall be confined in its operation and application to the clause, sentence, or subsection rendered. It is hereby declared that the intent of the Borough of Brentwood Council that this Ordinance would have been adopted if such illegal, invalid, or unconstitutional clause, sentence, section, or subsection had not been included therein.

PART V- This Ordinance is effective immediately upon enactment according to law, and shall remain in effect hereafter until revised, amended, or revoked by action of the Council of the Borough of Brentwood.

ORDAINED AND ENACTED THIS _____ DAY OF _____ 2017 BY THE BOROUGH COUNCIL OF THE BOROUGH OF BRENTWOOD.

Comment [EP2]: The small, dead end section of street behind GetGo is currently being utilized as a free park & ride zone. Chief Zeppuhar performed several spot studies of the autos that are stored in this area and concluded that a very limited number of Brentwood residents are using these spaces. It has been proposed to sell prepaid permits for the use of such spaces. The cost of a permit would be set in the annual fee resolution. Even at a \$3 to \$5 per day price, such spaces would be desirable, due to the prohibitive cost of parking in a Downtown lot.

Comment [EP3]: Meter parking violation rates would be extended to the park & ride zone.

ATTEST:

BOROUGH OF BRENTWOOD

George Zboyovsky, P.E.
Borough Manager

John Frombach
President of Council

EXAMINED AND APPROVED BY ME THIS _____ DAY OF _____ 2017

Dennis Troy
Mayor

APPROVED AS TO FORM

Gavin Robb
Borough Solicitor



THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 FAX 412-884-1911
www.brentwoodboro.com

Borough of Brentwood Legal Notice Ordinance No. 2017-1258

Notice is hereby given that Brentwood Borough Council is considering the adoption of Ordinance No. 2017-1258. Said ordinance would amend, in limited part, Chapter 201 of the Brentwood Borough Code to create a special paid parking zone along a portion of Old Clairton Road.

A complete copy of the text of this ordinance is available for review at the Brentwood Municipal Building during regular business hours or online at www.brentwoodboro.com. It is anticipated that Council will consider formal adoption of this ordinance during its next regular meeting, which will take place on April 24, 2017 at 7:30PM.

Any person with a disability requiring a special accommodation to attend a Brentwood Borough Council Meeting should notify Denise Assenti at 412-884-1500 ext. 115 as early as possible, but not later than 5 business days prior to the meeting. The Borough of Brentwood will make every effort to provide a reasonable accommodation.

George Zboyovsky, PE
Borough Manager

Please publish this ad in the South Hills Record on the following date:

Thursday, April 6, 2017

Please send invoice and proof of publication to:

Brentwood Borough
C/O Susan Toth
3624 Brownsville Road
Pittsburgh, PA 15227



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 12.a.
ACTION ITEM

SUBJECT: Consider Resolution No. 2017-27; authorizing application to the DCNR for a grant for Brentwood Pool renovations [ACTION ITEM]

DATE: March 27, 2017

**PRESENTED BY: MR. GEORGE ZBOYOVSKY, PE
BOROUGH MANAGER**

SUMMARY:

This is associated with the Borough applying for a \$150,000 - \$450,000 DCNR Grant to assist with the costs to renovate the Brentwood Pool Bathhouse.

BUDGET IMPACT:

N/A - there are no costs associated with applying for the grant.

2017/2018 - Phase I (Structural/Mech) will be approximately \$1,007,198.75.

2018/2019 - Phase II (Pool Amenities) will be approximately \$508,957.25

2019/2010 - Phase III (Bathhouse) will be approximately \$350,000.00

Note: If the Borough is successful in obtaining the grant, Phase II and Phase III could be completed concurrently.

RECOMMENDATION:

Borough staff recommends approving the Resolution if Council wishes to apply for a DCNR Grant in 2017.

PROS:

Resolution is required in order to apply for a DCNR Grant.
Total Pool Renovations are estimated at \$1.9 million.

CONS:

If awarded a \$450,000 grant, the Borough will be required to provide \$450,000 to go towards the Match.

STRATEGIC GOALS APPLIED:

Strategic Goal 2: Identify and Explore Additional Sources of Revenues

Strategic Goal 10: Improve Conditions of Infrastructure.

Strategic Goal 11: Establish More Benefits of Residency

ATTACHMENTS:

Description	Upload Date	Type
Phase I - Revised Layout	3/28/2016	Cover Memo
Resolution No. 2017-27: DCNR Pool Grant Application	3/27/2017	Cover Memo

RESOLUTION PAGE

DCNR-2017-C2P2-16	Application Information (*Indicates required information)
Applicant/Grantee Legal Name:* Borough of Brentwood	Web Application ID:*
Project Title:* Brentwood Pool & Bathhouse Rehabilitation Project	

WHEREAS, the Borough of Brentwood

("Applicant") desires to undertake the following project

Brentwood Pool & Bathhouse Rehabilitation Project; and
(Project Title)

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and a document entitled "**Grant Agreement Signature Page**"; and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department **if the applicant is awarded a grant**; and

NOW THEREFORE, it is resolved that:

1. The "**Grant Agreement Signature Page**" may be signed on behalf of the applicant by the Official who, at the time of signing, has **TITLE** of Borough Manager.
2. If this Official signed the "**Grant Agreement Signature Page**" prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the "**Grant Agreement Signature Page**", signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the **TITLE** specified in paragraph 1 and the grantee will be bound by the amendment.

I hereby certify that this Resolution was adopted by the

Borough Council of the Borough of Brentwood

(identify the governing body of the applicant, e.g. city council, borough council, board of supervisors, board of directors)

of the applicant this 27th day of March, 2017.

Secretary (Signature of the Secretary of the governing body)

DCNR USE ONLY

Project Number: _____



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 13.a.
ACTION ITEM

SUBJECT: Consider approving the Memorandum of Understanding to amend Article XIII of the Police CBA [ACTION ITEM].

DATE: March 27, 2017

PRESENTED BY: Chief Adam Zeppuhar

SUMMARY:

This MOU is in regards to the selection of vacation within the police union. Despite bidding shifts since 2009, there have been few officers that have switched shifts. Until that time, there had not been a procedure in place in the event an officer picks their vacation early in the year but changes shifts during a different quarter. This MOU provides clear language for the bargaining members.

BUDGET IMPACT:

None.

RECOMMENDATION:

Staff recommends entering into this agreement.

PROS:

Provides a clear way to pick vacations.

CONS:

Loss of managerial prerogative.

ATTACHMENTS:

Description

Police CBA Vacation MOU

Upload Date

3/13/2017

Type

Cover Memo



JOHN WINTERS
PRESIDENT/BUSINESS AGENT
DALLAS NELSON
VICE PRESIDENT
ED BOEHM
RECORDING SECRETARY/BUSINESS AGENT

AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS
AND JOINT COUNCIL No. 40

Service Personnel and Employees of the Dairy Industry
TEAMSTER LOCAL UNION No. 205

1184 LONG RUN ROAD
WHITE OAK, PENNSYLVANIA 15131

412-751-7988 - 1-888-751-7988 - FAX: 412-751-1590



CARL A. BAILEY
SECRETARY-TREASURER/PRINCIPAL OFFICER



GLENN LYNN
TRUSTEE
DAN CUIFFI
TRUSTEE
LISA ANDERSON
TRUSTEE

February 7, 2017

Police Chief Adam Zeppuhar
Brentwood Borough Police Department
3624 Brownsville Road
Pittsburgh, PA 15227

RE: Revised Amendment to Article XIII - Vacations

Dear Chief Zeppuhar,

I am enclosing two (2) copies of the Amendment to Article XIII – Vacations.

All vacation bidding shall be in order of departmental seniority (years of service).

Two officers in the department and one officer per shift will be permitted to select any given week which will be picked based on the shift you are working during the January – March shift bid.

Beginning with the most senior, officers will select their first two weeks and proceed by seniority to the least senior officer.

Once all officers have selected their first two weeks, they will then proceed down by seniority to the least senior officer.

Once all officers have selected their weeks which will be noted on the vacation schedule as your first picks, they will remain with you onto whichever shift you bid during the year. If an officer bids onto another shift, and his first two week picks run concurrent to another officer's vacation, then both officers' weeks will be honored.

Once all officers have had the opportunity to pick their two weeks, the remaining vacation week picks will also fall under the two in the department (one per shift); however, if an officer moves (by his choosing) onto a shift where another officer has a

Police Chief Adam Zeppuhar
Brentwood Borough Police Department
February 7, 2017
Page 2

vacation week already scheduled, he will then be subject to losing that week. Alternatively, if an officer is involuntarily moved to another shift, then his week will be honored regardless if another officer on that shift has a vacation scheduled.

Please sign both copies of the enclosed Memorandum of Understanding returning one completed copy to my office as soon as possible.

If you have any questions regarding the enclosed, please contact my office.

Sincerely,


Carl A. Bailey
Secretary-Treasurer

CAB/nmh
Enclosures (2)
cc: Mike Fisher

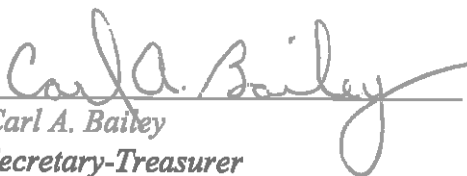
Memorandum of Understanding

*Between Borough of Brentwood and Teamsters Local No. 205
representing the Brentwood Police Department Employees*

AMENDMENT to ARTICLE XIII - VACATIONS

It is understood and agreed by both parties that Article XIII – Vacations are revised as stated in the attachment.

For the Union



Carl A. Bailey
Secretary-Treasurer

Date: 2-9-17

For the Borough

Name/Title

Date: _____



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 13.b.
ACTION ITEM

SUBJECT: Consider adopting Resolution No. 2017-26, authoring the Borough to enter into a contract with Sable Kennels for Animal Control.[ACTION ITEM]

DATE: March 27, 2017

PRESENTED BY: Chief Adam Zeppuhar

SUMMARY:

This contract pertains to animal control within the borough. Often times, the police department is found having to handle lost/found/stray dogs around the borough because there is no current contracted animal control provider.

BUDGET IMPACT:

\$125 per month.

RECOMMENDATION:

Staff recommends entering into this contract.

PROS:

- Frees-up police resources for proactive patrol and crime deterrence.
- Professionals in this specialty area will be handling these calls.
- A No Kill Kennel

CONS:

- Cost

STRATEGIC GOALS APPLIED:

Strategic Goal 9: Reduce Crime in the Borough

Strategic Goal 11: Establish More Benefits of Residency

ATTACHMENTS:

Description

Upload Date

Type

Sable Kennel Liability Insurance	3/18/2017	Cover Memo
Sable Kennel Contract	3/20/2017	Cover Memo
Sable Kennel Final	3/23/2017	Cover Memo
Resolution No. 2017-26: Animal Control Agreement	3/27/2017	Cover Memo



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/15/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Pinnacle Group 3301 William Penn Hwy Pittsburgh, PA 15235	CONTACT NAME: Michael Mulhern		
	PHONE (A/C, No. Ext): (412) 816-1000	FAX (A/C, No): (412) 816-0140	
	E-MAIL ADDRESS: mikem@pinnacle4ins.com		
INSURED Sable Kennel 1681 5th Ave Mc Keesport, PA 15132	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: W N Tuscano Agency Inc		TU
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		PK274776	01/19/2017	01/19/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

EVIDENCE OF INSURANCE

CERTIFICATE HOLDER

CANCELLATION

TO WHOM IT MAY CONCERN

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Sable Kennel

1681 5th Avenue, McKeesport, Pennsylvania 15132

412-660-2350 (work) 412-628-2840 (personal)

sablekennel.ac@gmail.com

AGREEMENT

Made and entered into this the _____ day of _____ 2017, by and between _____ Brentwood Borough _____, the party of the first part, hereinafter referred to as "CLIENT", and SABLE KENNEL, the party of the second part.

WITNESSETH:

WHEREAS, party of the first part, hereinafter referred to as CLIENT, is desirous of acquiring dog and animal control services within its jurisdictional boundaries; and

WHEREAS, the CLIENT is desirous of contracting a Dog Law Enforcement Officer; and

WHEREAS, the CLIENT is desirous of contracting with SABLE KENNEL, an entity that provides dog and animal control services, to render services for the performance of the duties set forth herein.

NOW, THEREFORE, in consideration of the above recitals and intending to be legally bound, the CLIENT and SABLE KENNEL, agree as follows;

I. SABLE KENNEL; is to perform the following duties;

1. to collect and capture all dogs running at large in the said municipality, if possible or to collect and capture as many dogs running at large within said municipality as is reasonably possible.

2. to hold licensed dogs for a period of ~~no more than~~ five (5) days after capture,

after having notified the owner, also to feed and water all dogs while in custody.

3. to hold all stray or otherwise appearing to be unlicensed dogs, and in good health, for a period of 48 hours, after which time said dogs will be placed or humanely destroyed.

4. to answer and respond to all calls including calls referring to road killed dogs as quickly as possible after receiving said call and to patrol the municipality in search of dogs running at large.

5. to commence prosecution of all violators of the 1982 Pennsylvania State Dog Law Act and the Rabies Prevention Act of 1986, as amended.

6. road kill services as follows; SABLE KENNEL will pick up and remove deer killed along a roadway in the municipality at a rate of \$75.00 per animal, Monday ~~or~~ through Thursday from 8:00 am through 8:00 pm; \$100 per animal at all other times. Small animals, \$25.00 per animal, Monday through Friday 8:00 am through 8:00 pm; \$50 per animal at all other times.

7. to comply with all federal, state and local laws and regulations.

7. to perform other services not mentioned in this contract as CLIENT and SABLE KENNEL shall agree to in writing referencing this AGREEMENT.

II. SABLE KENNEL working hours are from 8 AM until 4 PM, Monday through Friday. Closed Saturdays, Sundays and Holidays. Emergency calls answered after normal working hours or on Saturdays, Sundays, or Holidays that require a truck to be dispatched will be charged to ~~the municipality~~ CLIENT at \$25.00 per call. These calls will be verified with each month's report. If the owner claims any dog that is picked up as a result of an evening or weekend call, where there is an additional charge of \$25.00 incurred, that amount will be charged to that owner and not ~~the municipality~~ CLIENT.

We consider an emergency as;

a. a sick or injured dog

b. a dog endangering public health or welfare

III. Trucks used or maintained by SABLE KENNEL, shall be equipped with CapChur Gun, tranquilizer and any other equipment or aid deemed necessary by SABLE KENNEL, for the capture or dogs falling within the scope of the Dog Law Act of 1982 and this Agreement.

IV. In the event of a dog bite, the owner of such animal shall bear the responsibility of any and all observation fees resulting from his dogs biting another animal or human being. If the owner of said animal is unknown, SABLE KENNEL, shall bear the expense of the dog's observation period.

V. The CLIENT agrees to pay SABLE KENNEL the sum of \$___125.00___ (One Hundred twenty five dollars) per month for and during the term of this Agreement. This Agreement shall continue in effect for the period ~~of~~ twenty four (24) months commencing on _____, 2017.

VI. In the event the CLIENT does not maintain its own kennels;

A. ~~The fees as provided for in Section 302 of the Dog Law Act of 1982, shall be paid to SABLE KENNEL by the CLIENT by either of the following methods;~~

~~SAID METHOD TO BE DETERMINED BY THE MUNICIPALITY.~~

~~_____ 1. By having the owner of the dog seized and detained, pay same directly to SABLE KENNEL or~~

~~_____ 2. by having said owner pay such amount to the CLIENT, which municipality shall pay same to SABLE KENNEL. Except for state reimbursement money as described in Section VI(D), CLIENT shall have no role in billing or collecting any fees under this Agreement other than verification that SABLE KENNEL provides animal~~

control services for the Borough of Brentwood.

B. A board fee for each day the animal remains in the custody of SABLE KENNEL, must be paid by the owner of said animal prior to its release by SABLE KENNEL.

C. A fee to be determined solely by SABLE KENNEL, shall be charged to any resident of the CLIENT for either;

1. placing in homes or
2. destroying humanely

any privately and/or individually owned dog, dogs, and /or litter of dogs or cats, and/or litter of cats belonging to and/or owned by any resident of said municipality. Said above referred to animals are deemed to be personal property of any said resident.

D. As provided in the Dog Law Act of 1982 as amended, a stray dog and /or stray dogs which enter a resident's property and they keep or harbor or have in their care, or permit to remain on or about any premises occupied by them, the said resident is consequently responsible for and liable for said dog, however if SABLE KENNEL is notified of any such arrival of stray dog within two (2) days of such arrival, then SABLE KENNEL agree with the CLIENT that said resident shall not be charged the above referred to fee as set forth in paragraph ~~5EVI(C)~~. This provision in no way alters or affects any other provisions set forth in this Agreement. State reimbursement money paid to the CLIENT will be paid quarterly to SABLE -KENNEL.

VIII. Termination. This Agreement may be terminated by SABLE KENNEL or the CLIENT in writing, with a ~~30-thirty~~ (thirty~~30~~) day notice, ~~listing the reasons for said termination~~at the sole discretion of either party.

XIV. Records, Reports, and Audits. SABLE KENNEL shall provide certain reports to CLIENT in electronic format on a monthly basis and such reports shall contain at least the information described as follows:

- i. Number of Requests Responded to;
- ii. Dates and Times of each Request Responded to;
- iii. Number of Dogs Impounded;
- iv. Number of Cats Impounded;
- v. Total Impounded;
- vi. Bite Reports;
- vii. Warnings Issued;
- viii. Citations Issued;
- ix. Number of dead animals removed;
- x. Meetings with residents;
- xi. Dispositions Reports including the following:
 - i. Returned to Owner
 - ii. Rescued
 - iii. Adopted
 - iv. Other/Deceased

XV. SABLE KENNEL shall, at all times while providing services for CLIENT, maintain general liability insurance in an amount not less than One Million Dollars (\$1,000,000) per occurrence. The "Borough of Brentwood" shall be named as an

Additional Insured on said insurance policy. SABLE KENNEL shall provide CLIENT with a copy of an insurance certificate evidencing such coverage upon execution of this Addendum.

SABLE KENNEL is an independent contractor and this Agreement shall not be deemed to create an employee or agency relationship with the Borough of Brentwood. SABLE KENNEL shall maintain workers' compensation insurance as required by law.

XVI. SABLE KENNEL agrees to defend, indemnify and hold CLIENT harmless from any and all claims, suits, judgments, and any damages or alleged damages to persons or property arising out of or related to SABLE KENNEL's performance of its obligations under this Agreement.

XVII. This Agreement is effective upon execution and delivery by all parties hereto. This Agreement may be executed in any number of counterparts, each of which, when so executed, shall be deemed an original, but all such counterparts shall constitute but one and the same instrument.

[SIGNATURE PAGE TO FOLLOW]

~~This contract is to be in full force and effect for a period of twenty-four months,~~
that is from _____ to _____.

~~-IN WITNESS WHEREOF, -the parties hereto have set their hands and seals this~~
date, the day and year first above written.

WITNESS/ATTEST:

SABLE KENNELS

Print Name: _____

Title: _____

ATTEST:

BOROUGH OF BRENTWOOD

Manager/Secretary

Council President / Vice President

~~Contracting Municipality~~

~~By: _____~~

~~WITNESSES:~~

~~_____~~

~~_____~~

~~Sable Kennels~~

~~By: _____~~

~~Dawn A Weichler (Owner)~~

Sable Kennel

1681 5th Avenue, McKeesport, Pennsylvania 15132

412-660-2350 (work) 412-628-2840 (personal)

sablekennel.ac@gmail.com

AGREEMENT

Made and entered into this the _____ day of _____ 2017, by and between _____ Brentwood Borough _____, the party of the first part, hereinafter referred to as "CLIENT", and SABLE KENNEL, the party of the second part.

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2. to hold licensed dogs for a period of five (5) days after capture, after having

notified the owner, also to feed and water all dogs while in custody.

3. to hold all stray or otherwise appearing to be unlicensed dogs, and in good health, for a period of 48 hours, after which time said dogs will be placed or humanely destroyed.

4. to answer and respond to all calls including calls referring to road killed dogs as quickly as possible after receiving said call and to patrol the municipality in search of dogs running at large.

5. to commence prosecution of all violators of the 1982 Pennsylvania State Dog Law Act and the Rabies Prevention Act of 1986, as amended.

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8. to perform other services not mentioned in this contract as CLIENT and SABLE KENNEL shall agree to in writing referencing this AGREEMENT.

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a. a sick or injured dog

b. a dog endangering public health or welfare

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VI. In the event the CLIENT does not maintain its own kennels;

A. Except for state reimbursement money as described in Section VI(D), CLIENT shall have no role in billing or collecting any fees under this Agreement other than verification that SABLE KENNEL provides animal control services for the Borough of Brentwood.

B. A board fee for each day the animal remains in the custody of SABLE KENNEL must be paid by the owner of said animal prior to its release by SABLE KENNEL.

C. A fee to be determined solely by SABLE KENNEL, shall be charged to any resident of the CLIENT for either;

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- v. Total Impounded;

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- vii. Warnings Issued;
- viii. Citations Issued;
- ix. Number of dead animals removed;
- x. Meetings with residents;
- xi. Dispositions Reports including the following:
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 - ii. Rescued
 - iii. Adopted
 - iv. Other/Deceased

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XVI. SABLE KENNEL agrees to defend, indemnify and hold CLIENT harmless from any and all claims, suits, judgments, and any damages or alleged damages to persons or property arising out of or related to SABLE KENNEL's performance of its obligations under this Agreement.

XVII. This Agreement is effective upon execution and delivery by all parties hereto. This Agreement may be executed in any number of counterparts, each of which, when so executed, shall be deemed an original, but all such counterparts shall constitute but one and the same instrument.

[SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties hereto have set their hands and seals this
date, the day and year first above written.

WITNESS/ATTEST:

SABLE KENNELS

Print Name: _____

Title: _____

ATTEST:

BOROUGH OF BRENTWOOD

Manager/Secretary

Council President / Vice President



THE BOROUGH OF BRENTWOOD

MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 FAX 412-884-1911
www.brentwoodboro.com

RESOLUTION NO. 2017-26

A RESOLUTION OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA AUTHORIZING THE BOROUGH OF BRENTWOOD TO ENTER INTO AN AGREEMENT WITH SABLE KENNELS FOR ANIMAL CONTROL SERVICES.

WHEREAS, the Borough of Brentwood seeks to protect both its residents and their property from nuisance dogs; and

WHEREAS, the Borough similarly seeks to ensure that unlicensed dogs that are removed from municipal streets are housed and nourished in a humane manner; and

WHEREAS, officers of the Brentwood Borough Police Department are presently charged with responding to all nuisance animal calls; and

WHEREAS, Brentwood Borough Council affirms that it is inefficient to solely utilize Police Department resources for animal control purposes; and

WHEREAS, the Borough has received a proposal from Sable Kennels to provide third party animal control enforcement services, as provided for under the Pennsylvania Dog Law Act; and

WHEREAS, the Borough and Sable Kennels have heretofore negotiated Articles of Agreement for animal control services to be provided for a period of two (2) years, with an exact copy of said Articles of Agreement attached here to as **Exhibit 1**.

NOW, THEREFORE, BE IT RESOLVED AND ADOPTED by the Council of the Borough of Brentwood, County of Allegheny, and Commonwealth of Pennsylvania, and it is hereby **RESOLVED AND ADOPTED** by the authority of the same that:

1. The Borough of Brentwood hereby accepts and approves the Articles of Agreement negotiated with Sable Kennels for animal control services, and with an exact copy of said Articles of Agreement attached hereto as **Exhibit 1**.
2. The appropriate officials of the Borough of Brentwood are hereby authorized and directed to execute said Articles of Agreement on behalf of the Borough, and which Articles of Agreement shall be identical in form in content to **Exhibit 1** attached hereto.

RESOLVED AND ADOPTED by the Council of the Borough of Brentwood, County of Allegheny, and Commonwealth of Pennsylvania, meeting in a regular and public session this 27th day of March 2017.



ATTEST:

George Zboyovsky, PE
Borough Manager

BOROUGH OF BRENTWOOD

John Frombach
President of Council





BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 13.c.
ACTION ITEM

SUBJECT: Consider Resolution No. 2017-25; Sale of Surplus Property - 47 Duncan Parking Meters [ACTION ITEMS]

DATE: March 27, 2017

PRESENTED BY: Chief Adam Zeppuhar

SUMMARY:

Currently, the police department has 47 meters which are fixed at a \$0.50 per hour rate. These meters are unable to be adjusted to reflect our current parking rates for \$1.00 per hour. They currently are of no use for our Borough.

BUDGET IMPACT:

Advertisement costs.

RECOMMENDATION:

Staff recommends selling these meters to help funding future meter repairs and replacement parts.

PROS:

Frees up space for needed storage.

CONS:

Staff time and cost to advertise.

ATTACHMENTS:

Description

Duncan Parking Meter Photo

Resolution No. 2017-25- Sale of Surplus Property

Upload Date

3/18/2017

3/20/2017

Type

Cover Memo

Cover Memo





THE BOROUGH OF BRENTWOOD
MUNICIPAL BUILDING – 3624 BROWNSVILLE ROAD
PITTSBURGH, PA 15227-3199
Office 412-884-1500 – FAX 412-884-1911
www.brentwoodboro.com

RESOLUTION NO. 2017-25

“DISPOSITION OF EXCESS INVENTORY”

A RESOLUTION OF THE BOROUGH OF BRENTWOOD, COUNTY OF ALLEGHENY, AND COMMONWEALTH OF PENNSYLVANIA AUTHORIZING THE DISPOSITION OF SURPLUS PROPERTY.

WHEREAS, the Borough possesses forty-seven (47) parking meters that are no longer in use nor can be used by the Borough; and

WHEREAS, the Borough has deemed that such parking meters constitute surplus property, as they are not useful for the conduct of municipal operations; and

WHEREAS, such items are still able to perform their intended function or to be utilized for parts; and

WHEREAS, the Borough seeks to dispose of such items in a way that will produce revenue for the municipality; and

WHEREAS, the Borough Manager, or his assigned, is authorized to dispose of such Borough property in a businesslike manner through an auction, sealed bids, or any other method reasonably calculated to achieve the highest possible return to the Borough.

NOW THEREFORE BE IT RESOLVED that the Council of the Borough of Brentwood hereby authorizes the disposition of the surplus property included in “**Exhibit A**,” a true and correct copy of which is attached hereto.

RESOLVED AND ADOPTED by the Council of the Borough of Brentwood meeting in regular and public session, this 27th day of March 2017.

ATTEST:

BOROUGH OF BRENTWOOD

George Zboyovsky, PE
Borough Manager

John Frombach
President of Council



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 13.d.
ACTION ITEM

SUBJECT: Consider entering into a contract with Crime Watch Technologies [ACTION ITEM]

DATE: March 27, 2017

PRESENTED BY: Chief Adam Zeppuhar

SUMMARY:

This pertains to an annual Crime Watch Technologies subscription that will help the police department share information, receive information, and assist in website management.

BUDGET IMPACT:

This is budgeted in the Borough's 2017 General Fund under
Budget Line Item 01-407-457 Police Software/Licenses

01-407-457 2017 Budget = \$7,000

Year to Date Spent or Encumbered = \$2,725.00

Balance = \$4,275.00

Annual Cost = \$2,400.00

Remaining Balance = \$1,875.00

RECOMMENDATION:

Staff recommends entering into this agreement to promote transparency and to provide more knowledge to our residents as it pertains to crime in our community as well as an increased opportunity to report tips to the police department.

PROS:

- Increases general knowledge to our residents and other followers.
- Frees up staff time for various notifications.
- We would now have an option for concerned citizens to provide true anonymous tips with the ability to provide photos.
- The police department would have their own webpage that would be easily accessible and can updated as needed.

CONS:

- Annual costs.

STRATEGIC GOALS APPLIED:

Strategic Goal 3: Increase Community Involvement within the Borough

Strategic Goal 4: Improve the Accountability of Various Borough Departments

Strategic Goal 11: Establish More Benefits of Residency

ATTACHMENTS:

Description	Upload Date	Type
Crime Watch Proposal	3/20/2017	Cover Memo
Crime Watch Presentation	3/20/2017	Cover Memo



Safer communities through collaboration.

CRIMEWATCH Network Deployment

Brentwood Borough Police Department

12/23/2016

Prepared for:

Brentwood Borough Police Department
c/o Chief Adam Zeppuhar
3624 Brownsville Road
Pittsburgh, PA 15227
412.884.2600

Prepared by:

CRIMEWATCH Technologies, Inc.
c/o M.W. Bloom
453 Lincoln Street, Suite 4
Carlisle, PA 17013
717.230.1845



Objectives

Brentwood Borough Police Department CRIMEWATCH Network Deployment

The primary purpose of the CRIMEWATCH Network deployment is to integrate the Brentwood Borough Police Department into the technologically driven communities that the public use to communicate and interact. This deployment is a comprehensive service that facilitates a total digital presence on the web, social media and mobile frameworks.

CRIMEWATCH Network benefits:

#1 Virtual Newsroom

When there is local public safety information to get out to the community traditional media may not be a timely option. Instead, the CRIMEWATCH Network becomes the police department's independent virtual newsroom where information can be delivered across multiple platforms directly to the public. With the CRIMEWATCH Virtual newsroom all of the interfaces are built for police users and provide tools to control and measure public engagement.

#2 Enhanced Communications with the Public

The CRIMEWATCH platform focuses on building direct police & public partnerships through the efficient use of technology. With a single entry into the CRIMEWATCH portal information is shared on the website, social media sites, email and through the CRIMEWATCH Mobile application.

#3 Social Media Integration

Building, managing and maintaining social media accounts is a necessary hassle in today's climate; however, managing these tasks takes manpower off the streets. With the CRIMEWATCH Network social media integration is easy and with exclusive ControlShare technology the risk of bad information getting out of control is reduced.

#4 Information Sharing Between Police

All of the data integrated into the CRIMEWATCH Network is part of a universal intelligence database shared by all participating police agencies. This access is included in the network and provides insight into crime patterns and offenders that are difficult for police to identify independently.

#5 Intelligence Gathering

The CRIMEWATCH Network encourages the public to submit tips and other intelligence directly to police. The anonymity of the technology reduces the risks of sharing information and provides the police with better insight into the community. With the CRIMEWATCH platform police have the ability to distribute information to targeted areas and to collect intelligence from anywhere in the country.

#6 Managed IT, Support & Training

Eliminate the necessity for costly equipment or hardware. The CRIMEWATCH Network is a cloud based solution that eliminates infrastructure expenses. It also ends your reliance on technical experts to assist with management and if you ever get stuck CRIMEWATCH staff is available for free for training or support as part of the service.

#7 All Inclusive Solution

The CRIMEWATCH Network is your total web presence, social media presence and mobile presence wrapped into one package that projects your professional presence in the digital world. Additionally, it allows you to eliminate redundant services and integrate Crime Mapping, Tip submission and news dissemination into one comprehensive solution.

Objectives

Enhanced Community Policing with the CRIMEWATCH Network:

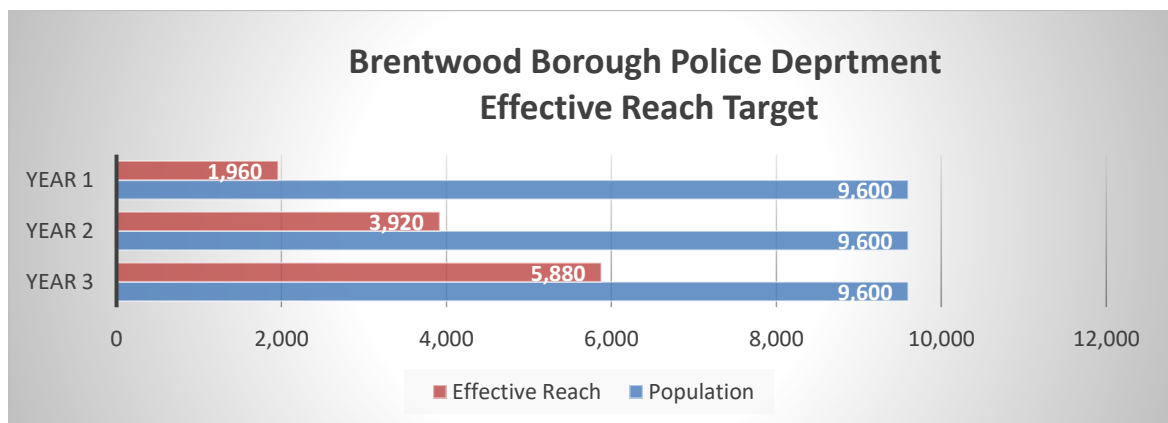
The CRIMEWATCH Network Municipal Police Partnership Program is designed to help partners achieve success by delivering the CRIMEWATCH Communications solution to strengthen the use of web, social and mobile platforms to share information and collect intelligence from the public. CRIMEWATCH is committed to providing the resources needed to grow the police department's digital presence, maximize effective reach, and develop agency expertise in building stronger community relationships through digital technologies.

Included features:

- Responsive design
- Unlimited amount of pages and menus
- Agency Specific header
- Welcome Message and Slideshow
- CRIMEWATCH Crime Mapping
- Social Media Integration w/ ControlShare™
- Dedicated News Feed
- Warrants Feature
- Cases Feature
- Arrests Feature
- Incidents Feature
- Sheriff's Sale Feature
- Automated Right-to-Know feature
- Property Feature
- Forms Feature
- Content Aggregation
- Search Optimization for All Content
- Dashboard Interface
- Engagement tracking
- Unlimited authenticated users
- Unlimited Access
- Dedicated account manager
- Free Phone Support & Remote Training
- Free updates & feature enhancements
- No hardware requirements
- Email notifications
- Universal data repository
- CRIMEWATCH Mobile integration

Effective Reach Goals measuring public engagement:

Public engagement is measured through calculating the department's **Effective Reach**. The algorithm that is used to calculate your effective reach compares service region population to unique visitors connecting to your CRIMEWATCH Portal. These goals are built around the expectation to achieve a growth of 10% effective reach year over year until you reach 30-40% engagement. This means that anything you post on the CRIMEWATCH Portal will potentially hit 30-40% of your population directly through the technology.





Sales Order

Brentwood Borough Police Department CRIMEWATCH Network Deployment

One-Time Access Fee (Class 2) Website Installation Facebook Set-up/Linking Twitter Set-up User Set-up Training	\$3,600
Monthly Costs Infrastructure Storage/Archiving Database Transfer/API Bandwidth ControlShare™ Email Notifications CRIMEWATCH Mobile Integration Crime Mapping Tip platform Support Package 1	\$200
Police Department Sub-Total	\$6,000
Special Access Waiver	(\$3,600)
TOTAL YEAR 1:	\$2,400*

*THIS OFFER IS ONLY VALID FOR 30 DAYS FROM TIME OF PROPOSAL.



Working Agreement

Between **CRIMEWATCH Technologies, Inc.** and **Brentwood Borough Police Department**

All elements of this project will be completed within the time indicated unless otherwise extended due to change of scope, revisions and/or unforeseen delays. CRIMEWATCH Technology's ability to meet deadlines is predicated upon Brentwood Borough Police Department's provision of all necessary information and approvals in a timely manner.

Work on this project will commence upon signature of this agreement. The proposed pricing is based on a guaranteed subscription price for a period of 12 consecutive months following the 'Go live' date agreed upon by both parties. This guarantee excludes additional add-on features or services that may be developed at a later time.

The information contained in this proposal is valid for thirty days. Proposals approved and signed by Brentwood Borough Police Department and CRIMEWATCH Technologies are binding and commence upon the date of the signatures below.

To accept this working agreement as described within this document, please sign below and return a copy to CRIMEWATCH Technologies.

Date:

Client Signature / Date

Date: 12/23/2016

M.W.Bloom | President | CRIMEWATCH Technologies, Inc.
453 Lincoln Street, Suite 4. Carlisle, PA 17013
717.230.1845



Stakeholder Information

Once you have made the decision to join the CRIMEWATCH Municipal Police Partnerships program, you will have stakeholders that will want to know what the program is and why you should be joining. Here is a brief statement that you can repurpose for email, share or speak about as necessary.

CRIMEWATCH PA (www.crimewatchpa.com), has invited us to join their Municipal Police Partnerships Program. This program allows us to gain access to an emerging technology that significantly increases communication efficiencies and intelligence gathering activities for the police department.

The police department will now have a virtual newsroom that is designed to bring our physical presence into a digital environment. This consistency helps the public recognize our professionalism whether it is in person or on the internet. Additionally, this technology allows us to integrate into social media platforms, like Facebook and Twitter, without having to assign staff or manage different social media platforms. Based on a 'single entry system' CRIMEWATCH Controlshare™ Technology automatically distribute press releases through the social sites, email and through the CRIMEWATCH Mobile Application. This helps us control information once it has been shared and edit or delete information from social media networks where it would otherwise be impossible.


There are other features of the technology that will help us share information with other departments. It also provides useful mechanisms for mapping crimes, collecting tips and measuring how we are interacting with the community.

This program was originally launched in 2013 in Dauphin County and they have had significant success so far. At the end of the day, we need to meet the community using the tools that they use to interact. This technology allows us to do that in a way that is controlled and designed for police.

If at any point you need help presenting this material or if you have questions that need to be answered please contact your CRIMEWATCH Representative at: 717-230-1845 or by emailing support@Crimewatchus.com



SAFER COMMUNITIES THROUGH **COLLABORATION**

A background image showing several hands holding smartphones. The focus is on the hands and the devices, with a blurred background suggesting a public or social setting. The lighting is bright, creating a high-key effect.

70% of U.S. adults have smartphones- over 80% use social media

For police, who are charged with the task of community policing, engaging the public in this space is difficult and time-consuming.



“Law Enforcement Agencies Should Adopt Technology-Based Community Engagement”

-President's 21st Century Taskforce on Community Policing

COLLATERAL DUTY, MISSION CRITICAL **TASK.**

The responsibility of electronic engagement, online reputation management, and digital intelligence gathering typically falls on the shoulders of a single officer or small team.

COMMUNITY POLICING IN THE **DIGITAL ERA.**

More than a website and social media, modern policing demands an operational approach that is driven by the command staff, and supported throughout the organization.



There are too many technology choices and no clear path for success. Each department is now managing a dozen different solutions to try to meet the real-time demand for information.



Law Enforcement Challenge

- Online engagement is demanding
- Too many technology choices
- Very few are built for police
- Learning curve is long
- Costs can be prohibitive
- General lack of support
- No consistency between departments
- Confusion to the public



Unifying the efforts of law enforcement, citizens, private business and media, CRIMEWATCH has built a public safety network driven by public engagement.

- 21st Century Policing for every department, regardless of size or resources
- Professional, authoritative approach to community policing in the digital age
- Single entry system specifically built for law enforcement

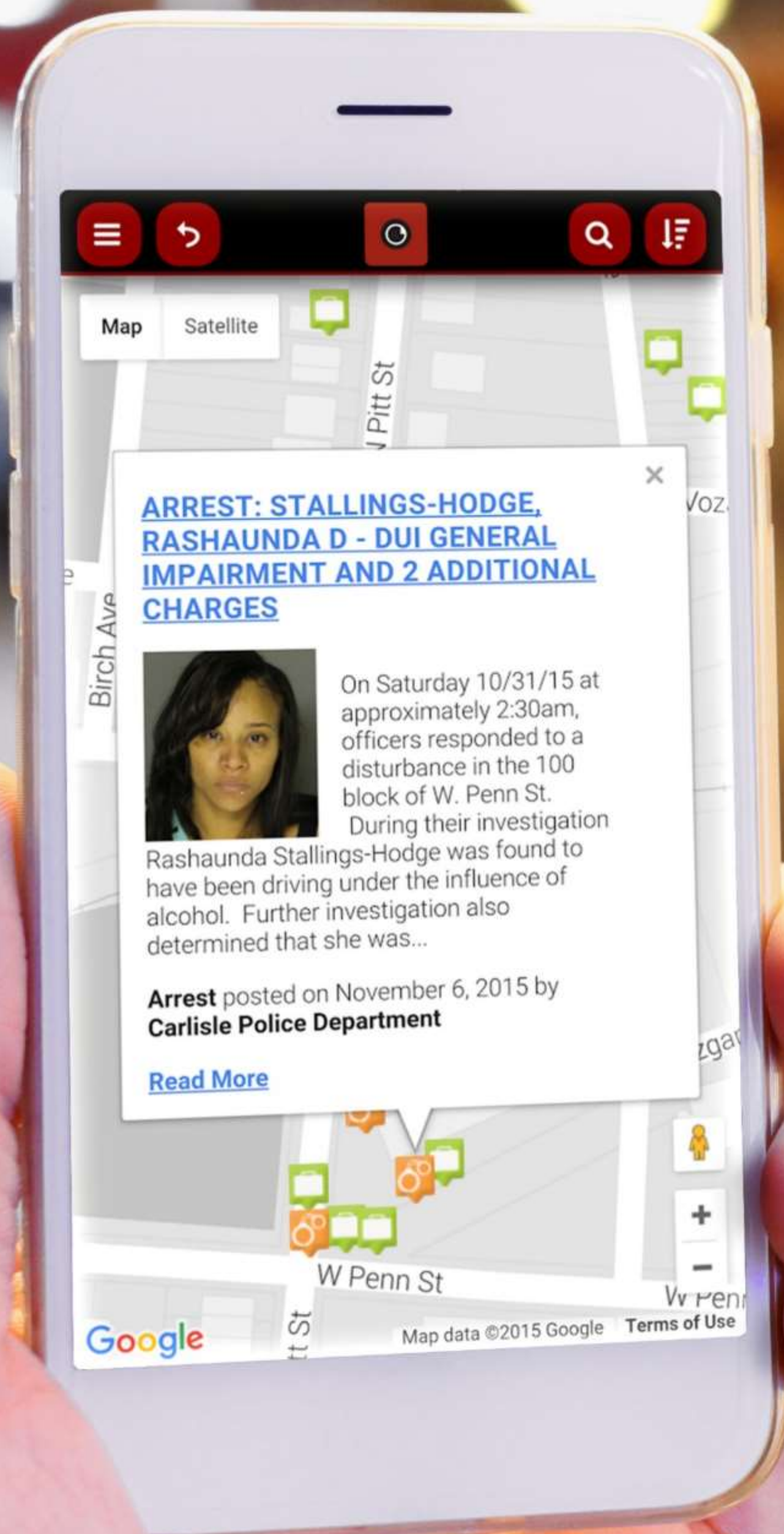


CRIMEWATCH is a time-tested model,
reinvented for the internet age.

Lancaster County
CRIMEWATCH



Lancastercrimewatch.org



Actively deployed throughout Pennsylvania with 22,000 mobile users, 93,000 connected social media users and over 4mm annual unique web visitors

CRIMEWATCH

ARMED ROBBERY- SPEEDWAY CONVENIENCE STORE, 5 HARTMAN BRIDGE ...

Case by East Lampeter Township Police Department
Phone: (717) 291-4676
Email: tips@crimewatchus.com
Reference ID: CWR-13781



At 10:53 pm, Monday, 9/25/15, a White male entered the Speedway convenience store near closing time. The male approached the female clerk at the counter, then displayed a knife and demanded money. The male subject took an undisclosed amount of cash and a carton of cigarettes, then fled in the direction of the Steamboat Inn. The female clerk was not injured. The male suspect was described as a White male, short brown hair, unshaven, with multiple tattoos on both forearms, wearing a black short sleeve shirt and black pants. Anyone with information should submit a tip or contact ELTPD Detective Scott Eelman at (717) 291-4676.

East Lampeter Township Police Department

DATE

Friday, September 18, 2015 - 10:41

LOCATION

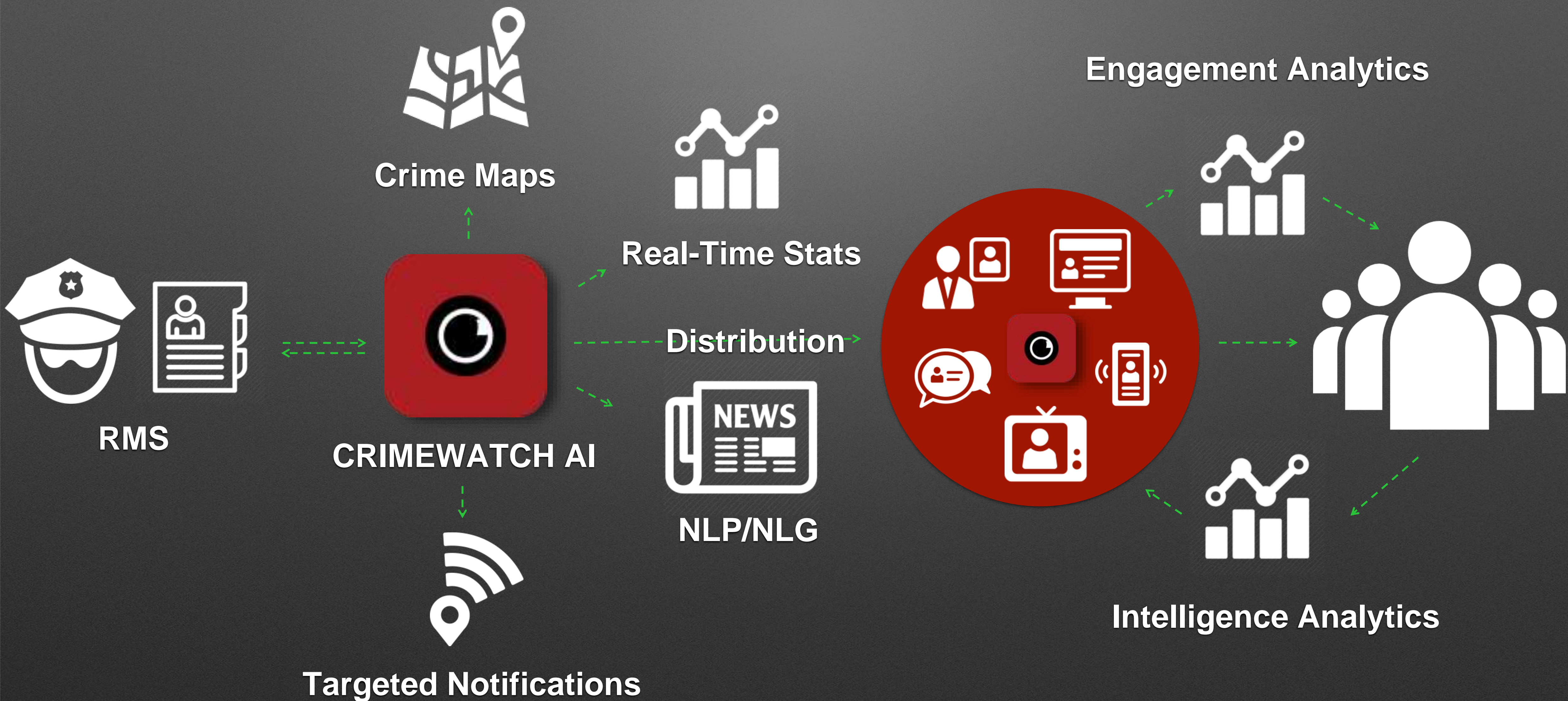
Speedway
5 Hartman Bridge Road
Lancaster, PA 17602

Rapidly distribute information based on targeted geographies, putting information where people will see it- with or without the support of local media.

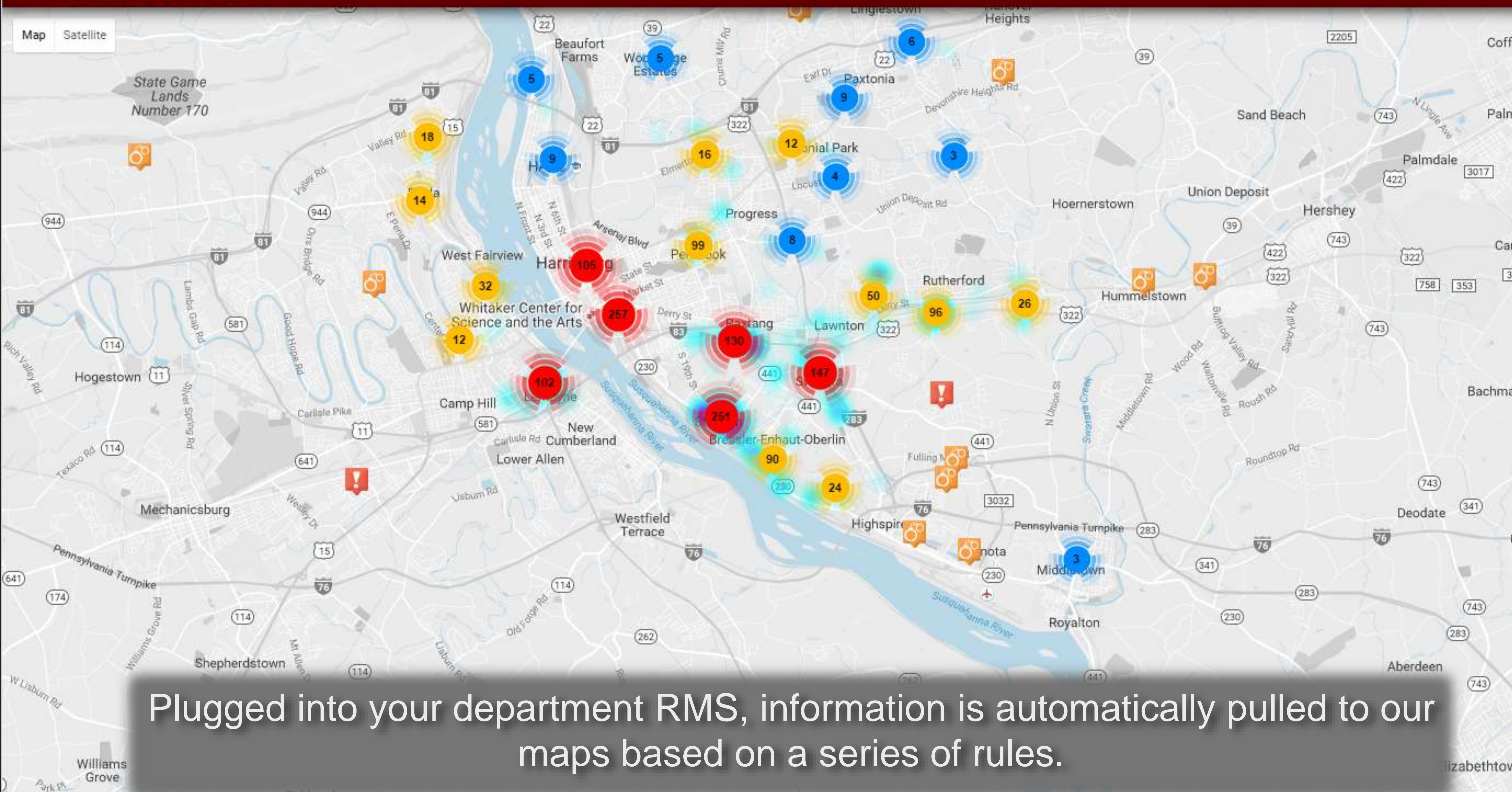
CRIMEWATCH is the smartest and simplest solution for managing all department communications.
Improve transparency, build value, and generate tips that lead to clearances.

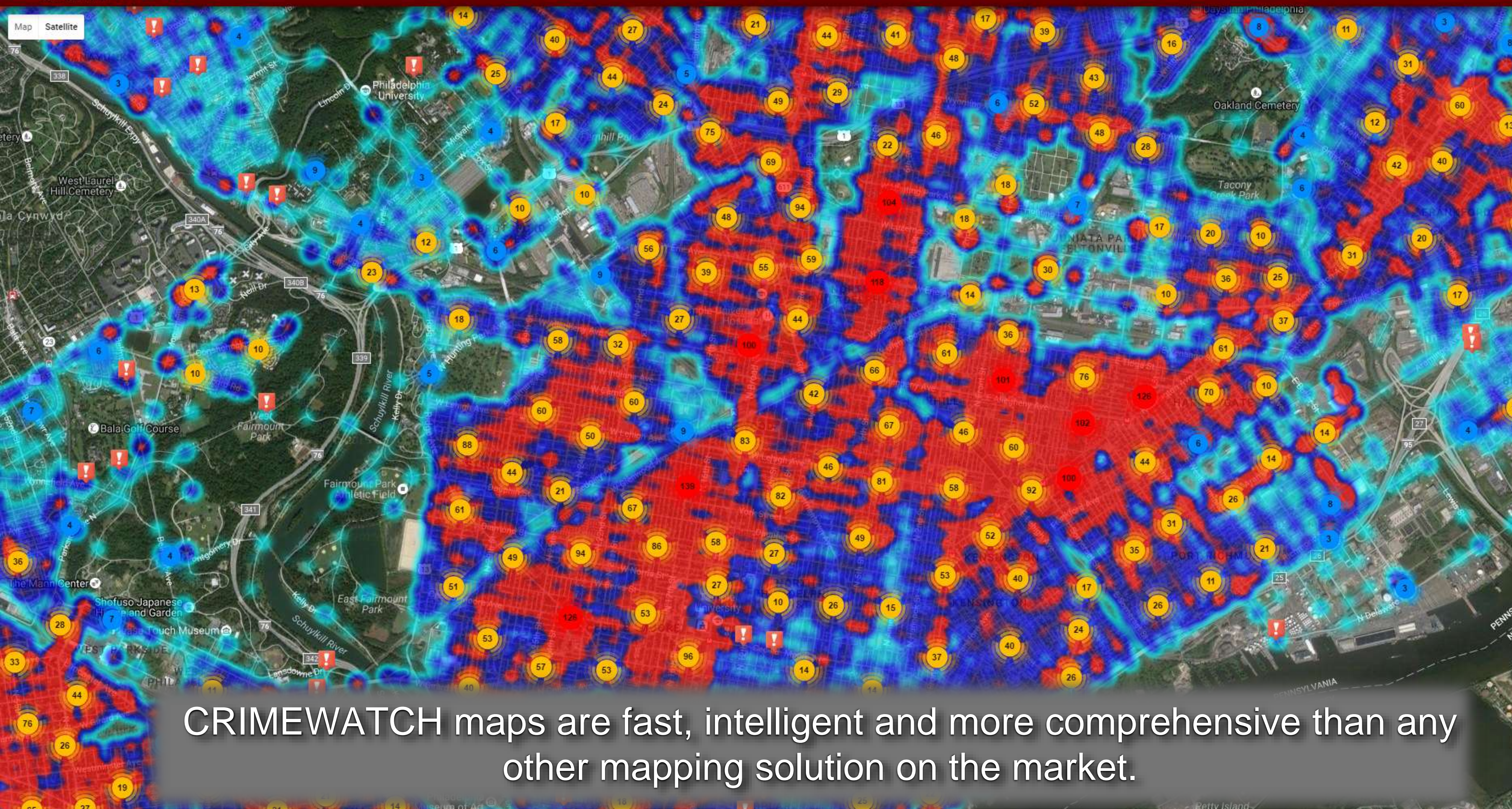


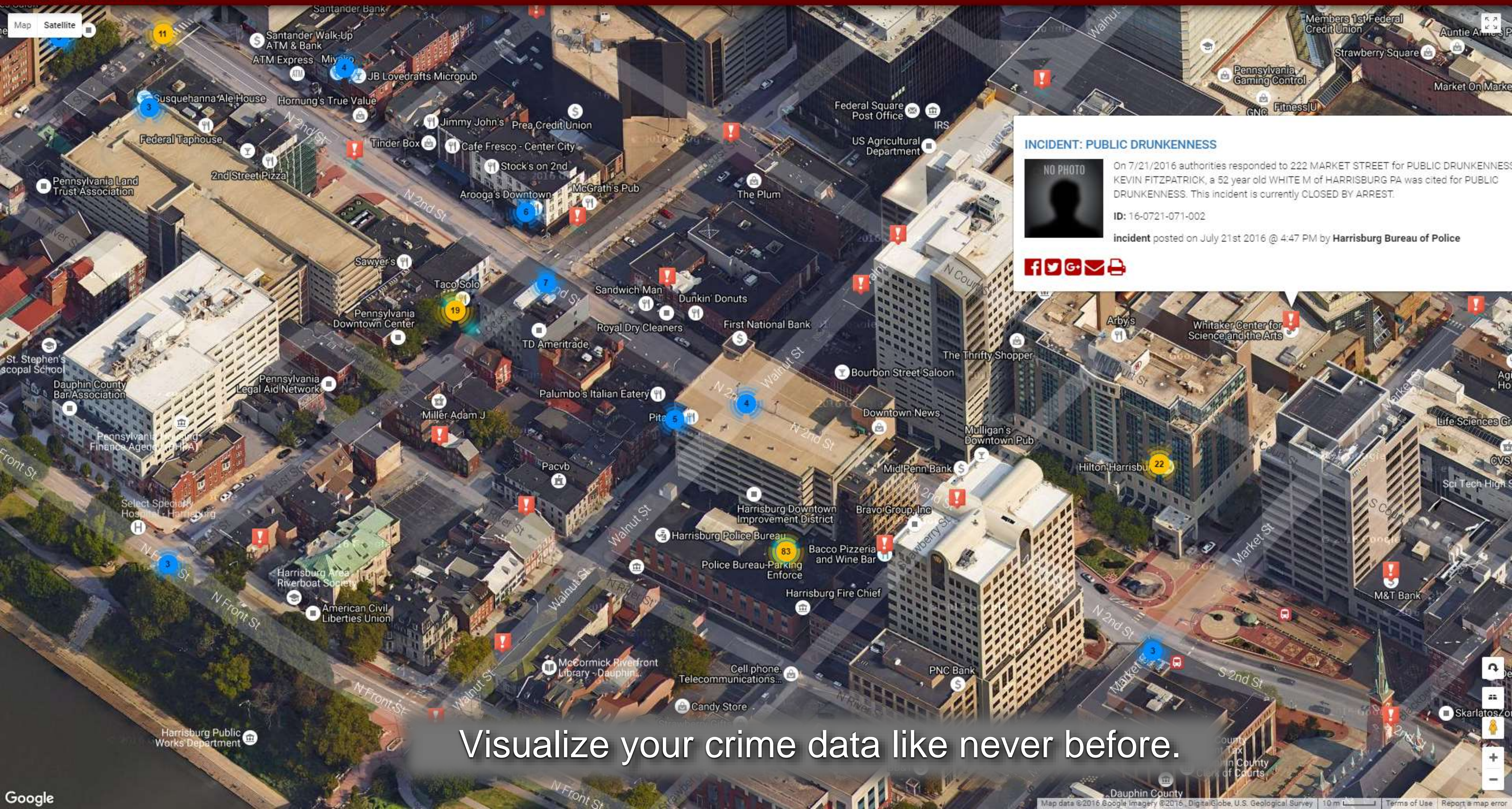
CRIMEWATCH consolidates the entire information-sharing and intelligence-gathering effort into one system.



Map Satellite







INCIDENT: PUBLIC DRUNKENNESS



On 7/21/2016 authorities responded to 222 MARKET STREET for PUBLIC DRUNKENNESS. KEVIN FITZPATRICK, a 52 year old WHITE M of HARRISBURG PA was cited for PUBLIC DRUNKENNESS. This incident is currently CLOSED BY ARREST.

ID: 16-0721-071-002

incident posted on July 21st 2016 @ 4:47 PM by Harrisburg Bureau of Police



Visualize your crime data like never before.

Total Incidents

2531

4% From last Week

Avg Response Time

1.32

3% From last Week

Total Males

1,900

4% From last Week

Total Females

667

5% From last Week

Total Population

72,315

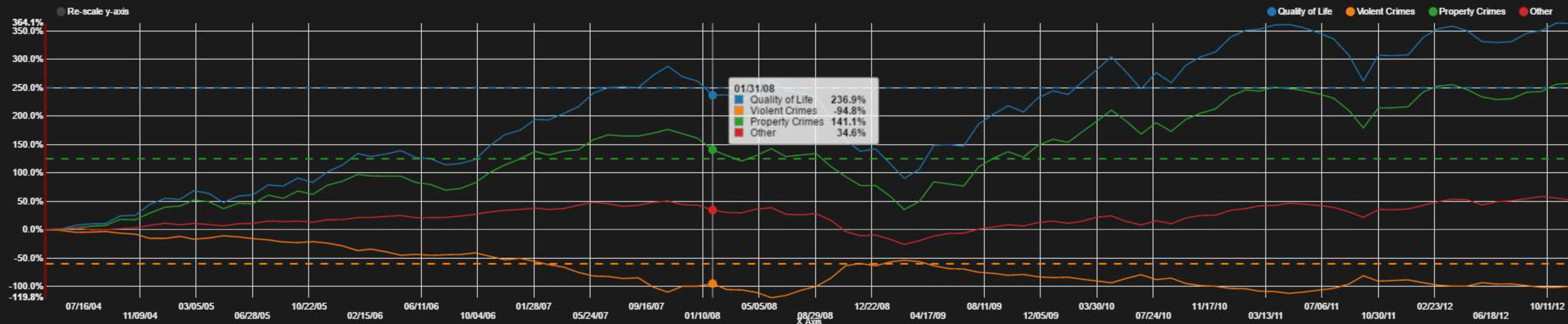
1% From last Week

Crime Rate

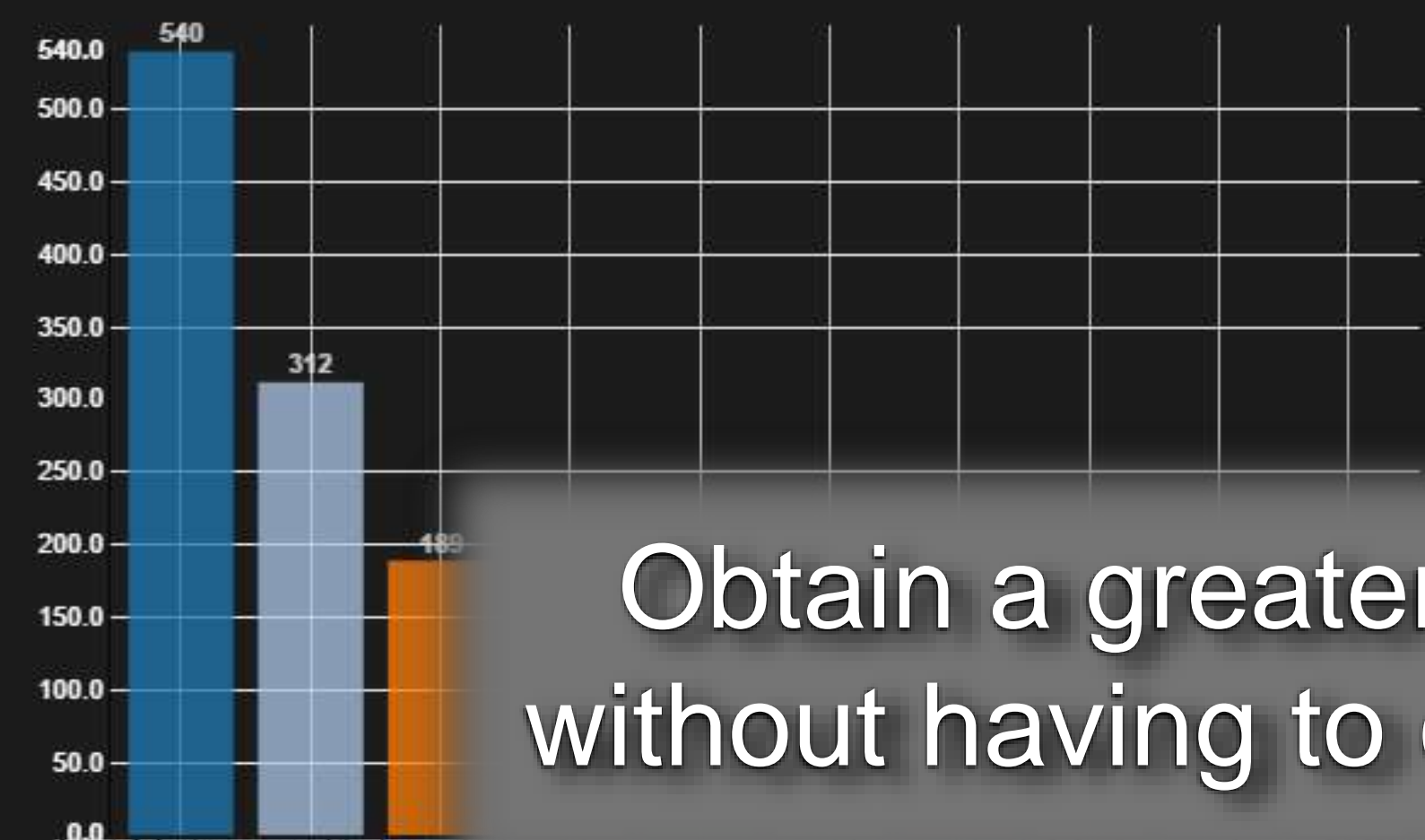
1:125442

34% From last Week

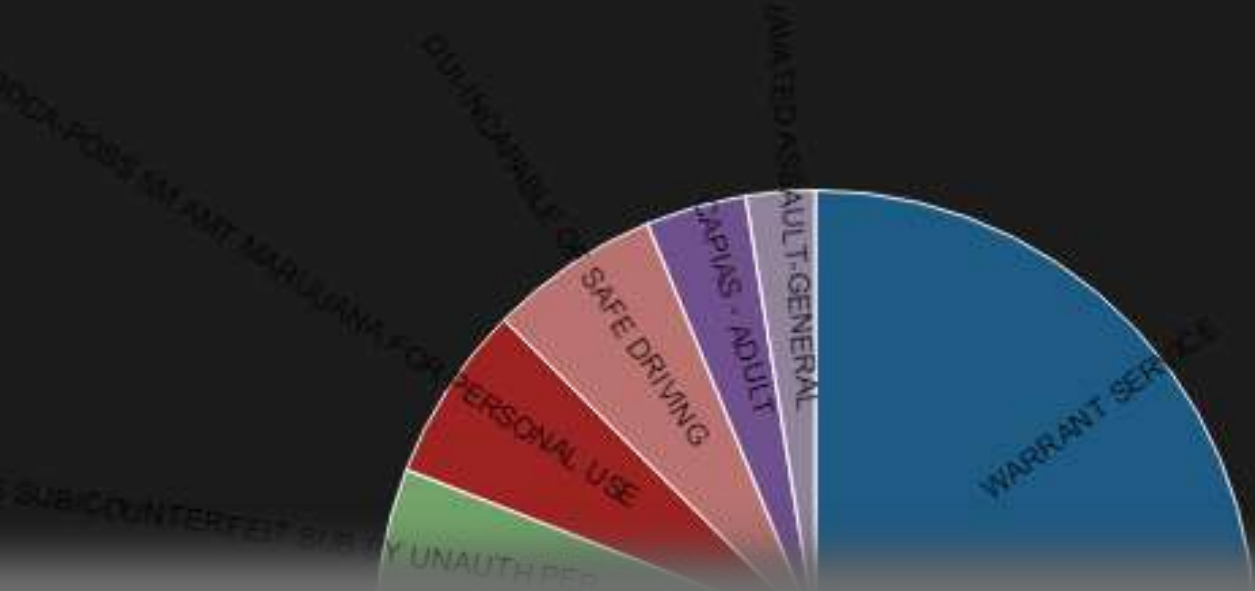
Crime Rates



Crime Trends

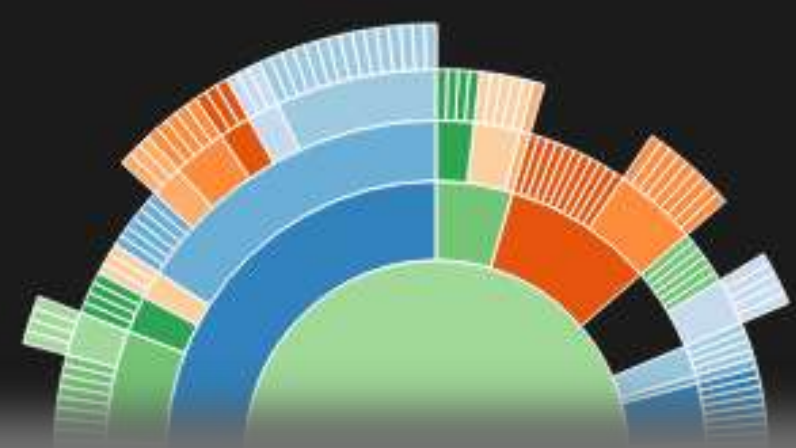


Crime Types



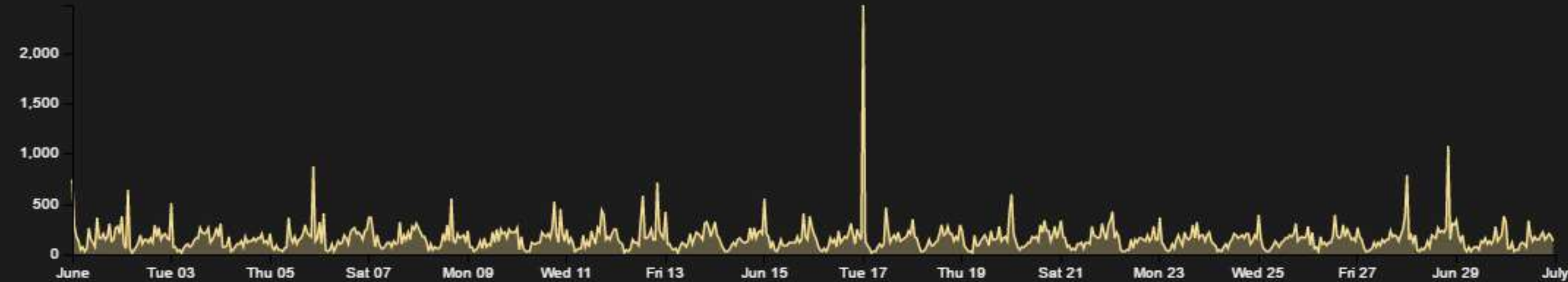
Explore Charges

NIBRS Analyzer

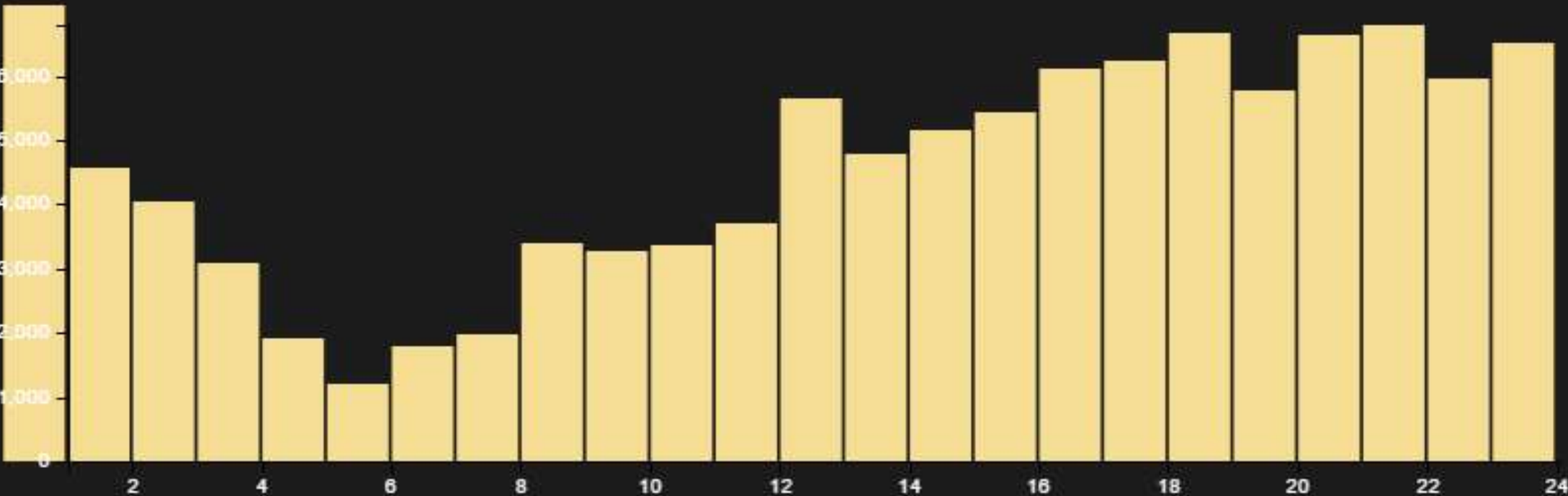


Obtain a greater understanding of your department and your community without having to commit dozens of man hours or employ 3rd party services.

Incident Volume by Hour



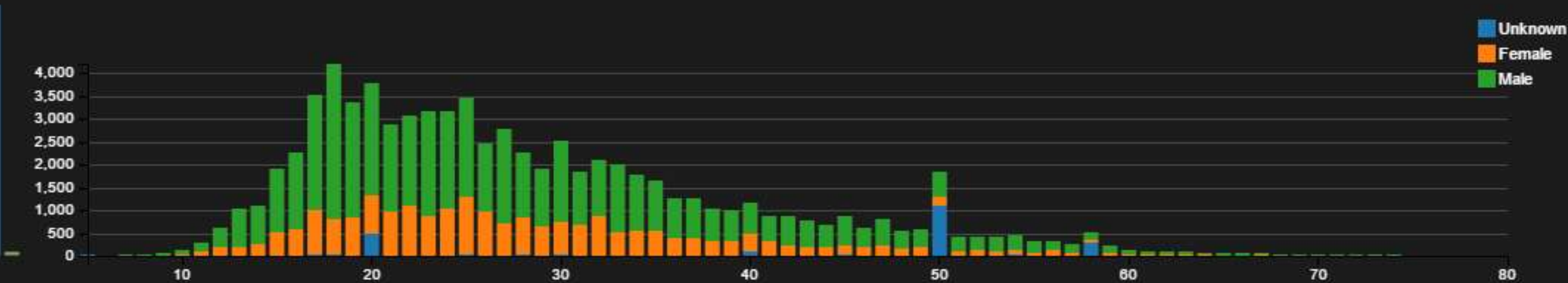
Incident Hour of Day



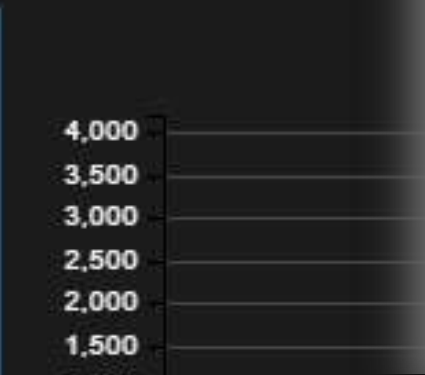
Incident Day of Week



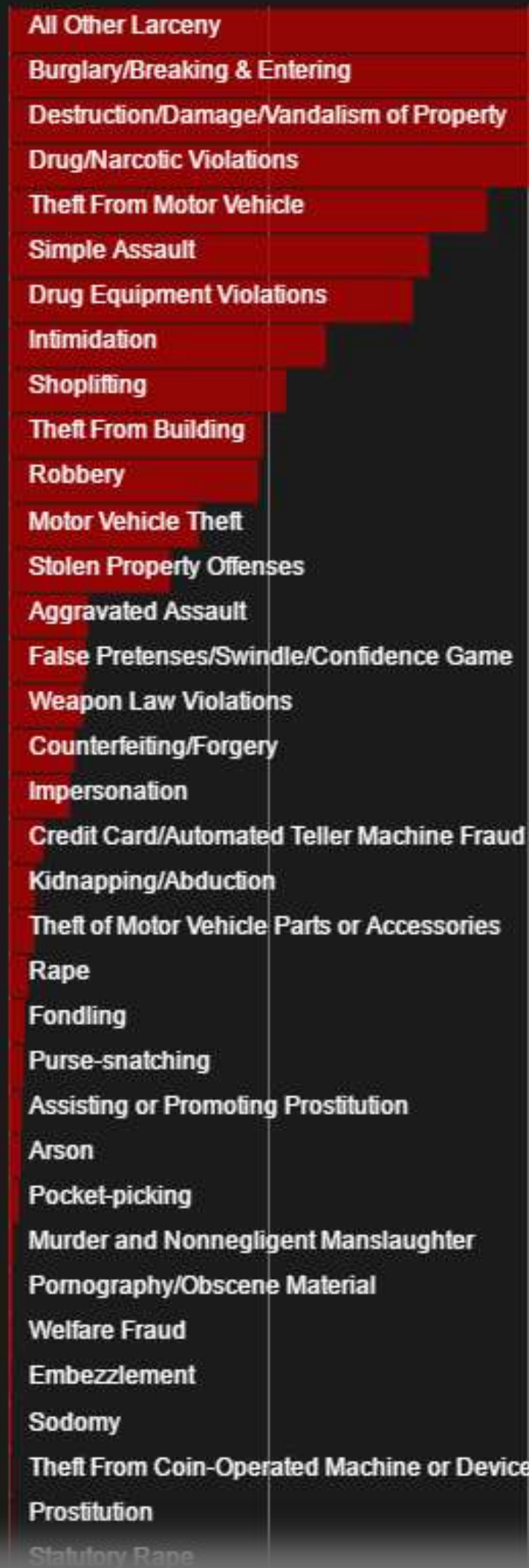
Incident Sex x Age



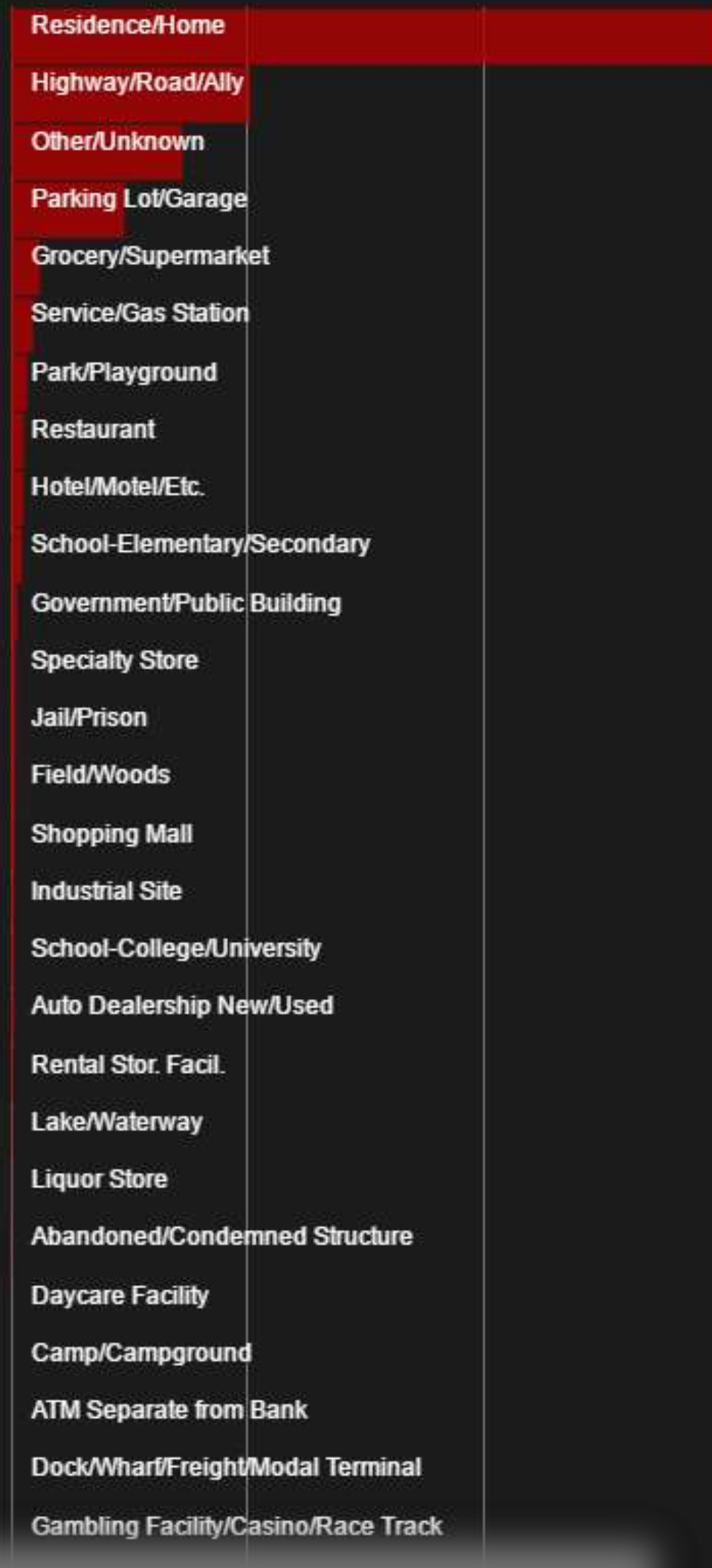
Incident Race x Age



Incident Offense



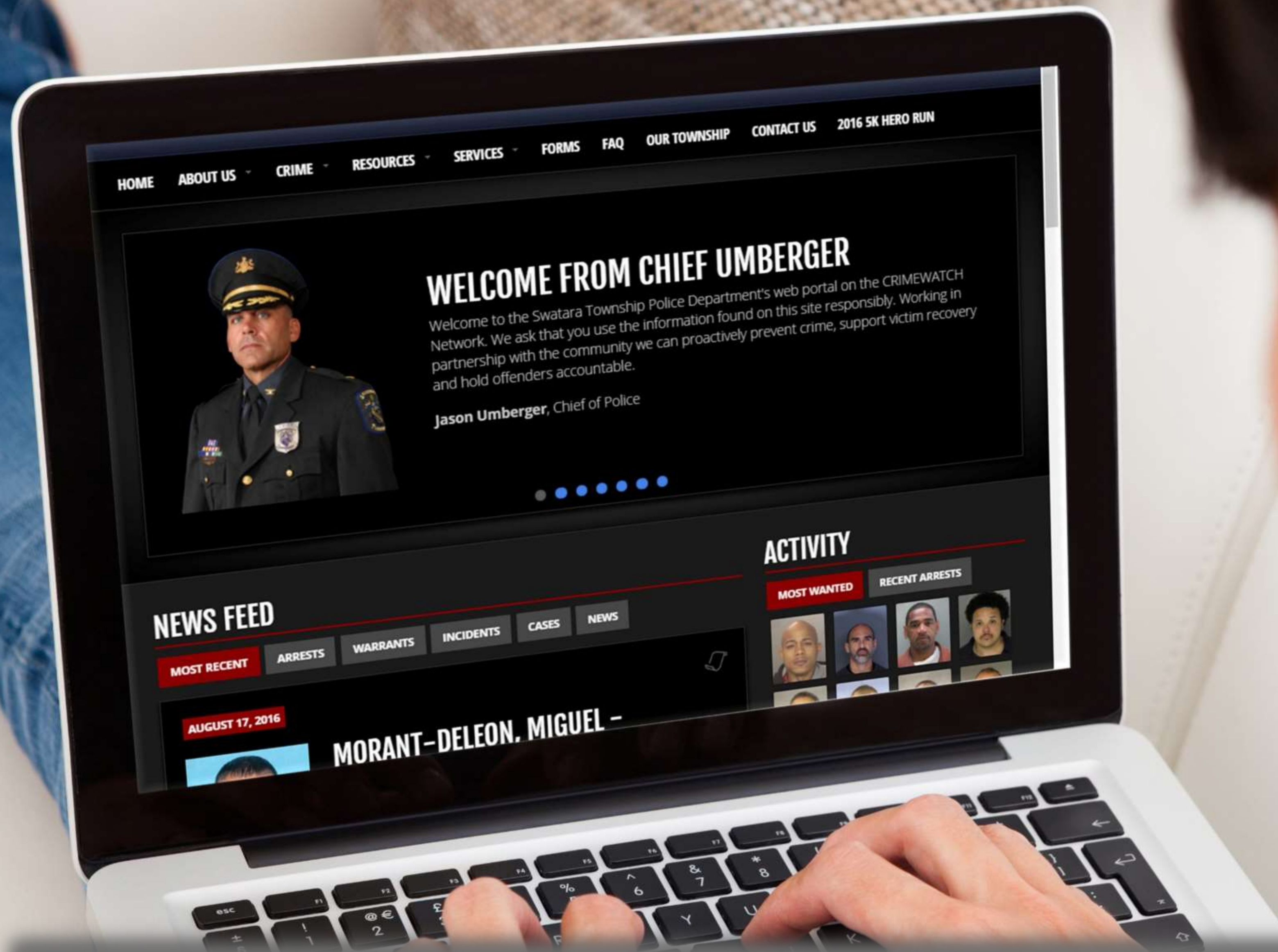
Incident Location



CRIMEWATCH follows the most innovative standards for intelligence, offering operational insights only available to the largest of departments.

Deployed at the local level, each PD gains access to multiple channels for sharing with the public- but they only have one tool to learn and use.





This tool includes a professional website, or portal, that is linked to every other participating CRIMEWATCH member.

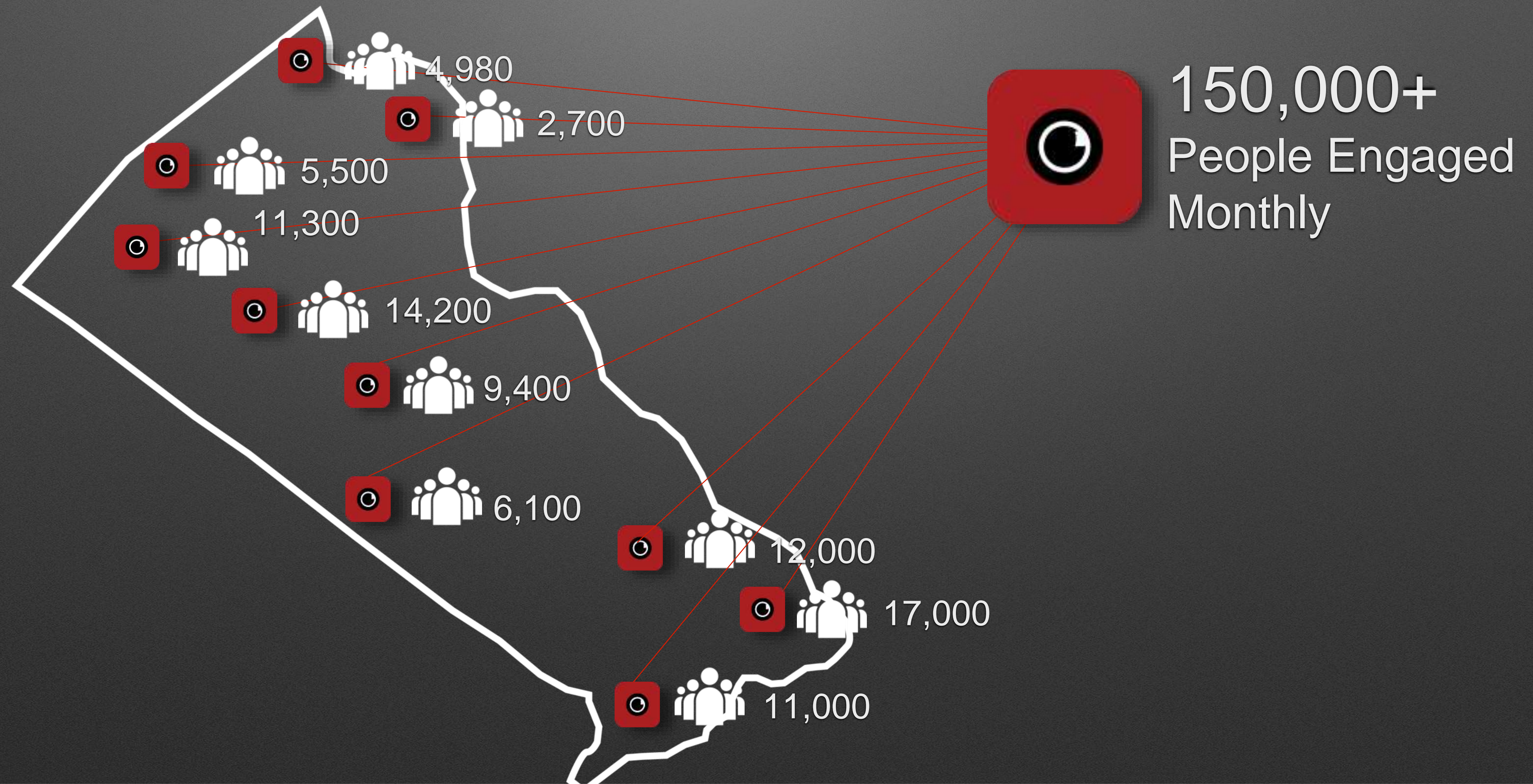


All portals are linked to social media using ControlShare™, and give law enforcement the ability to edit or redact information- even after it has been shared.

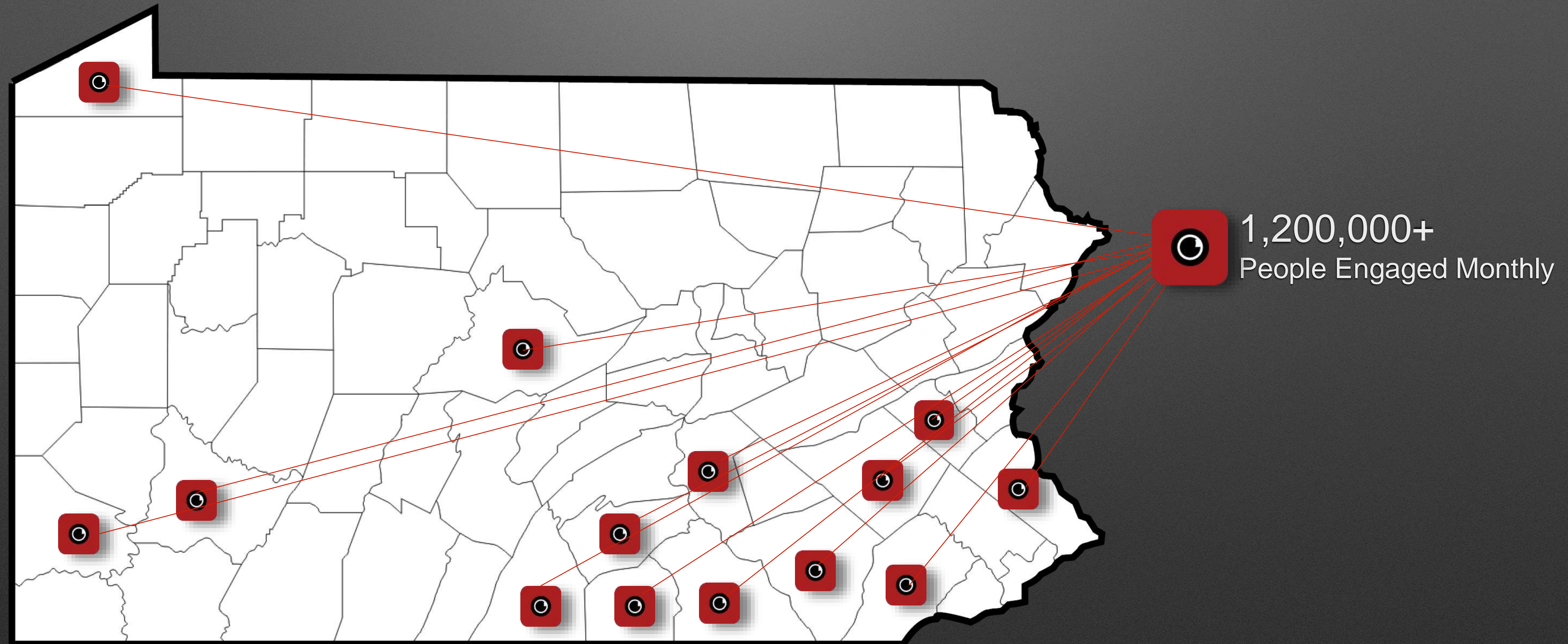


All information is pushed out to a singular mobile application that is geo-enabled for greater intelligence-gathering and more intuitive notifications.

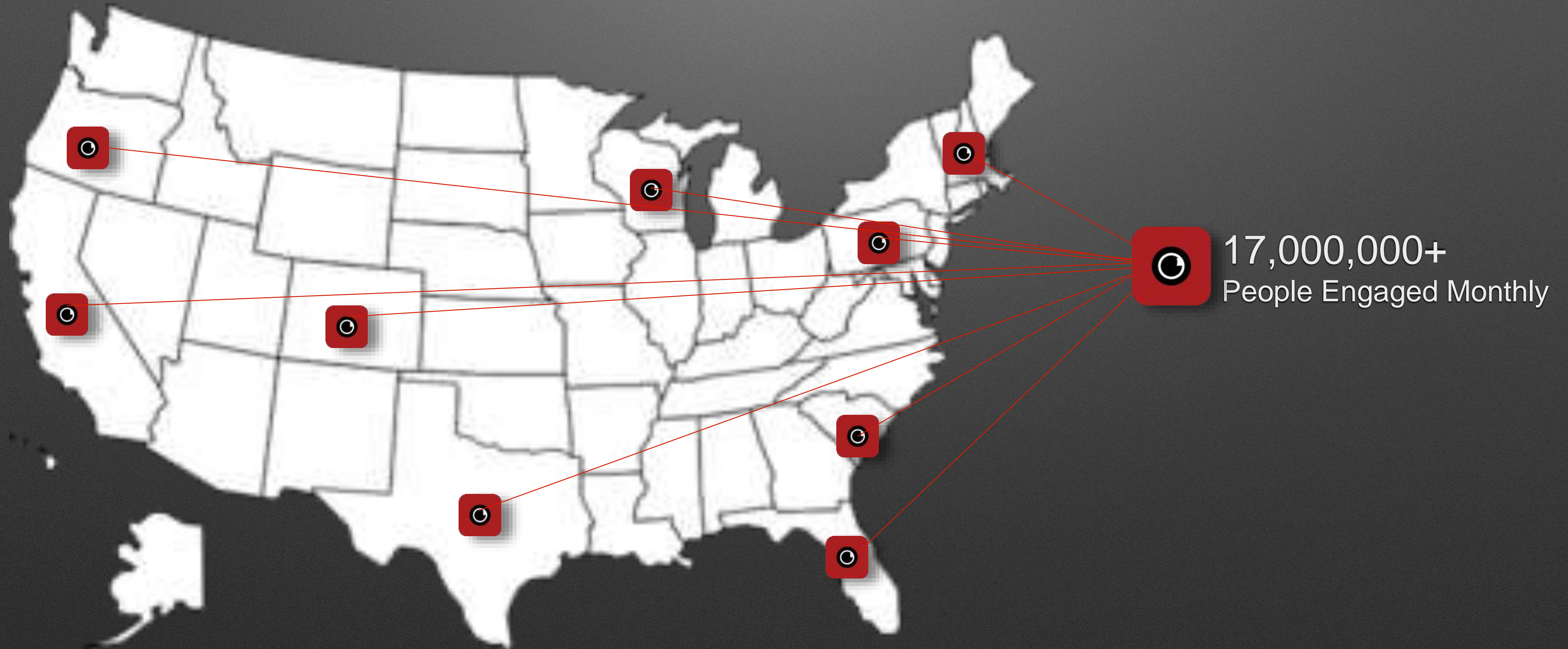
Individual departments are each linked to a county-wide portal that connects all of the disparate audiences into one intelligence network.



Every department and every county is linked to the statewide network, and can be used to geographically target information into remote markets.



Every department, county, and state is then connected to a national information-sharing and intelligence-gathering platform that is driven by public engagement.



USER-DRIVEN DESIGN, YEARS OF RESEARCH

2009-2011

CRIMEWATCH Magazine distributed to 1,800 retail outlets in Pennsylvania.



2012 PA State Police, PA Crime Stoppers program join BETA release of **CRIMEWATCH Portal**

2011 Original Prototype of **CRIMEWATCH Portal** launched for Adam's County Sheriff's Office

2013 16 Police Agencies join for Alpha release of the **CRIMEWATCH Network v.1**

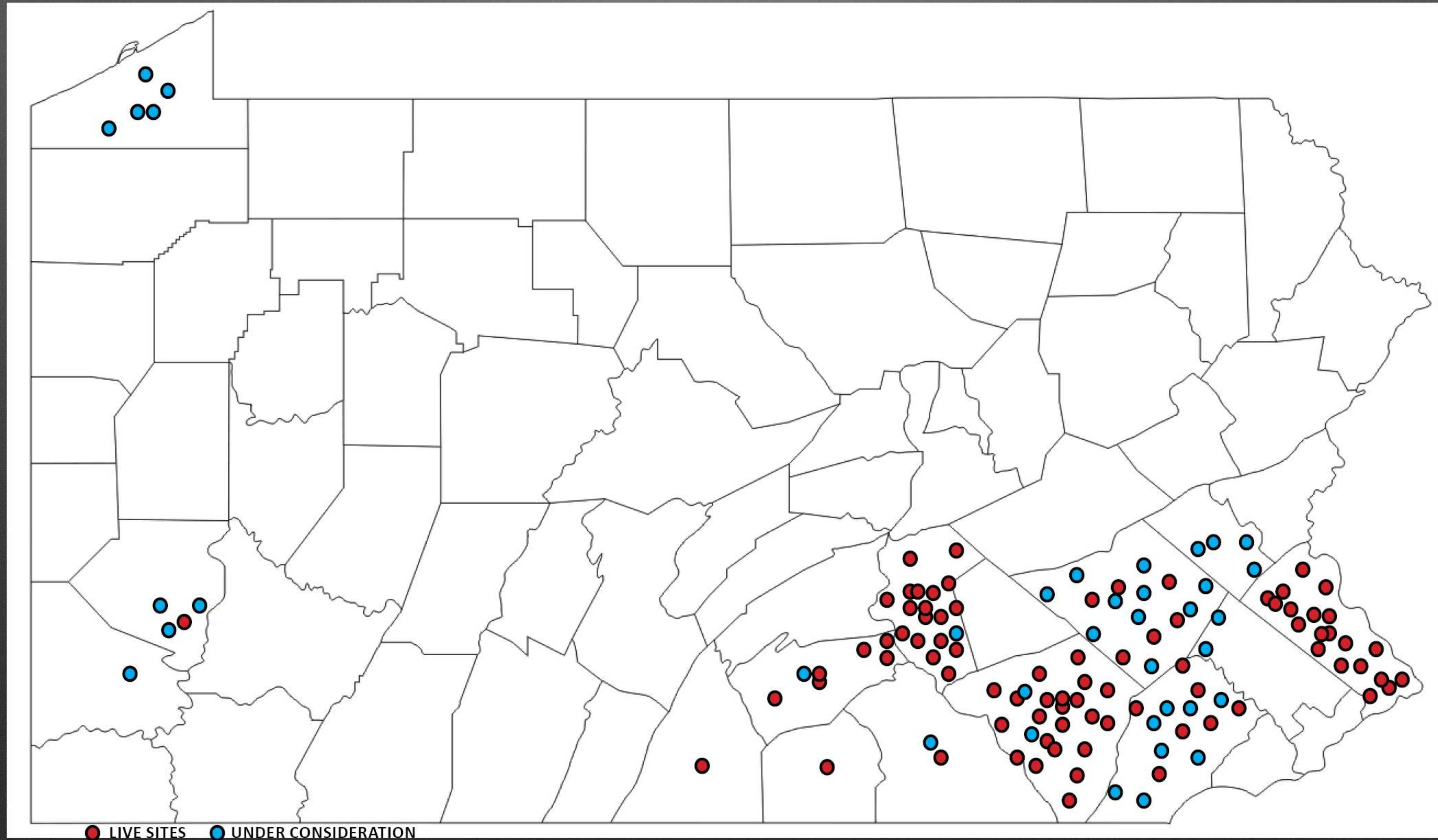
2014 37 Police Agencies join as **CRIMEWATCH Network 2.0 & Mobile beta** are released

2015 55 New Police Agencies launched with **CRIMEWATCH Network 2.1**, limited version of **CRIMEWATCH Mobile**.

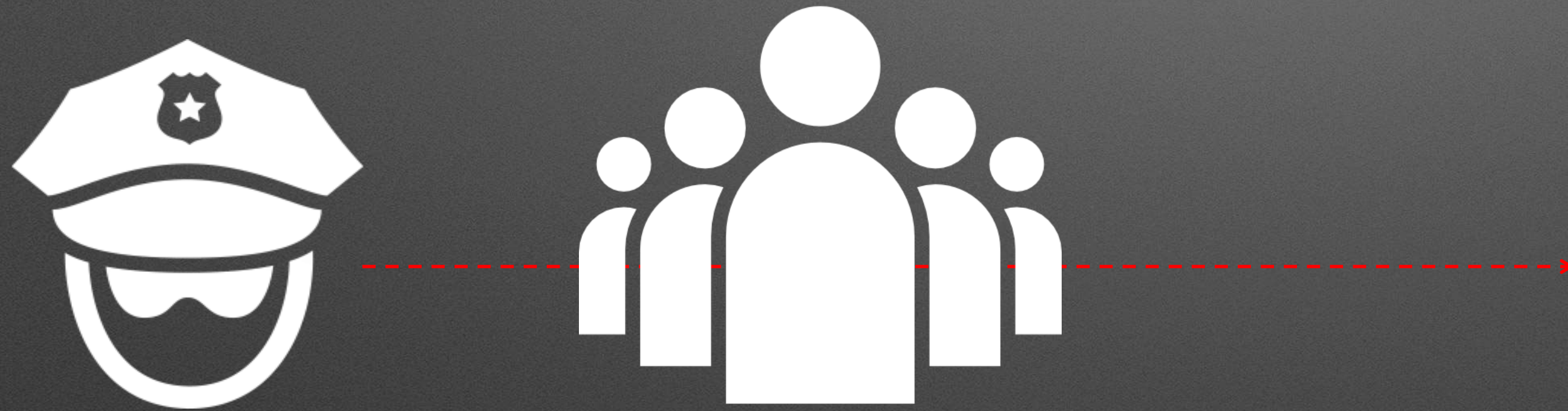
2016 100 New Police Agencies scheduled to launch with **CRIMEWATCH Network 2.3**, Full version of **CRIMEWATCH Mobile** and **CRIMEWATCH TV beta**.



The technology is already being used by 62 police departments, several DAs, sheriffs and the PSP's State Crime Stoppers- with 34 more to launch in 2016



CRIMEWATCH is a subscription service and will never need updated to a new version.



- CRIMEWATCH Portal (Website)
- Facebook set-up/linking
- Twitter set-up/linking
- User set-up
- Training/Customer Support
- ControlShare™
- Infrastructure/Storage
- Database/API/Security
- Email Notifications
- Mobile Integration
- Crime Mapping
- Tip Platform
- Analytics
- TV Syndication (where applicable)



SAFER COMMUNITIES THROUGH **COLLABORATION**



“A great way to engage the public.”

District Attorney Edward Marsico, Jr., Dauphin County, PA



“We save resources by enlisting public help”

Chief Jason Umberger, Swatara Township Police Department



“Controlled social sharing designed for police”

Chief Robert Martin, Susquehanna Township Police Department



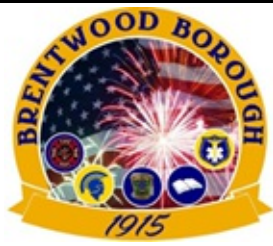
“An important police utility”

Chief David Heister, Penbrook Borough Police Department



CRIMEFIGHTING POWERED BY THE PEOPLE.

CRIMEWATCHUS.COM



BOROUGH COUNCIL INFORMATIONAL SHEET
AGENDA ITEM 14.a.

SUBJECT: FYI- Relay for Life Fundraiser will be held on April 13th.

DATE: March 27, 2017